

**PARISH COUNCIL MEETING MINUTES**  
**Monday 7 January 2019**  
**27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG**

Councillors Present: Cllr's D Monk (DM)-Chair, T Small (TS)-Vice Chair, J Bint (JB), P Stiles (PS), G Brighton (GB), R Oates (RO),  
Ward Councillors: Cllr's S Crooks (SC), J Bint (JB)  
Officers Present: Vicky Mote (Clerk/RFO)  
Also Present: Colin Bowker (Contractor), Chris Davies (internal auditor) + 6 members of the public

Meeting started 19h15

Ref	Minutes	Action
FC18/19-53	<b>Apologies:</b> To receive, note and agree apologies for absence. RESOLVED to accept the following absence: Cllr Jo Small (medical), Cllr Liz Swinton (medical), Cllr Yemi Olayemi (exam) RESOLVED not to accept Cllr Julie Chambers (work)	Info
FC18/19-54	<b>Dispensations (Precept) All Councillors present</b> In line with NALC Legal Topic Note 80 (item 35) all members present are required to sign a dispensation relating to the discussion and voting on agenda item FC18/19-58 (3) Precept 2019/20 RESOLVED to grant dispensation for both participation and voting on 2019/20 Precept, signed forms received from all members present: Cllr David Monk, Cllr Tim Small, Cllr John Bint, Cllr Patrick Stiles, Cllr Gary Brighton, Cllr Ricky Oates.	Info
FC18/19-55	<b>Declaration of Interest:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.  Disclosable pecuniary interest declared by all members present in relations to agenda item 58(3) Precept 2019/20. Dispensations granted as per agenda item FC18/19-53 above.  Cllr JB, who is a member of the Development Control Panel declared an interest in item FC18/19-60 Planning. He will not express any opinion on planning applications however, is happy to comment on any planning processes  Meeting closed at 19h26 for Public question time and Ward Councillor updates.	Info
FC18/19-56	<b>Public question time, including Ward Councillor updates:</b> members of the public may ask questions on any matters dealt with by Full Council included on this agenda. <i>(please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).</i>  Resident confirmed that Ferry Meadows event held on 01/01/19 did have traffic management in place. There were about 50-60 cars on the day however, the traffic was managed well and all were gone by 15h00.  Resident raised the issue with the lack of bus shelters (city-bound) and	Info

suggested that these should be mandatory, residents suffer in bad weather.

Resident asked, with parish councilor elections in May 2019, if the parish council would be prepared to publicise on both their website and noticeboards, the names and a synopsis of residents who are interested in standing for elections. Chair confirmed that no reason why not.

### **Ward Councillor Updates**

Cllr C Morris (CM) sent her apologies

#### Ward Cllr SC

1. **Bus Shelters** - confirmed that there was s106 funding on the Oakgrove development discharged for bus shelters however, because there were shelters within the grid square the authorities felt that shelters would not be needed along the grid roads.
2. **Ferry Meadows** development;
  - Hindu community center, confirmed that it is being opened on 14/01/19 @ 15h15 by the Mayor, followed by formal meal.
  - Raised ongoing concern regarding the 78 parking spaces (building licensed for 120 capacity). The narrowness of the single access road will create potential gridlock and should continue to be looked at.
3. **Tanfield Square, Broughton-** notified that there will be a consultation on a proposed 2-hour waiting restriction.
4. **Chasewater Crescent, Broughton-** big problem with significant dip (block payment issues)
5. **Broughton Gate Local Centre-** concern around The Co-op regarding, litter, discarded bottles, maintenance of shrubbery and parking. Entrance into the Centre doesn't look good. Recommended the parish council initiates clean-up days, supported by MKC.
6. **Oakgrove petty crime-** notified that his outbreak is part of a wider issue which the police are looking into.
7. **Road safety**
  - **Amber Gate, Broughton-** notified that the pedestrian crossing will go ahead.
  - **Countess Way-** informed meeting that quarter million pounds has been put aside in the next MKC financial quarter to address.
8. **Speed kits-** confirmed that 10 kits have arrived; MKC will be writing to parish councils to propose they take them on and manage them; SC encouraged this council to host some of the equipment.

#### **Countess Way**

Cllr RO asked Ward Cllr SC if the traffic islands used for calming measures on Countess Way were being taken out by MKC and if so, who would absorb that cost.

Ward Cllr SC confirmed they were put in as a temporary measure (£40K) pending further discussions. Countess Way will be looked at as a whole to see what the best solution will be; this will take a number of months.

#### Ward Cllr JB

1. **Countess Way-** confirmed that MKC evidence seems to show that at the busiest time of day there is no increase in speed on Countess Way. Residents view was that only having to cross one lane and not two is so much better.

	<p><b>2. Tanfield Square, Broughton-</b></p> <ul style="list-style-type: none"> <li>Notified that the road leading up to the Co-op has “build-outs” leading into parking spaces, which used to have trees, these are no longer there and looks like parking.</li> <li>Block paving and white lines come up for replacement every 2/3 years, <i>there is a concern that</i> originally the wrong standard were used.</li> </ul> <p><b>3. Pink/Clear bags-</b></p> <ul style="list-style-type: none"> <li>confirmed that historically people asked why this rubbish can’t all be put in a wheelie bin; <del>the results of the consultation drove MKC to change their vehicles.</del> <i>the existing vehicles (which take bags) were purchased after a consultation some years ago. The natural time for a fresh consultation will be when those vehicles come to the end of their working life.</i></li> <li>Confirmed that the saving MKC council claims, is not happening and that there is a public backlash, which will no doubt lead to a reduction of recycling <i>unless the Borough Council makes it easier for residents to get additional rolls of white bags.</i></li> <li></li> </ul> <p><b>4. Oakgrove Property Fire Safety</b> - resident concerns are getting increasingly widespread and MKC viewpoint is that they still cannot get to bottom of matter. No reconciliation to date.</p> <p>Cllr TS asked why MKC do not just get CEO from Crest Nicholson involved. Ward Cllr JB confirmed that their response was that they do not get involved with house buyer and builder.</p> <p>Public session ended 20h00</p>	
FC18/19-57	<p><b>Minutes</b> RESOLVED that the draft minutes of the Parish Council meeting held on 3 December 2018 be accepted as a true copy; duly signed by Cllr DM (Chair).</p>	
FC18/19-58	<p><b>Finance</b></p> <p><b>1. Payments</b> presented, dated 06/12/18 to 07/01/19 were NOTED. It was RESOLVED not to pay our landlord Crest Nicholson until a meeting is held to discuss the fire safety.</p> <p><b>2. Councillor Expense Claim.</b> It was RESOLVED to approve and refund the annual cost of Survey Monkey (parish survey) paid by Cllr TS.</p> <p><b>3. Precept 2019/20</b> to discuss and vote. Council NOTED the report presented by the RFO on the 2019/20 budget and recommended precept. A discussion took place on the budget and precept for the 2019/20 financial year (final figures displayed on website).</p> <p>Cllr DM (Chair) then moved the recommendation(s) as presented in the report namely:</p> <ol style="list-style-type: none"> <li>That the 2019/20 budget as set out in the budget summary be confirmed.</li> <li>That the total funding required for 2019/20 to be levied on the Broughton and Milton Keynes Parish be set at £180K, which represents an increase from £22 to £34 per Band D rate (equates to 23 pence per week increase per Band D rate).</li> </ol>	

	<p>It was put to the vote and council RESOLVED to accept the recommendations. FOR (5): Cllr DM, Cllr TS, Cllr GB, Cllr PS, Cllr RO AGAINST (1): Cllr JB</p> <p><b>4. Reserves Policy</b> to agree, document circulated. It was RESOLVED to accept and adopt the draft presented with Clerk final recommendation to 4.3.</p> <p><b>5. Delegation</b> to agree, document circulated. It was RESOLVED to c/f with item 58(6)-Financial Regulations.</p> <p><b>6. Financial Regulations</b> to review and adopt, document circulated. Cllr TS put a motion forward to carry this item to a future meeting in order to allow all members to fully understand their accountability. It was RESOLVED to carry forward to March meeting, Clerk to arrange a session with members to run through the regulations.</p> <p><b>7. Annual Regular payments</b> RFO shall present a list of due payments in 2019/20, which arise on a regular basis as a result of contract(s), statutory duty or obligation. Council NOTED list presented by the Clerk.</p>	
FC18/19-59	<p><b>Consultations Papers</b> (fixed item). To agree Parish Council responses to current consultations. Clerk confirmed no current consultations.</p>	Info
FC18/19-60	<p><b>Planning &amp; Licensing Committee</b> To take Draft Minutes “as read” and to note/accept Minutes accordingly.</p> <p>1. To receive draft Minutes of 17 December 2018. It was NOTED that the meeting on 17 December 2018 was cancelled due to not being quorate.</p> <p>2. To receive recommendation from the committee Chair regarding additional members. It was RESOLVED to add Cllr DM and Cllr TS to this committee.</p>	Clerk
FC18/19-61	<p><b>Insurance</b> to agree supplier, term and approve quote. Clerk presented quotes. It was RESOLVED to accept the quote from Zurich for a 3-year term at £2003.88/year.</p>	Clerk
FC18/19-62	<p><b>Youth Engagement</b>, Council to agree next steps. Cllr TS proposed that a working group be set up, to also include any relevant outside parties/stakeholders to discuss and present back on the way forward. It was RESOLVED that Cllr TS will take the lead and Cllr RO agreed to take part.</p>	Cllr TS/ RO
FC18/19-63	<p><b>WORKING PARTY UPDATES</b> (Fixed Item) Chair of working groups to give updates and council to agree next steps on any actions.</p> <p>1. <u>Property &amp; Land</u> (TS, JS, DM, CB, Clerk) (a) RATIFIED the cost for Milton Keynes Village Health &amp; Safety trip hazard issue (£155 exc VAT).  (b) Paddock Water trough replace (budgeted 2018/19), agree next steps It was RESOLVED to go ahead and replace the water trough as agreed in the 2018/19 budget.  (c) MK Food Fest (Middleton Pavilion), discuss agree next steps. It was RESOLVED that the Parish Council (PC) put a request to MK</p>	Clerk

	<p>Pavilions, to ensure that they (the PC) are included in any organisation discussion group.</p> <p>2. <u>Technology</u> (JB, LS, TS, MS, Clerk) nothing to report.</p> <p>3. <u>Media &amp; Communications</u> (GB, PS, LS, JC, JS, Clerk) nothing to report.</p> <p>4. <u>Strategy</u> (All Councillors) (a) Note future quarterly dates; Clerk confirmed all members had now responded, will send meeting invites.</p> <p>5. <u>Human Resources</u> (DM, TS, Clerk) (a) Independent Contractor Review, Council to approve recommendation. It was RESOLVED to agree a further 12-month extension, ending 31 January 2020.  (b) Grants Policy, council to approve recommendation. It was RESOLVED to devolve to Cllr TS/DM/Clerk to make the minor amendments raised in 1.4, 3.2, 3.3 and 3.6 before adopting.</p>	
FC18/19-64	<p><b>Correspondence</b></p> <p>1. YMCA letter of request - NOTED</p> <p>2. Middleton School Parking Proposal, informal consultation outcome. NOTED, Clerk to re-circulate.</p>	Clerk
FC18/19-65	<p><b>Councillor Reports and Items for Future Agenda</b></p> <p>1. Cllr RO gave an update on Porterhouse, who are carrying out the fire safety issues raised by Clarion Housing Group (CHG). They will be starting within next 2-weeks dependent on CHG schedule of getting residents moved out. There is now a dedicated liaison person at Porterhouse.</p> <p>2. Cllr TS proposed that we ask CHG to hold a further residents meeting to give them an update, all agreed.</p>	Clerk
FC18/19-66	<p><b>Meeting</b></p> <p>1. Next Full Council meeting 4 February 2019. NOTED that Clerk will be absent, meeting will be recorded in line with BALC recommendation.</p>	Info

Closed 21h43

SIGNATURE:	
NAME/POSITION:	DAVID MONK (CHAIR)
DATE:	