



PEOPLE, POLICY, PRACTICES COMMITTEE MEETING
Monday 10 February 2020
Oakgrove Office, 27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG

Councillors Present: Cllr's Rishi Sharda (RS)-Chair, Tim Small (TS)-Vice, Patrick Stiles (PS), Gary Brighton (GB), John Bint (JB)

Officers Present: Vicky Mote (Clerk/RFO)

Chair formally opened the meeting at 19h15

Ref	MINUTES
PPP19/20-01	<p>Public question time, including Ward Councillor updates: In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. <i>(please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).</i></p> <p>There were no members of the public present</p>
PPP19/20-02	<p>Apologies: none to note</p>
PPP19/20-03	<p>Declaration of Interest: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.</p> <p>No declarations to note</p>
PPP19/20-04	<p>Community Officer Role To review and agree the final Job Description and terms of role, within the agreed budget decision taken at Full Council meeting 06/01/20 item FC FC19/20-123.</p> <p>Council RESOLVED the following:</p> <ol style="list-style-type: none"> 1. Full-time employed role; 2. Advertise the role for a two-week period, with an additional timeline if required. 3. Two stage interview process. 4. Clerk to use the existing recruitment process used for CEOO role.
PPP19/20-05	<p>Risk Register Cllr RS briefly went through the current 14 noted risks and confirmed that the PPP Committee would go through in more detail in future meetings. Cllr PS identified the risk of our contracted warden not being available during start of peak allotment season, prior to the recruitment of the new role.</p> <p>Council RESOLVED to accept the Clerks assessment of current risk level. Clerk to add the warden risk to the register and list the risk level and mitigating actions.</p>
PPP19/20-06	<p>Committee Protocol Clerk asked new committee to consider process of future review meetings, who will carry these out?</p>
PPP19/20-07	<p>Councillor Reports and Items for Future Agenda None to report.</p>

Meeting closed at 20h15