

ASSET & MAINTENANCE COMMITTEE MEETING
Thursday 20 February 2020
Oakgrove Office, 27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG

Councillors Present: Cllr's Tim Small (TS)-Chair, David Monk (DM), Anton Kamm (KM)
Officers Present: Vicky Mote (Clerk/RFO)
Also Present: One member of the public

Chair formally opened the meeting at 19h15

Ref	MINUTES
AM19/20-11	Public question time, including Ward Councillor updates: There were no comments from the public.
AM19/20-12	Apologies: Committee RESOLVED to accept the following apologies: Patrick Stiles (PS), Jo Small (JS), Rishi Sharda (RS).
AM19/20-13	Declaration of Interest: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered. None declared.
AM19/20-14	Warden Report: Clerk gave an update, Committee NOTED the report.
AM19/20-15	Risk Register: Clerk confirmed not additions or amendments to report.
AM19/20-16	Middleton Pavilion: 1. <u>Signage update.</u> Cllr AK presented draft mock-ups of signage. Committee RESOLVED to go with option one with the black writing, to include the following changes: a) Aluminium sign rather than white background. b) Remove parish council website details to eliminate confusion as to who manages the site. c) Remove MK Pavilion website details as displayed in current design. d) Add something like who "owns" the site and who "manages" the site; liaise with tenant to agree contact details. e) Look at refurbishment of current lighting as well. 2. <u>Overflow carpark update.</u> Cllr AK gave an update on the lighting design; we would expect energy savings of up to 90% due to LED technology and energy saving sensors. Committee RESOLVED to delegate the final decision to Chair, Vice and Clerk with regard to provider and within the agreed budget limit.
AM19/20-17	Project Updates and next actions (transferred from Full council agenda) 1. <u>Phone Box Refurbishments</u> (MK Village and Broughton Village). Clerk confirmed, due to meet with a resident from Broughton Village with regard to donated defibrillator. Clerk will carry out the agreed action of installing defibrillators following this meeting. Committee RESOLVED that if the specification of the donated defibrillator does not meet the criteria of installation within the phone box in Broughton Village, Clerk to discuss a more suitable location for Committee consideration.

	<p>2. <u>MK Village garden.</u> 2.1 Clerk confirmed a meeting with a resident of MKV on 25/02/20 to discuss the initial way forward in engaging with a wider community audience, in order to get their views. 2.2 A motion was put forward to remove the remaining hedge in the corner of the garden. Committee RESOLVED to go ahead within agreed budget.</p> <p>3 <u>The Old Forge.</u> 3.1 Clerk confirmed, have instructed company to go ahead with refurbishment of the ridge; awaiting date.</p> <p>4 <u>VE Celebrations.</u> 4.1 Commemorative bench; on reflection, Committee considered that benches may not be in keeping with all parts of the Parish; may need a mix of 'solutions'. Committee RESOLVED that we consult with residents on the following options:</p> <p>a) Commemorative bench. b) Commemorative planter; may suit settings like Brooklands; future upkeep to be added to landscaping contract. c) Commemorative trees; an arboretum on community owned land or partnering with other stakeholder(s) like Parks Trust on single or a couple of sites. Examples: number of trees (symbolic), to represent those recorded as having died in the two world wars (as per the war memorials in the Parish) with a plaque to them or to represent the number of years of conflict in the two world wars and recognised conflicts since?</p> <p>Committee RESOLVED that the poll would be via social media and using survey monkey; the results would be indicative rather than binding.</p> <p>5 <u>Noticeboards</u> (Broughton/Broughton Gate) 5.1 Cllr Rishi Sharda sent an email update to the meeting, Committee NOTED next steps on finding out who owns the land, through Land Registry. Aim to get permissions by end March20, with target date on noticeboards installations by end of April 20.</p>
AM19/20-18	<p>Allotment Monthly Report Clerk present an update of the current allotment uptake and future ideas for Kemsley Allotment site. Committee NOTED the report and agreed to review the allotment costs following financial year ending 31/03/20.</p>
AM19/20-20	<p>General Landscaping Clerk presented some ideas of "modern landscaping" within the Eastern Expansion of Broughton and Brooklands. Committee RESOLVED that Clerk bring back the costs to a future agenda for further discussion/agreement. Committee RESOLVED to include this idea in the next parish survey.</p>
AM19/20-21	<p>Councillor Reports and Items for Future Agenda 1. Cllr RS requested that play area in Brooklands with the Zip wire be investigate with regard to original purpose, risk and ownership. 2. Cllr RS request that Post Box locations for the new Eastern Expansion be investigated.</p>

Meeting ended at 20h23

Date of Next Asset & Maintenance Committee Meeting: 19 March 2020 at 19h15.