

PARISH COUNCIL MEETING MINUTES
Monday 3 Spetember 2018
27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG

Councillors Present: Cllr's D Monk (DM)-Chair, T Small (TS)-Vice Chair, J Bint (JB), J Small (JS), L Swinton (LS), J Chambers (JC), P Stiles (PS), G Brighton (GB), Y Olayemi (YO),
Ward Councillors: Cllr's S Crooks (SC), J Bint (JB)
Officers Present: Vicky Mote (Clerk/RFO)
Also Present: Colin Bowker (Contractor), 6 members of the public

Chair formally opened the meeting at 19h20

Ref	MINUTES	Action																																																																																																														
1.	Apologies: RESOLVED to accept apologies from Cllr RO (medical) Resignation: NOTED that Cllr Delroy Hudson (DH) has given his resignation.																																																																																																															
2.	Minutes RESOLVED to agree as a correct record the Minutes of the Parish Council meeting held on 2 July 2018, which were then duly signed by Cllr DM (Chair).																																																																																																															
3.	Declaration of Interest: Cllr JB, who is a member of the Development Control Panel declared an interest in item 5-Planning. He will not express any opinion on planning applications however, is happy to comment on any planning processes.																																																																																																															
4.	<p>Finance</p> <p>4.1 Appeal for Funding, none received</p> <p>4.2 Payments; RESOLVED to approve the payments, duly signed by Cllr's DM and Clerk.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5" style="text-align: center;">PAYMENTS 02/07/18 to 03/08/18</th> </tr> <tr> <th>Date</th> <th>Payee Name</th> <th>Reference</th> <th>Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr><td>02-Jul</td><td>Connexin</td><td>DD</td><td>£60.00</td><td>Phones(4)-July 2018</td></tr> <tr><td>06-Jul</td><td>Virgin Mobile</td><td>DD</td><td>£6.19</td><td>Mobile-July 2018</td></tr> <tr><td>11-Jul</td><td>Sure2Door</td><td>BACS</td><td>£673.20</td><td>Newsletter Distribute</td></tr> <tr><td>18-Jul</td><td>RTM Landscapes</td><td>BACS</td><td>£180.00</td><td>MK Village Car Park Tidy</td></tr> <tr><td>20-Jul</td><td>Bucks County Council</td><td>BACS</td><td>£843.71</td><td>Pension-July 2018</td></tr> <tr><td>20-Jul</td><td>HMRC</td><td>BACS</td><td>£922.76</td><td>Tax+NI-July 2018</td></tr> <tr><td>20-Jul</td><td>Anglian Water</td><td>BACS</td><td>£428.13</td><td>Kemsley Allotment</td></tr> <tr><td>20-Jul</td><td>EDF Energy</td><td>BACS</td><td>£17.31</td><td>Office Electric</td></tr> <tr><td>20-Jul</td><td>Marcus Young</td><td>BACS</td><td>£496.80</td><td>Bin Servicing-June 2018</td></tr> <tr><td>20-Jul</td><td>MK Citizens Advice</td><td>BACS</td><td>£1,073.25</td><td>MKCAB Outreach Service</td></tr> <tr><td>20-Jul</td><td>RTM Landscapes</td><td>BACS</td><td>£1,122.00</td><td>WR Allotment Tap</td></tr> <tr><td>20-Jul</td><td>RTM Landscapes</td><td>BACS</td><td>£1,160.30</td><td>Landscaping-June 2018</td></tr> <tr><td>20-Jul</td><td>David Monk</td><td>BACS</td><td>£170.00</td><td>Internal Auditor Vouchers</td></tr> <tr><td>27-Jul</td><td>Vicky Mote</td><td>BACS</td><td>£2,030.00</td><td>Salary-July 2018</td></tr> <tr><td>27-Jul</td><td>Mrs A McNaughton</td><td>BACS</td><td>£620.83</td><td>Salary-July 2018</td></tr> <tr><td>31-Jul</td><td>Colin Bowker</td><td>BACS</td><td>£613.71</td><td>Contractor-July 2018</td></tr> <tr><td>01-Aug</td><td>Connexin</td><td>DD</td><td>£60.00</td><td>Phones (4)-Aug 2018</td></tr> <tr><td>10-Aug</td><td>Diver-Kate</td><td>BACS</td><td>£10.00</td><td>KC31 Key Deposit Refund</td></tr> <tr><td>10-Aug</td><td>Church-Kevin</td><td>BACS</td><td>£10.00</td><td>KC28 Key Deposit Refund</td></tr> <tr><td>10-Aug</td><td>Cross-Mrs C</td><td>BACS</td><td>£10.00</td><td>KC46 Key Deposit Refund</td></tr> </tbody> </table>	PAYMENTS 02/07/18 to 03/08/18					Date	Payee Name	Reference	Paid	Transaction Detail	02-Jul	Connexin	DD	£60.00	Phones(4)-July 2018	06-Jul	Virgin Mobile	DD	£6.19	Mobile-July 2018	11-Jul	Sure2Door	BACS	£673.20	Newsletter Distribute	18-Jul	RTM Landscapes	BACS	£180.00	MK Village Car Park Tidy	20-Jul	Bucks County Council	BACS	£843.71	Pension-July 2018	20-Jul	HMRC	BACS	£922.76	Tax+NI-July 2018	20-Jul	Anglian Water	BACS	£428.13	Kemsley Allotment	20-Jul	EDF Energy	BACS	£17.31	Office Electric	20-Jul	Marcus Young	BACS	£496.80	Bin Servicing-June 2018	20-Jul	MK Citizens Advice	BACS	£1,073.25	MKCAB Outreach Service	20-Jul	RTM Landscapes	BACS	£1,122.00	WR Allotment Tap	20-Jul	RTM Landscapes	BACS	£1,160.30	Landscaping-June 2018	20-Jul	David Monk	BACS	£170.00	Internal Auditor Vouchers	27-Jul	Vicky Mote	BACS	£2,030.00	Salary-July 2018	27-Jul	Mrs A McNaughton	BACS	£620.83	Salary-July 2018	31-Jul	Colin Bowker	BACS	£613.71	Contractor-July 2018	01-Aug	Connexin	DD	£60.00	Phones (4)-Aug 2018	10-Aug	Diver-Kate	BACS	£10.00	KC31 Key Deposit Refund	10-Aug	Church-Kevin	BACS	£10.00	KC28 Key Deposit Refund	10-Aug	Cross-Mrs C	BACS	£10.00	KC46 Key Deposit Refund	Clerk
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	13-Aug	Malecka-Anna	CHQ1847	£10.00	KC21 Key Deposit Refund	
	13-Aug	Anglian Water	BACS	£99.51	Office 25/04 to 27/06	
	13-Aug	RTM Landscapes	BACS	£944.30	Landscaping-Jul 2018	
	13-Aug	Marcus Young	BACS	£593.40	Bin Servicing-Jul 2018	
	13-Aug	Fabry Mr P	BACS	£7.50	CC36 Rent Refund	
	14-Aug	Cloudy IT Ltd	BACS	£118.80	Annual Web Hosting	
	21-Aug	Zapita Mr E	CHQ1848	£20.00	KC12 Deposit Refund	
	28-Aug	Bucks County Council	BACS	£843.71	Pension-Aug 2018	
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	28-Aug	Mrs A McNaughton	BACS	£620.83	Salary-Aug 2018	
	03-Sep	Colin Bowker	BACS	£343.33	Contractor-Aug 18	
	03-Sep	KC36-Maddocks	BACS	£10.00	Key deposit refund	
	03-Sep	KC39-Galsworthy	BACS	£10.00	Key deposit refund	
	03-Sep	KC41-Rucki	BACS	£10.00	Key deposit refund	
	03-Sep	KC19-Wilson	BACS	£10.00	Key deposit refund	
	03-Sep	KC68-Chapman	BACS	£20.00	Key deposit refund (2)	
	03-Sep	KC66-Hindson	BACS	£10.00	Key deposit refund	
	03-Sep	KC13-Martin	BACS	£10.00	Key deposit refund	
	03-Sep	KC24-Szczesniak	BACS	£10.00	Key deposit refund	
	03-Sep	KC08-Brodie	BACS	£10.00	Key deposit refund	
	03-Sep	KC17-Reid	CHQ1849	£10.00	Key deposit refund	
	03-Sep	KC30-Morrison	CHQ1850	£10.00	Key deposit refund	
	03-Sep	KC42-Harwood	CHQ1851	£20.00	Key deposit refund (2)	
	TOTAL			£17,222.33		
4.3	<p>Metro Bank; Clerk presented annual bank charges (£360), which Council declined to accept. RESOLVED that Clerk opens a separate Allotment Account with Lloyds Bank, no banking charges imposed, with the same opening limited agreed in minutes dated 12/02/18, item 4.3. (£10K). AGREED signatories; Vicky Mote (Clerk), Cllr David Monk, (Chair), Cllr Jo Small, Cllr Gary Brighton, Cllr Patrick Stiles.</p>					
4.4	<p>Office Electric; Clerk presented options. RESOLVED to accept two-year contract at 25p/day standing charge and 16.67p/kWh unit rate.</p>					
5.	<p>Planning Applications (fixed item). <u>18/01836/DISCON</u>-Land corner of Fen Street and Countess Way; Details submitted pursuant to discharge of conditions 3(access), 11(surface water drainage, 12(foul water) attached to planning permission 18/00345/FUL. RESOLVED that the Parish Council has no objections to this application.</p> <p><u>18/01872/FUL</u>-9 Illustrious, Brooklands, MK10 7FZ; Proposed garage conversion. RESOLVED that the Parish Council has no objections to this application.</p>					Clerk

	<p><u>18/02055/PANOTH-28</u> Highlands Drive, Broughton, MK10 7FA; prior notification of a change of use from A1 to A3. RESOLVED that the Parish Council has no objections to this application.</p> <p><u>18/01972/FUL-13</u> Swayne Rise, Middleton, MK10 9BE; proposed single-storey rear extension and the existing conservatory to be demolished. RESOLVED that the Parish Council has no objection.</p> <p><u>18/02004/FUL-2</u> Poppy Avenue, Broughton, MK10 7AS; installation of a garage door. RESOLVED that the Parish Council has no objection unless the installation of a garage door leads to the loss of a parking space.</p>	
6.	Licensing Applications: (fixed item). No current applications.	
7.	Consultations Papers (fixed item). No current consultation to review.	
8.	<p>Devolution, Clerk presented a summary with info, risks, comments, next steps and recommendations. RESOLVED to accept recommendation 1, 6 and 7.</p> <ol style="list-style-type: none"> 1. Instruct RTM Landscapes at £275 + VAT to assess and present the actual cost based on the information and bill of quantities received from Milton Keynes Council. 6. Invite RTM to October meeting to give feedback on council's that have already taken on devolved landscaping. 7. Invite a representative from one of the first 6 councils who took on landscaping in the first tranche. 	Clerk
9.	<p>Planning & Licensing Committee (fixed Item) NOTED the typo on the agenda, changed the word Finance to Planning. RESOLVED to accept the draft Terms of Reference presented.</p>	Clerk
10.	<p>Communications Working Group (newsletter, social media, community engagement) RESOLVED to appoint the following members and chair to the group; Cllr GB (Chair of group), Cllr LS, Cllr PS, Cllr JC, Clerk. RESOLVED that Cllr JS continue with existing process for the Autumn newsletter due to be published. RESOLVED that Cllr DM (Chair of council), Cllr TS (Vice Chair of council) and Clerk have delegated powers to make decisions on day to day website and newsletters issues/content. RESOLVED that Clerk, Cllr's DM and TS to review the draft Terms of Reference and re-distribute for approval.</p>	VM
11.	<p>WORKING PARTY UPDATES (Fixed Item) Chair of working groups to give updates and council to agree next steps on any actions.</p>	Clerk
11.1	<p>Property & Land (TS, JS, DM, CB, Clerk) <u>Paddock (MKV) Rental Agreement</u>; Clerk presented update on current tenant. RESOLVED that the Paddock Rental Agreement remain the same for the current tenant, as per the original agreement signed on inception in 2014.</p> <p>Tenant queried clause 7 Fitness of the Premises RESOLVED that Paddock Rental Agreement remains the same therefore, Parish Council as the Licensor is not responsible for the upkeep of the paddock. Tenant to refer to their responsibilities under Schedule 2. RESOLVED that the Parish Council issue a one-year annual renewal at the agreed increase of 4.9% in line with 2018/19 precept percentage increase. RESOLVED that the Parish Council will review the Paddock Rental Agreement for the year 1 Sept 2019 to 31 Oct 2020</p> <p><u>Garage Rent</u>, Clerk presented an update; Milton Keynes Cricket Club has paid rent 1 Apr 18 to 31 Mar 19. Pro rata rent 11 Apr 17 to 31 Mar 19 still not settled due to unclear communication when rental agreement was removed from Pavilion contract.</p>	

<p>11.2</p> <p>11.3</p> <p>11.4</p>	<p>Cllr DM proposed write off. RESOLVED that the Parish Council write-off the historic charge.</p> <p><u>Allotment KC42</u>, Clerk presented the background and asked Council to make a final decision. RESOLVED that the Parish Council agrees that the Allotment Rules and Requirements are adhered to by tenants. Allotment Officer to work with the tenant and agree a reasonable timescale to re-instate the original riding.</p> <p><u>Tree Infill-Milton Keynes Village</u> The Parish Council RATIFIED the cost £65 + VAT to infill tree base (Health & Safety) Milton Keynes Village public access.</p> <p>Technology (Clerk, JB, LS, TS, MS); nothing to report</p> <p>Strategy (All Councillors)</p> <p>It was NOTED that the next meeting will be held on 23 October 2018 at 19h00.</p> <p>Human Resources (DM, TS, Clerk); nothing to report.</p>	
<p>12.</p>	<p>Training The Parish Council RATIFIED the cost of £35 + VAT for the Clerk to attend the Budget Setting course on 13/09/18.</p>	<p>Clerk</p>
<p>13.</p> <p>13.1</p> <p>13.2</p> <p>13.3</p> <p>13.4</p>	<p>Correspondence</p> <p>NOTED thanks from Chris Davies, internal auditor vouchers.</p> <p>NOTED Letter response from Cllr Peter Marland re devolution of landscaping.</p> <p>NOTED Email from allotment tenant CC12. RESOLVED that the Parish Council work with the tenant and grant a period of time to bring plot up to the required standard. NOTED that an apology had been received from the tenant and that the Clerk has no concerns with regard to safety of self and other tenants.</p> <p>NOTED that the Parish Council received a full VAT refund for 2017/18.</p>	<p>Clerk</p>
<p>14.</p> <p>14.1</p> <p>14.2</p>	<p>Councillor Reports and Items for Future Agenda</p> <p><u>Far Holme Art project</u> update; Cllr JS gave an update.</p> <p><u>Community Centre (Ferry Meadows)</u> Cllr DM (Chair) brought this topic forward to the beginning of the meeting for public participation.</p> <p>Andy Camp (AC) from the Residents Association felt it was apparent that not a lot had happened since the last meeting. Chelsea from Luminous was also present. Cllr DM (Chair) reiterated that at the last meeting he asked the residents to confirm what it is that they actually want or propose as an outcome. AC said that nobody is in favour of one-way system as this would still remain as a volume of traffic issue. Link road (two-way) most simplistic way if affordable. Cllr DM (Chair) asked if residents of Ferry Meadows had any engagement with resident in Cavern Way; AC confirmed they hadn't.</p> <p>Ward Councillor Sam Crooks said a meeting was called by Ray O'Neil from the Hindu Association regarding parking and access. Milton Keynes Council to draw up proposals re parking. All assumed that access via Cavern Way was feasible however, the representative from the Water Ways Trust said it was not acceptable without a full scale bridge, which would cost circa £1MIO.</p>	<p>Clerk</p>

<p>14.3</p> <p>14.4</p>	<p>Ward Councillor Sam Crooks suggested a further meeting with residents, Parks Trust and the Parish Council. Another suggestion was the possible access via Parish Council land at entrance to allotment site.</p> <p>Ward Councillor JB said that on further review a ground level bridge would be viable due to water and ground level heights. A one-way access could also be possible with a barrier system.</p> <p>Ward Councillor JB said that in his view it hasn't been proven to his satisfaction that Milton Keynes Council is responsible for resolving this issue as the planning application had already been approved a number of years ago. There are some funds but not yet been allocated by Milton Keynes Council. Cllr JB suggested that he brings it up formally at Cabinet level and get it on the political radar as this had not yet been done.</p> <p>RESOLVED that the Ward Councillors take this forward and come back to parish council with any next steps.</p> <p>RESOLVED that Cllr DM (Chair) and Cllr JB write to Duncan Sharkey with a compelling case from the Residents group.</p> <p>Cllr JB suggested that Luminous also write to the interim Chief Executive and put forward their case.</p> <p>Discussion ended 19h50</p> <p><u>Development Worrelle Avenue</u>; Cllr DM (Chair) gave an overview of the proposed 20 additional parking spaces on highways land.</p> <p>RESOLVED that the Parish Council acknowledge and agree with proposal; if not achievable then the Parish Council will object.</p> <p><u>MK East Stakeholder</u> meeting; Cllr GB and JB gave an update and confirmed that the sheer cost to the tax payers would be considerable. It is also hoped that the timescale being advocated does not happen as Milton Keynes Council must at least engage all in the process.</p> <p>Ward Councillors Sam Crooks said that there would be three workshops held to discuss further and that a general invitation for Parish Councils to nominate people to attend workshops will be going out.</p>	
<p>15.</p>	<p>Ward Councillor Updates</p> <p>Updates from Cllr Sam Crooks (SC) said that with regard to the bridge near Willen, there are three schemes under consideration; traffic monitoring going on.</p> <ol style="list-style-type: none"> 1. South of Eridge Drive by sewage works; 2. Dual Willen Road and come in Danstead Way; 3. Re configuration of J14. <p>Inspector said he wants to see more on housing trajectory, thinking of A509 development 1500 or 3000 being brought forward. 1500 bring forward from 2031. MKC looking at sums in light of being brought forward.</p> <p>Went to opening of new Brooklands Health Centre, which will service considerable more people.</p> <p>Speed Watch on Fen Street; there has been a challenge getting access to the equipment, MKC looking to ask Parish Council to hold sets or equipment; still under consideration.</p>	

	<p>Cllr SC thanked the Parish Council for the use of access to litter equipment; he has now sourced from other avenues and loaned to residents. Now that there is a network of people, Cllr SC is trying to co-ordinate and asked the Parish Council to consider getting involved in co-ordinating litter picking.</p> <p><u>Update from Ward Councillor John Bint (JB)</u>; continuing with work to get estates to get their road signs done.</p> <p>East of the M1 is problematic and he is getting into a debate of how fast MK grows. 120,000 homes are planned for 2050, with a further 50,000 homes rumoured. It is proposed that they might like to take on another 100,000. The magnitude at 5000/year gets to a point where we need extra schools/community centre, hospital etc every year.</p> <p>There is cross party support for the level of growth for MK, it would likely be more 1700 rather than 1400; whether there is an appetite is questionable. Is it what MK want; how do we engage with neighbouring authorities. Aspiration for growth is attractive but what it will do for MK is profound.</p> <p>Went to opening of new Brooklands Health Centre, which will service considerable more people.</p> <p>Cllr JC asked Cllr JB for the reasoning behind grey sacks having to be ordered on line and delivered by bin lorries. Clerk advised Cllr JC that if further debate required it could be added to a future agenda item.</p>	
16.	<p>Next Meeting: It was NOTED that the next Parish Council meeting will be held on 1 October 2018.</p>	
17.	<p>Potential Adverse Possession-CONFIDENTIAL ITEM The Parish Council RESOLVED that, under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section1(2) and by reason of the confidential nature of the business, the Public and Press would be excluded from the following agenda item for the reason of it relating to information on confidential negotiations.</p>	

Closed session started at 21h45 and ended at 22h30