



## PUBLIC NOTICE AND SUMMONS TO A MEETING OF THE ASSET AND MAINTENANCE COMMITTEE

**Thursday 19 November 2020 at 19h15**

**This was a "VIRTUAL" meeting using Video Conferencing**

(In accordance with the \*Coronavirus Act 2020)

Councillors Present: Cllr's Tim Small (TS)-chair, Patrick Stiles (PS), David Monk (DM), Anton Kamm (AK); Rishi Sharda (RS)

Officers Present: Vicky Mote (Clerk); Lynn Maddocks (CEO); Rodi Lee (Community Officer)

In Attendance: Cllr's Macsene Isles-Ahite (MIA); Ryan Gillies (RG)

Virtual meeting started at 19h15

Ref	MINUTES
AM20/21-31	<b>Public question time, including Ward Councillor updates:</b> Cllr's MIA and RG attending as members of the public.
AM20/21-32	<b>Apologies:</b> None to note.
AM20/21-33	<b>Declaration of Interest:</b> There were no declarations of interest.
AM20/21-34	<b>Minutes:</b> Committee RESOLVED to approve, as an accurate record, the minutes of the Asset & Maintenance Committee meeting held on 21 May 2020; duly signed by Cllr TS (Chair).
AM20/21-35	<b>Community Officer Report:</b> November report NOTE.
AM20/21-36	<b>Risk Register:</b> Clerk gave an update on risk relating item AM19 Sports & Community Pavilion. Committee RESOLVED that all members to review and give feedback if required.
AM20/21-37	<b>Middleton Pavilion:</b> Clerk updated the committee on last meeting held; Total of Landscaping costs during COVID presented for payment..
AM20/21-38	<b>Worrelle Avenue Development</b> Clerk updated meeting, confirmed still waiting for costing from MKC Highways before a further decision can be made.
AM20/21-39	<b>Project Updates and next actions.</b> Clerk circulated summary of outstanding actions and balance of budget(s) left.. <ol style="list-style-type: none"> <li>1. <u>Phone Box Refurbishments</u> (MK Village and Broughton Village). LM confirmed defib being installed in MKV phone box 24/11/20.</li> <li>2. <u>MK Village garden</u> (RL; RS; RG). Cllr RS gave a brief outline of initial brainstorm topics; to be presented at the next meeting for consideration.</li> <li>3. <u>The Old Forge</u>. Clerk recommended that committee reconsider the replacement of doors in order to maintain the asset. Committee RESOLVED that Clerk get quotes for consideration at the next meeting in December.</li> <li>4. <u>VE Celebrations</u>. Cllr TS gave an update; this topic has evolved into <i>End of WII &amp; Peace Commemoration</i> and in conjunction with the Middleton Allotment project.</li> <li>5. <u>Noticeboards</u> (Broughton/Broughton Gate) LM/RL confirmed that a new noticeboard has been installed at Broughton Plaza and the last one to be installed in Broughton Gate circa 6-weeks' time.</li> </ol>

AM20/21-40	<p><b>General Landscaping.</b></p> <p>1. <u>Annual Tree Survey results and recommendations.</u> Clerk present summary of recommendations from RTM Landscapes. Committee RESOLVED to go ahead with the recommendations at a total cost of £4,540.</p> <p>2. <u>Landscaping Contract ends 01 April 2021.</u> Clerk notified committee of end of 3-year contract; committee to consider if we extend for a further year or go through a new tender process. CONSIDER at next meeting in December.</p> <p>3. <u>Woodland, Worrelle Avenue, Middleton.</u> Cllr RL confirmed that a one-metre boundary clearance will commence 1 December 20; Committee to CONSIDER an ongoing maintenance plan for this woodland.</p>
AM20/21-41	<p><b>Land Access-Middleton</b></p> <p>Cllr DM gave an update so far. Has been liaising with our legal advisor to look at the history of the legal covenants passed on with transfer of land. It has been confirmed that The Parish Council do not have the right to stop access. Committee RESOLVED that full council and ward councillors discuss the next steps with regard to engaging with residents.</p>
AM20/21-42	<p><b>S106 Funding</b></p> <p>Cllr TS recommended existing working group carry on as a “Task and Finish” group of people; reporting back to Asset &amp; Maintenance Committee with recommendations. Cllrs who wish to get involved to send Clerk an email. Cllr AK (Chair) and Clerk to liaise on setting a date.</p>
AM20/21-43	<p><b>Update Report and Items for Future Agenda</b></p> <p>1. Landscaping; agree a future tree replacement policy.</p>
AM20/21-44	<p><b>Date of next Meeting:</b> NOTED 17 December 2020 @ 19h15</p>

Meeting closed at 20h11