



PARISH COUNCIL MEETING MINUTES
Monday 3 February 2020
Oakgrove Office, 27 Atlas Way, Milton Keynes, MK10 9SG

Councillors Present: Cllr's D Monk (DM)-Chair, T Small (TS)-Vice, J Bint (JB), P Brown (PB), P Stiles (PS), G Brighton (GB), A Kamm (AK). R Sharda (RS), A Bompeti (AB), J Small (JS), Y Olayemi (YO)

Ward Councillors: Cllr's Kerrie Bradburn (KB), J Bint (JB-W)

Officers Present: Vicky Mote (Clerk), Lynn Maddocks (CEO)

Also Present: Colin Bowker + 5 members of the public

Public session opened 19h15; Full council convened at 19h29

Ref	MINUTES																																																							
FC19/20-128	<p>Public question time, including Ward Councillor updates: In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. <i>(please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).</i></p> <p>Ended 19h28; Refer to Addendum for reports and comments.</p>																																																							
FC19/20-129	<p>Apologies: To receive, note and agree apologies for absence. Non-attendance: Cllr Ricky Oates.</p>																																																							
FC19/20-130	<p>Declaration of Interest: in accordance with the Localism Act 2011 Section 29(1). Council NOTED the following:</p> <p>Cllr JB, who is a member of the Development Control Panel (Chair) declared an interest in Planning matters. He will not express any opinion on planning applications however, is happy to comment on any planning processes.</p>																																																							
FC19/20-131	<p>Clerk's Monthly Report, update given and report NOTED by council.</p>																																																							
FC19/20-132	<p>Minutes Council RESOLVED to approve the minutes of Full Council Meeting 6 January 2020 as an accurate record of the meeting and they were subsequently signed by the Chair.</p>																																																							
FC19/20-133	<p>Finance</p> <p>1. Payments: Council NOTED payments for the period 01/01/20 to 31/01/20</p> <p align="center">Broughton & Milton Keynes Parish Council Current Bank A/c List of Payments made between 01/01/2020 and 31/01/2020</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee Name</th> <th>Ref</th> <th>Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>01/01/2020</td> <td>SLCC</td> <td>BACS</td> <td>£281.00</td> <td>Clerk Annual Membership</td> </tr> <tr> <td>01/01/2020</td> <td>Connexin Internet Phone Co</td> <td>DD</td> <td>£60.00</td> <td>VOIP Phones (4)-Jan 20</td> </tr> <tr> <td>01/01/2020</td> <td>Virgin Mobile</td> <td>DD</td> <td>£6.33</td> <td>Mobile-Jan 20</td> </tr> <tr> <td>03/01/2020</td> <td>EDF Energy</td> <td>BACS</td> <td>£319.00</td> <td>Oakgrove Electric 28/11-30/12</td> </tr> <tr> <td>03/01/2020</td> <td>Colin Bowker</td> <td>BACS</td> <td>£40.50</td> <td>Contractor-Dec 19</td> </tr> <tr> <td>03/01/2020</td> <td>Simpson-Leek, P</td> <td>BACS</td> <td>£3,300.00</td> <td>Refund-Customer error</td> </tr> <tr> <td>15/01/2020</td> <td>IT'sEeze Website</td> <td>BACS</td> <td>£24.00</td> <td>Accessibility Widget</td> </tr> <tr> <td>15/01/2020</td> <td>MP Payroll Solutions</td> <td>BACS</td> <td>£45.60</td> <td>Payroll Fee-Jan 20</td> </tr> <tr> <td>15/01/2020</td> <td>Anglian Water</td> <td>BACS</td> <td>£57.22</td> <td>Oakgrove-Water</td> </tr> <tr> <td>21/01/2020</td> <td>IT'sEeze Website</td> <td>DD</td> <td>£54.00</td> <td>Website Hosting</td> </tr> </tbody> </table>	Date	Payee Name	Ref	Paid	Transaction Detail	01/01/2020	SLCC	BACS	£281.00	Clerk Annual Membership	01/01/2020	Connexin Internet Phone Co	DD	£60.00	VOIP Phones (4)-Jan 20	01/01/2020	Virgin Mobile	DD	£6.33	Mobile-Jan 20	03/01/2020	EDF Energy	BACS	£319.00	Oakgrove Electric 28/11-30/12	03/01/2020	Colin Bowker	BACS	£40.50	Contractor-Dec 19	03/01/2020	Simpson-Leek, P	BACS	£3,300.00	Refund-Customer error	15/01/2020	IT'sEeze Website	BACS	£24.00	Accessibility Widget	15/01/2020	MP Payroll Solutions	BACS	£45.60	Payroll Fee-Jan 20	15/01/2020	Anglian Water	BACS	£57.22	Oakgrove-Water	21/01/2020	IT'sEeze Website	DD	£54.00	Website Hosting
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	26/01/2020	MP Payroll Solutions	BACS	£5,454.05	Payroll-Jan 20
	26/01/2020	Rishi Sharda	BACS	£64.60	Councillor Training 16/01/20
	31/01/2020	SteelWise Limited	BACS	£462.00	KC Allotment Gate
	31/01/2020	RTM Landscapes	BACS	£1,484.30	Monthly Landscaping-Dec 19
	TOTAL PAYMENTS			£11,652.60	
BANK ACCOUNT BALANCES AT 31/12/19					
	Lloyds Current Account (01696993)				£124,457.65
	Lloyds Savings Account (06263475)				£31,626.31
	Public Sector Deposit Fund				£25,000.00
	TOTAL FUNDS				£181,083.96
	<p>2. Monthly Finance Report: RFO confirmed still on track to be within the predicted budget ending 31 March 2020. Council RESOLVED to accept the monthly detailed Income and Expenditure by budget heading report and cash book balances presented by the RFO, period ending financial month 11 (January 20).</p>				
FC19/20-134	<p>Consultations Papers (fixed item). To agree Parish Council responses to current consultations.</p> <p>1. NALC PC13-19 Strengthening police powers to tackle unauthorised encampments (deadline 19 Feb 20) email from Mell Woof. Council RESOLVED to fully support all recommended measures, any additional comments to be sent through to Clerk by 14/02/20. Council RESOLVED to devolve the responsibility to Cllr RS and Clerk to respond on behalf of the parish council.</p> <p>2. Parish Protocol-“Together We Can” consultation ending 28/02/20. Council RESOLVED to devolve the responsibility to Cllr DM (Chair) and Clerk to respond on behalf of the parish council.</p> <p>3. MKC Draft Budget Proposals, consultation ending 16/02/20. (same as below) CORRECTION: Clerk informed council that this agenda item is a duplication of the agenda item below. Both were logged due to different consultation end dates issued by Milton Keynes Council.</p> <p>4. MKC Budget Consultation 2020/21 ending 04/02/20. Council agreed that this document is very comprehensive and well written and RESOLVED that they did not have any comments to make.</p>				
FC19/20-135	<p>Committee Minutes, to note minutes and consider any recommendations.</p> <p>1. Planning and Licensing Committee. Council NOTED the draft minutes of the meeting held on 20/01/20.</p> <p>2. Asset & Maintenance Committee. Council NOTED the draft minutes of the meeting held on 23/01/20.</p> <p>Council RESOLVED to support the following recommendation.</p> <p>AM19/20-8 RECOMMENDATION to Full Council on 03/02/2020. Full Council to consider additional spend of £1,500 to install a defibrillator in the Broughton Village phone box, which is in addition to the original agreed budget of £5,000 for refurbishment and supply of defibrillators of both phone boxes.</p> <p>Council RESOLVED to carry recommendation AM19/20-9 regarding Middleton Allotment, forward to the next full council meeting.</p>				

	<p>3. People, Policy, Practices(PPP) Committee</p> <p>1. Council RESOLVED to appoint the following members to this committee; Cllr's RS, TS, PS, JB, GB. Council RESOLVED to appoint Cllr RS as Chair and Cllr TS as Vice-Chair.</p> <p>2. Council RESOLVED to adopt the Terms of Reference as amended.</p>
FC19/20-137	<p>Great British Spring Clean 20 March-13 April 2020</p> <p>Council RESOLVED to support the proposal put forward by CEOO for litter picks during the Great British Spring Clean – 20th March to 13th April at a cost of £200 for additional equipment.</p>
FC19/20-138	<p>VE Benches</p> <p>Council reviewed quotes presented and RESOLVED to add an additional £1,050 for installation of benches, taking the total spend to £8,050 for purchase and installation costs.</p> <p>Council NOTED and thanked Ward Cllr John Bint for an additional £350 towards the costs.</p> <p>Council RESOLVED to devolve the final decision on location(s) and choice of street furniture, to the Asset & Maintenance Committee.</p>
FC19/20-139	<p>Parish Council Projects</p> <p>Cllr RS presented his proposal on project planning and reporting. Council RESOLVED to adopt this proposal with the following additions:</p> <ol style="list-style-type: none"> 1. Add the clear definition of what defines a project? 2. The scope should include a deadline and milestones. 3. Only required to bring escalations back to full council for consideration.
FC19/20-140	<p>WORKING PARTY RECOMMENDATIONS to be approved by council.</p> <ol style="list-style-type: none"> 1. <u>Media & Communications</u> (GB, PS, JS, TS, AK, LM, Clerk) <ol style="list-style-type: none"> 1.1 Annual Parish Survey, council to consider recommendation. Council RESOLVED to devolve the responsibility of the final version to the working group with majority agreement. 1.2 Council to consider Terms of Reference. Council RESOLVED to defer this decision to the next meeting in March 2020. 2. <u>Strategy</u> (All Councillors) Next meeting 16/04/2020. Clerk to arrange another date. 3. <u>Human Resources</u> (DM, TS, RO, GB, Clerk) <ol style="list-style-type: none"> 3.1 Community Officer Role, Council RESOLVED to devolve the responsibility to the newly formed PPP Committee (FC19/20-135) under their adopted terms of reference. 3.2 Agree to dissolve this working group. Due to the newly formed PPP Committee (FC19/20-135), Council RESOLVED to dissolve the HR Working Group. 4. <u>S106 Funding</u> (AK, PS, PB, JS)
FC19/20-141	Councillor Reports and Items for Future Agenda
FC19/20-142	To NOTE next Meeting: 02 March 2020 Full Council Meeting @ 19h15

Meeting finished at 20h55

Name/Signature:	David Monk	
Position/Date:	Chair	

ADDENDUM - FC19/20-128 Public question time, including Ward Councillor updates

WARD CLLR's SAM CROOKS/KERRIE BRADBURN UPDATE

Broughton

I have heard from the Council that it does not intend to proceed with the proposed waiting restrictions in Tanfield Square.

I also met with the Council a fortnight ago to discuss the position with Broughton Pavilion. It is an awkward situation for two reasons. First, although both pavilions are under the same management there are very few complaints about the Brooklands Pavilion other than the invoicing issue which applies to both. And second the reality of the situation is that if 1Life walked away from the contract it wouldn't be possible for the Council to pick it up - there aren't any longer the resources to do so.

Broughton Gate

There are some ongoing issues with CityFibre and continuing complaints about litter around the Warwick Avenue shops which the Council is working with the Parks Trust to resolve.

Brooklands

The latest meeting of the Eastern Expansion /Area (EEA) Stakeholders meeting had to be postponed on account of staff illness. Meanwhile I have added traffic management issues in Broughton Grounds Lane to the agenda as heavy lorry traffic to one or both of the business parks over the motorway appears to be building up.

Middleton

CityFibre have erected a green junction box in Walton Road which is hard to see in the dark. We have been asked if it might be more visibly marked but the Council have refused to allow City Fibre to make any changes as it complies with legal requirements

Oakgrove

There are 12 street lights on Oakgrove not working - we have been promised a date before the end of February when these will be fixed. The Council is investigating a takeaway business that is allegedly being run from a flat on Oakgrove. Similarly, the disturbance of a dog barking at night is being monitored by the Noise Enforcement Officer.

General

I have met with the TVP Chief Constable John Campbell who has agreed to consider whether a cctv / ringbell register would be worthwhile implementing - he'd like to discuss this with his Area Commanders. Mark Tarbit, MK's top cop has agreed to address a public meeting - we have to fix up a date.

Our attempt to build up a litter picking network has started - we have received 19 replies covering 31 streets.