

PARISH COUNCIL MEETING MINUTES
Monday 1 April 2019
Milton Keynes Village Hall, Willen Rd, MK9

Councillors Present: Cllr's D Monk (DM)-Chair, T Small (TS)-Vice Chair, J Bint (JB), P Stiles (PS), G Brighton (GB), L Swinton (LS), Y Olayemi (YO), P Brown (PB), R Oates (RO).
Ward Councillors: Cllr's S Crooks (SC), J Bint (JB)
Officers Present: Vicky Mote
Also Present: Colin Bowker (Contractor), Chris Davies (internal auditor) + 6 members of the public

Meeting started 19h15

| REF | MINUTES | ACTION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| FC19/20-01 | <p>Apologies: To receive, note and agree apologies for absence. RESOLVED to accept absence Cllr Jo Small (medical)</p> <p>Ward Cllr Catriona Morris sent her apologies</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC19/20-02 | <p>Declaration of Interest: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.</p> <p>Cllr JB, who is a member of the Development Control Panel declared an interest in item FC19/20-07 Planning and any item relating to the Borough Council's position on things like 'Devolution' He will not express any opinion on planning applications however, is happy to comment on any planning processes.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC19/20-03 | <p>Public question time, including Ward Councillor updates: The Chair welcomed everyone to the meeting. Members of the public requested to speak and Ward Councillors gave an update; a summary is set out as an addendum to the minutes.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC19/20-04 | <p>Minutes RESOLVED that the draft minutes of the Parish Council meeting held on 4 March 2019 be accepted as a true copy; duly signed by Cllr DM (Chair).</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC19/20-05 | <p>Finance 1. Payments NOTED Payments between 02/03/19 and 30/03/19.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5" style="text-align: center;">Broughton & Milton Keynes Parish Council</th> </tr> <tr> <th colspan="5" style="text-align: center;">Current Bank A/c</th> </tr> <tr> <th colspan="5" style="text-align: center;">List of Payments made between 02/03/2019 and 30/03/2019</th> </tr> <tr> <th style="text-align: center;">Date</th> <th style="text-align: center;">Payee Name</th> <th style="text-align: center;">Ref</th> <th style="text-align: center;">Paid</th> <th style="text-align: center;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">06/01</td> <td>Virgin Mobile</td> <td style="text-align: center;">DD</td> <td style="text-align: right;">£6.19</td> <td>Mobile Phone Charges</td> </tr> <tr> <td style="text-align: center;">20/01</td> <td>Anglian Water</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£23.81</td> <td>Anglian Water</td> </tr> <tr> <td style="text-align: center;">20/01</td> <td>BT Business</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£159.70</td> <td>BT Internet-Office 16/01-30/04</td> </tr> <tr> <td style="text-align: center;">20/01</td> <td>EDF Energy</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£168.15</td> <td>Office Electric 29/01-27/02</td> </tr> <tr> <td style="text-align: center;">20/01</td> <td>Julie Munn</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£168.75</td> <td>Office Cleaning Sept 18-Mar 19</td> </tr> <tr> <td style="text-align: center;">20/01</td> <td>Marcus Young Landscapes</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£648.00</td> <td>Bin Servicing Feb 19</td> </tr> </tbody> </table> | Broughton & Milton Keynes Parish Council | | | | | Current Bank A/c | | | | | List of Payments made between 02/03/2019 and 30/03/2019 | | | | | Date | Payee Name | Ref | Paid | Transaction Detail | 06/01 | Virgin Mobile | DD | £6.19 | Mobile Phone Charges | 20/01 | Anglian Water | BACS | £23.81 | Anglian Water | 20/01 | BT Business | BACS | £159.70 | BT Internet-Office 16/01-30/04 | 20/01 | EDF Energy | BACS | £168.15 | Office Electric 29/01-27/02 | 20/01 | Julie Munn | BACS | £168.75 | Office Cleaning Sept 18-Mar 19 | 20/01 | Marcus Young Landscapes | BACS | £648.00 | Bin Servicing Feb 19 | Clerk |
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| | 20/01 | RTM Landscapes | BACS | £1,046.30 | Landscaping + CC Repairs | |
| | 20/01 | Riskeviciene, Ms V | BACS | £45.00 | MD24-Plot+Key Deposit Refund | |
| | 29/01 | HMRC | BACS | £922.76 | Tax+NI-Mar 19 | |
| | 29/01 | Fire & Electrical Safety | BACS | £96.00 | Bi-annual Fire Alarm Check | |
| | 29/01 | Mrs A McNaughton | BACS | £620.83 | Salary-Mar 19 | |
| | 29/01 | Bucks County Council | BACS | £843.71 | Pension-Mar 19 | |
| | 29/01 | Vicky Mote | BACS | £2,258.27 | Salary+Reimbursements-Mar 19 | |
| | 30/03 | EDF Energy | BACS | £8.11 | Office Electric | |
| | 30/03 | Anglian Water | BACS | £123.87 | Allotment Water | |
| | 30/03 | Anglian Water | BACS | £194.05 | Allotment Water | |
| | 30/03 | Colin Bowker | BACS | £631.75 | Contractor-Mar 19 | |
| | 30/03 | Sure2Door | BACS | £1,098.20 | Spring Newsletter | |
| | Total Payments | | | £9,063.45 | | |
| Bank Account Balances as at 30/03/19 | | | | | | |
| | Lloyds Current Account | | | | £66,844.68 | |
| | Lloyds Deposit Account | | | | £31,613.14 | |
| | Public Sector Deposit Account | | | | £25,000.00 | |
| | Total Funds | | | | £123,457.82 | |
| | <p>2.1 Grant-MK Guides-Michelle Millard presented (19h40); Council proposed support 50% of the grant at £500. Voted FOR (Cllr's GB, JB, LS); AGAINST (PS, YO, PB, RO, TS); therefore, motion not carried.</p> <p>2.2 Grant-Broughton Cycling Group / Broughton and Brooklands CC (20h08) RESOLVED unanimously to support the grant of £950.</p> | | | | | |
| FC19/20-06 | <p>Consultations Papers; To agree Parish Council responses to current consultations.</p> <p>1. Tanfield Parking, ending 21/04/19. RESOLVED to devolve the decision to the Property and Land Committee meeting on 15/04/19.</p> <p>2. Milton Keynes Playing Pitch Strategy survey ending 12 April 2019. RESOLVED no comments to add.</p> | | | | | Clerk |
| FC19/20-07 | <p>Minutes of Committees</p> <p>1. <u>Planning and Licensing</u> NOTED Draft Minutes of 18 March 2019</p> | | | | | Info |

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| FC19/20-08 | <p>Summer Play Sessions RESOLVED to support up to 8 MK Play Association sessions during the summer holidays @ £340/session. RESOLVED to outsource the organisation of the sessions to Broughton and Brooklands Community Connectors.</p> | Clerk |
| FC19/20-09 | <p>Project Updates Council to approve any recommendations.</p> <ol style="list-style-type: none"> 1. <u>Youth Engagement.</u> RESOLVED that Cllr RO will stand as Chair of the working group and Cllr PS will support as vice-chair. NOTED that support required from other councillors. 1.1 NOTED that Youth Engagement survey is now live on our website and communicated in our Spring Newsletter. RESOLVED that all Councillors should encourage and promote this survey via community groups and social media. 1.2 NOTED that Cllr DM/TS to visit one of the Youth Cafés run by other Parish Councils. 2. <u>Phone Kiosk Refurbishments (MK Village and Broughton Village).</u> No further updates, Clerk in contact with volunteer residents. 3. <u>MK Village garden.</u> NOTED that the hedge due to be removed can only take place outside 1 Mar-31 Jul due to bird breeding season. Clerk to add as a future agenda item. 4. <u>The Old Forge.</u> NOTED that the Clerk & Warden had met with a builder to get an initial view of what is required to refurbish the building, together with possible alternative options for use. Clerk to present a proposal paper. | Clerk |
| FC19/20-10 | <p>WORKING PARTY UPDATES Chair of working groups to give update and Council to approve any recommendations.</p> <ol style="list-style-type: none"> 1. Property & Land (TS, JS, DM, CB, Clerk) <ol style="list-style-type: none"> 1.1 <u>Garage Lease</u>, to agree next steps; NOTED currently no lease in place for double garages and The Old Forge. NOTED Clerks recommended advice to get leases drawn up by a legal team at a one-off cost. RESOLVED that Cllr TS to circulate the draft document sourced externally, to all councillors to agree a way forward. 1.2 <u>Broughton Rd Allotment (MKV)</u> RESOLVED to agree an additional £500 for clearance of rubbish and old “compost” structures on site to enable the creation of additional allotment plots. 2. Media & Communications (GB, PS, JS, TS, Clerk) Cllr TS gave an update on meeting held 25/03. NOTED agreement on survey and that social media would be a focus when we have recruited the new position. | Clerk |

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| | <p>3. Strategy (All Councillors) NOTED that Clerk to move the date of the next meeting post May elections.</p> <p>4. Human Resources (DM, TS, RO, Clerk)</p> <p>4.1 <u>Grant Policy</u> review (v2.0); RESOLVED to accept the changes presented in v2.0.</p> <p>4.2 <u>Redundancy Policy</u> review; RESOLVED to approve amendment (4.4)</p> <p>4.3 <u>Recruitment</u>; RESOLVED to accept the draft job description presented and go ahead and recruit the new position of Community Engagement & Operations Officer.</p> <p>4.4 Clerk salary/holiday approval for 2019/2020. NOTED Clerk remains at 25-days holiday. NOTED new 2019 pay scale as agreed under National Joint Council for Local Government (NJC). NOTED NJC new spinal column points (SCP); Old LC2(38) has been converted to new SCP 32.</p> | |
| FC19/20-11 | <p>Councillor Reports and Items for Future Agenda</p> <p>1. Cllr RO gave an update on Ruby House issues relating to flooding and leaking boiler. Cllr RO thanked Ward Cllr JB for his quick response; problem has now been resolved.</p> <p>2. Cllr RO gave an update on noise with office refurbishment and fire alarm being triggered; confirmed he had apologised to residents and kept in contact with them on progress.</p> <p>3. Cllr YO mentioned zebra crossing outside school, Cllr DM confirmed it was in hand with Clerk.</p> | Info |
| FC19/20-12 | <p>Next Meeting: 13 May Annual Parish Meeting (AGM) & Monthly Parish Meeting.</p> | Clerk |
| FC19/20-13 | <p>Potential Adverse Possession RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business, the Public and Press will be excluded from the following agenda item for the reason of it relating to information on confidential negotiations.</p> | |

Meeting closed at 21h34

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| Name/Signature: | David Monk | |
| Position/Date: | Chair | |

ADDENDUM - FC19/20-03 Public question time, including Ward Councillor updates

Ward Cllr Sam Crooks updates

1. Ferry Meadows

Confirmed he had spoken to the enforcement officer at Milton Keynes Council (MKC) for the 3rd time; still no progress which is not acceptable. It had originally been minutes that the temporary building would be demolished within 6-weeks of the community centre being open. The Hindu Association (MKHA) has said that they require the old building for storage. A further meeting can only take place after the Purdah period in May. Cllr SC will circulate a proposed date.

2. Brooklands

- Confirmed that the new Sainsbury will open on 11 April however, it would not be as big as people had thought;
- Confirmed that there were concerns about the traffic lights around the new Lidl.

3. Parking around Parnleys (Milton Keynes Village)

Confirmed that the barber tenant has put up signs at their own cost. As this area is adopted highways, if yellow lines were to be installed it would then also impact on residents as well.

4. Oakgrove Crossing (Ada Walk)

Confirmed that Milton Keynes Council has agreed to a crossing in Ada Walk, opposite the Costa coffee shop; Crest Nicholson will implement this crossing at their expense. Cllr SC confirmed that it would be a change in road surface with arrows indicating direction rather than a black and white zebra crossing.

5. Oakgrove Zebra Crossing (Primary School)

Cllr SC confirmed that MKC did not deem it necessary for a zebra crossing opposite the Primary school as they had carried out an assessment. Council challenged the decision and asked for more information on when assessment was carried out.

Ward Cllrs John Bint & Catriona Morris updates

1. Ferry Meadows

- Cllr JB confirmed that MKC will be issuing an enforcement notice for the temporary building to come down;
- A discussion about the gate to the right, blocking the highway / path, will be had with MKHA and assuming it is on public adopted highway, they will be asked to remove it;
- The newly appointed deputy chief executive visited the road at Ferry Meadows to see the difficulties.

2. Milton Keynes Council (MKC) Weed Spraying

MKC has accepted that the anticipated cost saving exercise of not weed spraying on a regular basis has resulted in damage to roads and ultimately an overspend. Officers have accepted that the overspent on current budget (£15K), will be transferred into this years' budget. They are going to lobby for priorities on the capital work on changing Newport Road and Fen street-modification.

3. East of M1 Expansion

The stakeholder group has applied to government (HIF bid) to enable it to build the infrastructure for 3,000-5,000 homes, which will have an impact on our residents.

Ferry Meadows-resident

Confirmed that a recent event had four marshals from the Hindu Association. The parking was OK around the Hindu Building, but did not work on Cavan Way near Ferry Meadows as there was parking on the road and verges. They also confirmed that the occasional fire engine comes to site outside of an event, which is not a true measure of the challenges when there is an event.