



## MINUTES OF FULL COUNCIL MEETING

**Monday 05 October 2020 at 19h15**

**This was a "VIRTUAL" meeting using Video Conferencing**

(In accordance with the \*Coronavirus Act 2020)

Councillors Present: Cllr's David Monk (DM)-Chair, Tim Small (TS)-Vice-chair, Anton Kamm (AK), Peter Brown (PB), John Bint (JB), Yemi Olayemi (YO), Alain Bompoti (AB), Gary Brighton (GB); Patrick Stiles (PS); Macsene Isles-Ahite (MIA) and Ryan Gillies (RG)

Officers Present: Vicky Mote (Clerk); Lynn Maddocks (CEO)  
In Attendance: Ward Cllr's Sam Crooks (SC), John Bint (JB)-dual hat

Virtual Public session opened 19h15; Full council convened at 19h25

Ref	MINUTES
FC20/21-28	<p><b>Public question time, including Parish and Ward Councillor updates:</b> In accordance with Standing Order 3.4 &amp; 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. <i>(please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).</i></p> <p>There was one member of the public present, refer to Addendum for Ward Councillor reports and comments.</p>
FC20/21-29	<p><b>Apologies:</b> Council RESOLVED to accept Rishi Sharda (RS) apologies.</p>
FC20/21-30	<p><b>Declaration of Interest:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.</p> <p>Cllr JB, who is a member of the Development Control Panel declared an interest in Planning matters. He will not express any opinion on planning applications however, is happy to comment on any planning processes.</p>
FC20/21-31	<p><b>COVID-19 Measures,</b> Clerk gave brief update on working from home since last government announcement; report to be circulated.</p>
FC20/21-32	<p><b>Council Action Plan:</b> Council NOTED updates on action plan.</p>
FC20/21-33	<p><b>Minutes</b> Council RESOLVED that the draft minutes of the Full Council meeting held on 07 September 2020 and Extraordinary meeting held on 24 September 20 be accepted as a true copy; duly signed by Cllr DM (Chair).</p>
FC20/21-34	<p><b>Finance</b></p> <p>1. <b>Grants;</b> Council to review and consider application from <u>Alden Help A Heart</u>. Council RESOLVED to grant £500 as requested towards the cost of a defibrillator to be installed in the Broughton Village phone box.</p> <p><b>Payments</b> NOTED for the period 01/09/20 to 30/09/20, as circulated prior to meeting.</p>

**Broughton & Milton Keynes Parish Council**

**Current Bank A/c**

**List of Payments made between 01/09/2020 and 30/09/2020**

Date	Payee Name	Ref	Amount Paid	Transaction Detail
02-Sep	Connexin Internet Phone Co	DD	£60.00	VOIP Phones (4)-Aug 20
07-Sep	BT Business	BACS	£172.20	Office Electric 01/05-31/10
10-Sep	Anglian Water	BACS	£237.67	BR Allotment 05/06-04/09
10-Sep	Anglian Water	BACS	£22.53	MD Allotment 05/6-04/09
10-Sep	Metrosigns 2000	BACS	£1,404.00	Noticeboard-Broughton Plaza
10-Sep	MP Payroll Solutions	BACS	£45.60	Payroll-Sept 20
12-Sep	EDF Energy	BACS	£134.52	Office Electric 30/06-24/08
12-Sep	KC46-Zutshi	BACS	£35.00	KC46 Deposit Refund
15-Sep	Control Print	BACS	£53.15	Copier print charge
21-Sep	IT'sEeze Website	DD	£54.00	Website Domain
25-Sep	Cloudy IT Ltd	BACS	£750.00	Laptop (LM)-COVID
25-Sep	Marcus Young Environmental	BACS	£932.40	Inv 3437 Bin Servicing-Aug 20
25-Sep	RTM Landscapes	BACS	£1,904.30	Monthly Landscaping-Aug 20
25-Sep	RTM Landscapes	BACS	£108.00	Dismantle Bench-Football Field
25-Sep	Anglian Water	BACS	£216.89	KC Allotment 02/04-01/07
25-Sep	MP Payroll Solutions	BACS	£9,623.70	Payroll-Sept 20
25-Sep	HMRC	BACS	£271.15	PAYE Underpayment Class 1 NIC
<b>Total</b>			<b>£16,025.11</b>	

- Income and Expenditure Report**, Council NOTED the monthly detailed report by budget heading as presented by the RFO (circulated prior to meeting).
- Small Business Grant Fund (COVID)**; Council NOTED £10,000 received from Milton Keynes Council, following successful grant application submitted by Clerk.

FC20/21-35

**Committee Minutes** (fixed item), to NOTE minutes and consider any recommendations.

**1. Planning and Licensing Committee.**

Council NOTED the draft minutes of the meeting held on 21 September 20.

**2. Asset & Maintenance Committee;** meeting 24 September 20 cancelled.

**3. People, Policy, Process Committee;** no meeting to report on.

FC20/21-36

**Consultations Papers** (fixed item). To agree Parish Council responses to current consultations.

**1. Countess Way, Broughton - Proposed zebra crossing and alterations to the existing 'no waiting at any time' restrictions (deadline 08/10/20)**

<https://www.milton-keynes.gov.uk/consultations/597>

Council RESOLVED to fully support these changes.

**2. Together We Can (deadline: 14/10/20)**

The general consensus is that council are not happy with the content of this document and that it does not cover many items listed in the original Parishes Protocol document. Council RESOLVED to devolve the responsibility to Cllr DM (Chair) and Clerk to respond.

FC20/21-37

**Allotments**

**1. Annual Cost Review;** Council to review and agree next steps.

Clerk presented the initial summary of costs and asked council to review and prepare for the initial precept planning meeting due in late November. Clerk to circulate the detailed analysis for council to review and consider.

**2. Allotment Association Membership;** Council to review and consider benefits of annual membership. Council RESOLVED to join the association at the annual membership cost of £55 (ex VAT) for local authorities.

	<p><b>3. Kemsley Project Update;</b> Council to consider and agree next steps. Due to recent Anglian Water raw sewage flooding incident on site, council RESOLVED to put this project on hold.</p> <p><b>4. Middleton Allotment Project Update;</b> Council to consider and agree next steps. Council RESOLVED to fully support the concept of this project. Full costs to be presented for inclusion in 2020/21 precept planning as a formal project.</p>
FC20/21-38	<b>Bin Servicing Contract;</b> Following research and feedback from fellow parish and town councils and previous experience of all three service providers listed in proposal and recommendation by Clerk; council RESOLVED to go ahead with a 24-month contract with Marcus Young Environmental Services, with a 6-month get out clause by each party. Full tender process to be implemented post COVID-19 restrictions.
FC20/21-39	<b>Next Meeting and Items for future agenda(s):</b> Council NOTED the next Full Council meeting (virtual), 02 November 2020 @ 19h15

Meeting ended at 20h26

Name/Signature:	David Monk	
Position/Date:	Chair	

DRAFT

## **ADDENDUM - FC20/21-28 Public question time, including Ward Councillor updates**

**Ward Report – Sam Crooks & Kerrie Bradburn Monday 5 October 2020**

### GENERAL

Some months ago Kerrie persuaded the Council to run a pilot on wheelie bins for rubbish collection prior to when the next waste collection / disposal contract is let in 2023. The pilot is getting under way throughout the city and she has facebooked the roads included within the parish. Would you consider also putting these up on the (now excellent) parish website?

### BROOKLANDS

We are dealing with two new issues:

- (a) Landscaping around the Montague Crescent / Andania Lane area. Places for People are going to make a special visit.
- (b) Cars parking on the pathway by the football pitches adjacent to the Pavilion. There is some doubt as to who is responsible, which we are trying to sort out.

### BROUGHTON

At the request of the Ferry Meadows residents we have approached the trustees of the Hindu Centre to see if some tidying up of weeds / overgrowth in their grassed areas & car park can be undertaken – we understand this is in hand.

### BROUGHTON GATE

We've been asked about a more permanent flooring solution to the basketball / football area opposite Haverthwaite View in Broughton Gate which is extensively used by children. Unfortunately, this play area becomes unusable for basketball and football outside the summer months. The floor is bare ground and when wet just becomes uneven and very muddy. The Parks Trust have been approached to see if there is scope for the surface of the area to be tarmaced or another suitable type of flooring installed.

### MIDDLETON

Two dead trees have had to be removed from Hopkins Close in Milton Keynes Village and the Council is being unforthcoming about their replacements (an always helpful key member of staff has recently retired). I may come back to the Parish for help on this.

### OAKGROVE

A fortnight ago the Council installed recording equipment in a resident's house near to Berry Grove to monitor the noise from a constantly barking dog. This has now been removed. The evidence is being assessed to determine whether there is a basis for court proceedings.

### AND FINALLY...

Congratulations to Kerrie who is going to have a little girl – where does she find the energy?