



MINUTES OF FULL COUNCIL MEETING

Monday 02 November 2020 at 19h15

This was a "VIRTUAL" meeting using Video Conferencing

(In accordance with the *Coronavirus Act 2020)

Councillors Present: Cllr's David Monk (DM)-Chair, Tim Small (TS)-Vice-chair, Anton Kamm (AK), Peter Brown (PB), John Bint (JB), Yemi Olayemi (YO), Alain Bompeti (AB), Gary Brighton (GB); Patrick Stiles (PS); Macsene Isles-Ahite (MIA) and Ryan Gillies (RG)

Officers Present: Vicky Mote (Clerk); Lynn Maddocks (CEO); Rodi Lee (Community Officer)
In Attendance: Ward Cllr's Sam Crooks (SC), John Bint (JB)-dual hat

Virtual Public session opened 19h15; Full council convened at 19h25

Clerk informed all present that the meeting will be recorded.

Ref	MINUTES
FC20/21-40	<p>Public question time, including Parish and Ward Councillor updates: In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. <i>(please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).</i></p> <p>There no members of the public present, refer to Addendum for Ward Councillor reports and comments.</p>
FC20/21-41	<p>Apologies: Council RESOLVED to accept the absence of Cllr A Bompeti (work)</p>
FC20/21-42	<p>Declaration of Interest: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.</p> <p>Cllr JB, who is a member of the Development Control Panel declared an interest in Planning matters. He will not express any opinion on planning applications however, is happy to comment on any planning processes.</p> <p>Cllr DM, as a Trustee of Milton Keynes Village Hall, declared an interest in agenda item FC20/21-53.</p>
FC20/21-43	<p>COVID-19 Measures, Clerk confirmed the operational team is already working from home, keeping it to a minimum when having to enter the office. Office remains closed to the public.</p>
FC20/21-44	<p>Council Action Plan: Clerk gave an overview on the updates.</p>
FC20/21-45	<p>Minutes Council RESOLVED that the draft minutes of the Full Council meeting held on on 05 October 2020 be accepted as a true copy; duly signed by Cllr DM (Chair).</p>
FC20/21-46	<p>Finance</p> <p>1. Payments, NOTED for the period 01/10/20 to 30/10/20, as circulated prior to meeting.</p>

**Broughton & Milton Keynes Parish Council
Current Bank A/c**

List of Payments made between 01/10/2020 and 30/10/2020

Date	Payee Name	Ref	Amount	Transaction Detail
01-Oct	Grenke Leasing Ltd	DD	£125.28	Copier-Quarterly 01/10-31/12
01-Oct	Connexin Internet Phone Co	DD	£60.00	VOIP Phones(4)-Oct 20
08-Oct	Lynn Maddocks	BACS	£22.80	Expenses
08-Oct	SLCC	BACS	£30.00	Virtual Nat Conference
08-Oct	T A Griffiths	BACS	£36.00	Team Polo Shirts (3)
08-Oct	Anglian Water	BACS	£570.89	CC Water 14/06-13/09
08-Oct	MP Payroll Solutions	BACS	£45.60	Payroll-Oct 20
08-Oct	Fire & Electrical Safety	BACS	£60.00	Bi-annual fire alarm
08-Oct	Milton Keynes Parks Trust Ltd	BACS	£180.00	Noticeboard Installation
08-Oct	Anglian Water	BACS	£260.24	KC Water 02/07-01/10
08-Oct	Anglian Water	BACS	£22.70	WR Water 16/03-04/09
08-Oct	Bourne, Mr G	BACS	£35.00	CC18 Deposit Refund
08-Oct	EDF Energy	BACS	£49.44	Office Electric 25/08-28/09
08-Oct	RTM Landscapes	BACS	£144.00	Fallen & Hanging Branches
08-Oct	RTM Landscapes	BACS	£1,466.30	Monthly Landscaping-Sep 20
08-Oct	Mihaila, Mis C	BACS	£35.00	KC29 Deposit Refund
08-Oct	Borland Property Maintenance	BACS	£177.60	Annual PAT testing
21-Oct	IT'sEeze Website	DD	£54.00	Hosting
27-Oct	Anglian Water	BACS	£8.75	Anglian Water
27-Oct	Cute Maps	BACS	£238.00	Parish Map
27-Oct	EDF Energy	BACS	£70.56	Office Electric 29/09-26/10
27-Oct	Marcus Young Environmental	BACS	£777.60	Bin Servicing-Sept 20
27-Oct	Marcus Young Environmental	BACS	£460.48	Bin Supply/Repair
27-Oct	MP Payroll Solutions	BACS	£8,507.42	Salaries-Oct 20
27-Oct	Milton Keynes Parks Trust Ltd	BACS	£90.00	School Holiday Sessions-Bats
27-Oct	DP Electrical Limited	BACS	£2,232.00	Middleton Car Park Lights
27-Oct	The Community Heartbeat Trust	BACS	£500.00	Grant-Alden Help A Heart
Total			£16,259.66	

2. Income and Expenditure Report, Council NOTED the monthly detailed report by budget heading as presented by the RFO (circulated prior to meeting).

FC20/21-47

Committee Minutes (fixed item), to NOTE minutes and agree when dormant committees will be re-instated or revoked.

- 1. Planning and Licensing Committee**, Council NOTED the draft minutes of the meeting held on 19 October 20.
- 2. Asset & Maintenance Committee**, Council RESOLVED to continue with this committee until further notice.
- 3. People, Policy, Process Committee**, Council RESOLVED to continue with this committee until further notice.

FC20/21-48

Consultations Papers (fixed item). To agree Parish Council responses to current consultations.

- 1. Proposed Amendments to the Council Tax Reduction Scheme (deadline 26/11/20)** <https://www.milton-keynes.gov.uk/consultations/601>
Council RESOLVED to support the content of this consultation.
- 2. Draft Milton Keynes Biodiversity Supplementary Planning Document (deadline 23/11/20)** <https://www.milton-keynes.gov.uk/planning-and-building/planning-policy/draft-biodiversity-supplementary-planning-document-2020>
Council RESOLVED to devolve this item to Cllr PB and Clerk to collate responses by 15/11/20 and respond on behalf of the parish council by 23/11/20.

FC20/21-49	<p>Youth Engagement</p> <ol style="list-style-type: none"> <u>Council to approve a Youth Engagement Advisory Committee:</u> Cllr PS gave an overview of a proposed amended motion to create a Youth Engagement Committee (YEC); minimum of four members with devolved decision making powers and an Advisory Committee (no powers) made up of non-members, to be determined by the YEC. Council RESOLVED to accept the amended motion. <u>Council to approve members:</u> Council RESOLVED to appoint YEC members: Cllr PS (Chair), Cllr AK, Cllr MIA, Cllr RG. <u>Council to approve proposed Terms of Reference (ToR):</u> Council RESOLVED that the new committee review and bring back proposed ToR and budgetary requirements to the next full council meeting 07/12/20 Update on two informal working group meetings 08/10/20; 27/10/20. NOTED
FC20/21-50	<p>MKALC Membership, Council to consider annual subscription of £135. Council RESOLVED to go ahead with the annual membership.</p>
FC20/21-51	<p>Boundary Clearance, Council to review and consider (1m) woodland clearance on parish council owned land in Middleton. Council RESOLVED to go ahead with the 1m woodland boundary clearance along residential fence line at £1,650 + VAT.</p>
FC20/21-52	<p>Broadband Installation, Council to review and consider if permission to be granted with/without a wayleave agreement to install cable across parish council land. Council RESOLVED to go ahead with Clerk recommendation of legal advice on a wayleave agreement.</p>
FC20/21-53	<p>Milton Keynes Village Hall (MKVH), Council to consider request for permission for possible overreach onto Parish land for installation of a new soakaway. Cllr DM gave an overview and then left the meeting. Council RESOLVED to grant permission for possible overreach with the following caveats:</p> <ol style="list-style-type: none"> MKVH to provide a full detailed plan on where the new soakaway will be sited; MKVH to provide a written guarantee confirming that any issues relating to either the old and/or the new soakaway, that might encroach onto parish council land will fall under the express responsibility of MKVH Trustees. <p>Cllr DM logged back into the meeting.</p>
FC20/21-54	<p>IT Proposal; Cllr GB presented proposal, council RESOLVED to go with the recommendation of Option 2. This will allow council to centralise all information in a single TEAMS site, utilising the best of Microsoft's products for both productivity and security. Cloudy IT Costs; £1,800 - 4 days to complete the migration of all our systems (except the allotment management server); £700 - 4 half day training sessions and 5 hours of prepaid support for Councillors; £3,572 ongoing annual costs; £2,500 one-off upgrade charge.</p> <p>Cllr GB to send details of other suppliers research, to Clerk for information.</p>
FC20/21-55	<p>Live Streaming, Council to consider streaming future meetings. Council RESOLVED that Live Streaming is the future, Clerk to investigate further and bring back to a future full council meeting.</p>
FC20/21-56	<p>Next Meeting and Items for future agenda(s):</p> <ol style="list-style-type: none"> Council NOTED the next Full Council meeting (virtual), 07 December 2020 @ 19h15.

Meeting ended 21h22

ADDENDUM - FC20/21-40 Public question time, including Ward Councillor updates

Ward Report – Sam Crooks & Kerrie Bradburn Monday 2 November 2020

GENERAL

Following on from Kerrie's wheelie bin pilot on Brooklands the Council has today launched a major city-wide waste & recycling consultation up until 24 February next year. Here's the link: <https://www.milton-keynes.gov.uk/consultations/609>.

This is really important and will influence the decisions to be taken prior to a new service from April 2023

BROOKLANDS

We have confirmed that the new football pitches adjacent to Andromeda Chase will be handed over to 1Life via the Council. We are looking for guarantees that local teams will be given priority for booking.

BROUGHTON

The public consultation on No Parking Restrictions on the Tanfield Lane bridge into Broughton will start "*within the next few weeks.*" This is likely to be controversial in the light of known parking issues on Kelling Way and Tanfield Square so the Parish Council's view will be particularly important.

BROUGHTON GATE

The works to install a new pedestrian crossing on Countess Way by Warwick Avenue are scheduled to start on 9 November to be completed by 18 December.

MIDDLETON

With the new Morris Homes development on Worrelle Avenue now well under way we are trying to clarify the position concerning lay-bys on the opposite site of the road in relation to weekend football.

OAKGROVE

We have asked (for the fourth time...) for a road sign at the junction of Cyber Avenue and Gambit Ave. Oakgrove is now within around ten houses of completion. We need to get a number of little items like this cleared up before the adoption process is complete.

END