

# Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

## Minutes of the Parish Council Meeting

Held on

Monday 9<sup>th</sup> January 2006 in Milton Keynes Village Hall at 7.15 pm.

**Present:** Mrs J Brighton (Chair); Mr R Brown; Mr P Johnson; Mrs M Watkins; Mr I. Mitchell; Mr A Kidd; Mrs B Hulse; Mr D Miller – Clerk; Ward Cllr Sam Crooks; Mr P Keech; and 3 members of the public.

Mrs Brighton welcomed everyone to the meeting.

### 1 Apologies for Absence

Mr I Corlett; Mr K. Bramall; Ward Cllr. Derek Eastman

### 2 Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> December 2005

The minutes were agreed by the Council and were signed by Mrs Brighton.

### 3 Casual Vacancy

Following the resignation of Kieron Bramall, the Clerk had posted the statutory notice advising of the casual vacancy on the website and Parish Council notice-board, on January 3<sup>rd</sup>. The notice has also been displayed in the Village Hall.

The Council agreed that, if at the end of the statutory period for the display of the notice (January 23<sup>rd</sup>) no poll had been requested, Jenny Brighton and Ian Corlett would meet to arrange contact with anyone who had expressed interest, in recent months, in becoming a Parish Councillor when a vacancy arose.

### 4 Matters arising from the last meeting:

#### a. 12 Walton Road and the allotment boundary

The Clerk had circulated notes prior to the meeting, updating councillors on the latest developments, including recent contact with Geoffrey Leaver, solicitors. The Council agreed that an attempt to resolve the encroachments problem should be pursued as quickly as possible, and authorised the Clerk to proceed with instructing the solicitor to take the recommended action, provided that the costs do not exceed £500.

#### b. Provision of Fire-proof filing cabinet

The Council agreed to purchase of a Chubb two-drawer fireproof cabinet from Safeoptions at the offer price of £259. It was agreed not to proceed with the purchase of a separate media safe, as the risks of total loss were minimal.

#### c. Date for visit to Oakgrove School

Peter Barnes had offered two suggested dates - January 19<sup>th</sup> or 31<sup>st</sup>. Councillors decided that January 19<sup>th</sup> was the most convenient; the Clerk will contact Peter Barnes to confirm this date.

**Action: David**

#### **Miller**

#### d. Bell Project Committee

The Budget Working Group had discussed this and had come to the conclusion that this committee should be a sub-committee of the Village Hall Committee, who were reported as being of the same mind.

e. MK2031 – the Six Options for Growth

Ian Corlett had drafted a Parish Council response, using suggestions and individual comments from Councillors. The draft response had been circulated a week before the Parish Council meeting.

Councillors expressed their thanks to Ian for compiling this letter and agreed that it should be sent without any amendments required.

**Miller**

**Action: David**

**5 Finance**

a. Budget 2006-7

Ian Mitchell reported to the Council on the meeting of the Budget Working Group that had taken place before Christmas. The Clerk had circulated the draft budget, resulting from that meeting, with the agenda papers.

Attention was drawn to the growth in the number of properties, calculated on a basis that includes projected additions up to March 2007.

The Council agreed with the Working Group's recommendation that the precept (per property) be set at a figure just over 2% higher than the previous year, and that targeting extra spending on Community Development was appropriate.

Councillors were asked to propose any specific projects under this heading, before the next Parish Council meeting, at which the budget has to be finalised.

**councillors**

**Action: All**

Robert Brown asked about the current year's figures for Maintaining Land and Assets and it was noted that the totals shown were incorrect.

b. Report of the Income, Expenditure, balances and reconciliation for December

<b>Cheques issued following approval at the last Parish Council Meeting</b>				
<b>Chq.</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Payee</b>
837	£413.00		£413.00	Mr D Miller – Salary November
838	£50.26		£50.26	Mr D Miller – expenses November
839	£105.60	£18.48	£124.08	AH Contracts – Dog Bin Emptying – November
840	£186.84	£32.69	£219.54	R & P Todd – Grass cutting contract – 8th payment

Plus the standing monthly payment of £33.00 + £5.78 VAT to Market Town for website hosting.

<b>Income received during December</b>	
£75.00	Paddock rent – December
£41.25	Newsletter advertising revenue
£28.00	Allotment Rents 2005-6
£20.00	Allotment Deposits
	Interest (30-Day Account) Dec – statement awaited
£50.53	Interest (Pavilion Account) Dec

**Receipts outstanding** Allotment Rents - £2.70 (Knight); Garage Rent Oct-Dec - £92.00

**Treasurer's Account**

Bank Statement – 20 <sup>th</sup> Dec 05	£8,602.50	
	£1,599.19	December 31 <sup>st</sup> cheques signed at meeting
Balance after above adjustments	£7,003.31	
2nd April 05	£1,744.72	Opening cash book balance 2nd April 2005
	£35,256.20	Total cash book receipts – 2nd April 2005 – 31 <sup>st</sup> Dec 2005
	£19,997.61	Total cash book expenditure – 2nd April 2005 – 31 <sup>st</sup> Dec 2005
	£10,000.00	Transferred to 30-day Account
31 <sup>st</sup> Dec 05	£7,003.31	Closing Balance (agrees with adjusted bank statement)

**30-day Account – 6263475 (same as last month's report)**

2nd April 05	£29,563.42	Opening Balance
	£429.39	Interest Apr – November 05
	£10,000.00	Transferred from Current Account
28 <sup>th</sup> November 05	£39,992.81	Closing Balance (agrees with November 10th Bank Statement)

**30-day Account - 6263475 (continued)**

	£16,997.50 of balance is earmarked as follows:	
	£297.50	Village Hall
	£3,500	All Saints Church
	£1,200	Lords Close
	£5,600	Footpath
	£2,500	Old Forge
	£1,000	St Lawrence Church
	£1,000	Website development
	£1,000	Playground equipment
	£900	Youth Projects

<b>Pavilion Account – 1167214</b>		
2nd April 05	£13,201.93	Bank Statement
	£459.26	Interest Received Apr-Dec 05
	£1,202.79	VAT refund (belongs to General Fund)
31 <sup>st</sup> Dec 05	£14,863.98	Closing Balance (agrees with Dec 19th bank statement)

c. Authorisation of cheques

Cheques authorised at the meeting:

<b>Treasurer Account</b>			
<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Payee</b>
£413.00		£413.00	Mr D Miller – Salary December
£29.89		£29.89	Mr D Miller – expenses December
£463.23		£463.23	Inland Revenue – NI/PAYE - Oct-Dec
£271.00	£47.43	£318.43	MK Council – Worrelle Avenue tree planting
£132.00	£23.10	£155.10	AH Contracts – Dog Bin Emptying – December
£186.84	£32.69	£219.54	R & P Todd – Grass cutting contract – 9th payment
£3,081.46		£3,081.46	Zurich Municipal Insurance

Pavilion

Jenny Brighton reported that the Pavilion Management Committee has insufficient funds to pay the January salary bill and the Customs and Excise payment, this being the low point in the year for income.

The Council agreed to loan the sum of £2,200 immediately, and that **Jenny Brighton** and **Ian Corlett** would meet with Chris Smith to agree a realistic schedule for repaying the loan, the current year's insurance and the residual insurance debts from earlier years.

f. Grant Requests

*MK Quarries Campsite*

The Council agreed not to make a grant for this project.

## **6 Middleton & Monkston Youth Club**

Jenny Brighton welcomed Phil Keech who gave a report of the first year's life of the club. There had been some high points – membership and attendance, successful trips and events, and training undergone by leaders. There had been some difficulties as well, with a lack of sufficient volunteers to run the club (or to form a management committee) being the principle problem.

Future plans were outlined, and these included community projects, the first of these being the clearance work on the pond at Southside Lane next month. It was agreed that the Parish Council would fund a skip for the waste from the pond, should that be required, and also a trip to McDonalds for the volunteers who came on the day.

Another idea for the future was to produce a piece of graffiti artwork, and the possibility of inviting design input from a student who had emailed the clerk recently, looking for a suitable project, was discussed.

Councillors expressed their appreciation for the enormous effort Phil had put into this project. In response to Phil's earlier request for funding, detailed in an email to the Clerk in December, the Council agreed to contribute £600 towards the following spending requirements – Music Decks; Contents Insurance; Leadership Training. A cheque would be raised for signature at the February meeting.

The Council also agreed to the inclusion of an item on the news section of the website asking for volunteers.

**Action: David Miller**

## 7 Oakgrove Development

Alex Kidd reported on the recent Steering Group meeting at which three items had been discussed –

- The progress on resolving the future of the V10. Alex had circulated the Masterplan Options for V10/Brickhill Street Brief For Consultants, prior to the Parish Council meeting. A further report was due to be shared with the Steering Group on January 20<sup>th</sup> and this would be available for the Parish Council to comment on subsequently.
- The timing of the next consultation workshops (now February).
- The possibility of apartments being made available on a commonhold rather than on a conventional freehold basis.

The number of Great Crested Newts that had been caught and re-housed had now topped 5000.

Alex had not been able to study the Traffic Assessment work on the realigned V10, and the Environmental Impact Assessment, as these documents had not yet been made available to him.

## 8 Land & Buildings Maintenance

### a. Southside Pond

The clerk had included notes about the clearance work with the agenda notes. Phil Keech would now liaise direct with Chris Coppock to agree final details and timings.

### b. Worrelle Avenue Pond

The clerk had reported on recent communications with Chris Coppock, also in the agenda notes.

Councillors expressed a wish to look at the site again in the spring before making a decision on restoration. Some expressed the view that the siting of this particular pond made it susceptible to the dumping of rubbish and that it might be better to leave it as it is.

### g. Village Garden

Councillors suggested that perhaps the youth group might like to consider the improvement and upkeep of the Village Garden as one of their community projects. That might also be a project of interest to the design student referred to in relation to the graffiti wall. It was agreed that contact should be made with Vanda Joss initially.

**Miller**

**Action: David**

## 9 Matters relating to Wards

### a. Middleton

- Alex Kidd reported having been told that tyres had been dumped in Southside Lane. **David Miller** will report this to MK Council.
- There was also a car parked in Claridge Drive with a Police Aware sticker on it. It had been there for some time, but is taxed. **David Miller** will make enquiries with Vanessa Wilson regarding this.
- Parking at the north end of Noon Layer Drive remains a problem. Derek Eastman had sent in a note to Jenny Brighton to the effect that no clamping could be effected in Woodall Close, as this was private land. It was agreed that the possibility of providing laybys in Noon Layer Drive should be explored and **David Miller** will make enquiries with Sam Crooks and Derek Eastman about this.

### b. Broughton & Atterbury

Nothing to report.

### c. MK Village

An area of the land behind Parneleys/Great Pasture had recently been fenced off into paddocks. The Council agreed that **David Miller** should ask English Partnerships about this and to remind them of the Parish Council's interest in having this land transferred to it.

Some of the lights in Parrock Lane are either not working, or have been switched off. **David Miller** will follow this up with MK Council.

Mikron Theatre visit. A date needs to be set as soon as possible. In considering a suitable venue, that was large enough to accommodate sufficient people to make the visit profitable, Alex suggested using Middleton Primary school. **David Miller** will contact Jane Cunningham to move this forward.

Concern was expressed regarding possible confusion being caused by the use of the term *MK Retirement Village*. **David Miller** will contact *Extracare* to point out the problem.

## 10 Matters relating to Individual Councillors Responsibilities

### a. Website

Ian Mitchell and David Miller reported on recent changes made to the website and informed councillors that very positive feedback had been obtained from Thames Valley Police.

Councillors requested that future meeting dates for the year should be displayed including the Annual meeting. **David Miller** will ensure that this is done.

### b. Allotments

The Council agreed that Colin Styles should be asked to look at the gate that doesn't close and open properly, and that his advice regarding repair or replacement should be accepted and that he should be commissioned to proceed with the work without further authorisation required.

He should also be asked to inspect the ditch and report back to the Council regarding the action he recommends to deal with the drainage problem.

**Miller**

**Action: David**

## 11 General Planning Applications

Ref No	Date valid	Description	Comments
05/01900/FUL	30-Nov-05	SINGLE STOREY EXTENSION TO PROVIDE PORCH AND DISABLED TOILET WITH ASSOCIATED PATHWAY ACCESS at All Saints Church, Willen Road, Milton Keynes Village	Application subsequently withdrawn
05/01931/MIN	05-Dec-05	MODIFICATION OF CONDITION TO EXTEND THE END DATE FOR A TEMPORARY PERIOD OF TWO YEARS TO ALLOW THE LIFE OF THE RECYCLING CENTRE TO EXTEND TO 1ST JULY 2008 at Land At Broughton Barn, Broughton Grounds Lane, Broughton	No further action
05/01943/MKCOD3	07-Dec-05	CHANGE OF USE FROM EDUCATION TO EDUCATION AND EDUCATION SUPPORT SERVICES OFFICE ACCOMMODATION at Oakgrove Temporary School, Brickhill Street, Middleton	No further action
05/01982/LBC	16-Dec-05	LISTED BUILDING CONSENT FOR FORMATION OF ARCHED DOORWAY BY WIDENING OF DOORWAY BETWEEN KITCHEN AND DINING ROOM AND ENLARGING OF BATHROOM BY MOVING OF PLASTERBOARD STUDD WALL at Brook Farmhouse, Broughton Road, Milton Keynes Village	No further action

Permission Granted			Decision Date
05/01413/MKCOD3	04-Oct-05	LANDSCAPING FOR NEW SECONDARY SCHOOL (RESERVED MATTERS)	29-Nov-05
05/01731/FUL	27-Oct-05	RAISE HEIGHT OF FOUR PILLARS AND INSTALLATION OF FIVE METAL RAILING PANELS ON TOP OF EXISTING WALL at 26 Noon Layer Drive, Middleton	30-Nov-05
05/01621/FUL	10-Oct-05	MODIFIED PROPOSAL FOR PHASE 3 EXTENSION WITH ASSOCIATED EXTERNAL WORKS (EXISTING CONSENT 03/01443/FUL) at Broughton Manor Preparatory School, Newport Road, Broughton	05-Dec-05
05/01727/FUL	26-Oct-05	FIRST FLOOR SIDE EXTENSION at 8 Great Linch, Middleton	05-Dec-05
05/01675/FUL	03-Nov-05	ALTERATION TO INSTAL NEW DOOR TO REAR ELEVATION OF BUILDING at Network 2, Bransworth Avenue, Brinklow	05-Dec-05
05/01784/TCA	02-Nov-05	NOTIFICATION OF INTENTION TO FELL TWO HORSE CHESTNUT TREES, REMOVE TWO BRANCHES AND RESHAPE ONE CHERRY TREE, REMOVE EPICORMIC GROWTH FROM ONE HOLLY TREE AND CROWN UPLIFT ONE HOLLY TREE IN A CONSERVATION AREA at The Community Centre, Willen Road, Milton Keynes, Village	05-Dec-05
05/01792/FUL	11-Nov-05	NEW STEEL FRAME LEAN-TO, ATTACHED TO EXISTING REAR EXTENSION TO HOUSE DEMINERALISATION PLANT at Rexam Beverage Can (Europe And Asia), Northfield Drive, Northfield, MK15 0DA	12-Dec-05
Permission Refused			Decision Date
05/01789/FUL	07-Nov-05	REAR EXTENSION TO EXISTING GARAGE TO FORM ANNEXE (SUMMER HOUSE) at 8 Cadeby Court, Broughton, MK10 9LE	08-Dec-05

### Tattenhoe Park

The Council expressed concern about the possibility of a single-faith community occupying a block of this grid square. Jenny Brighton and Robert Brown will read the proposals and draft a letter if they consider a Parish Council response is required at this stage.

## 12 Correspondence

Date received	Sent by	Item	Distribution
6-Dec-05	MK Council (by email)	Note re MK Forum Public meeting	Forwarded to councillors
9-Dec-05	MK Council (by email)	Members Weekly News, Issue 49 plus attachments	
9-Dec-05	MK Council (by email)	Copies of recent Press Releases	
10-Dec-05	MK Council	Safer Communities Wardens – letter asking if our PC is willing to assist with funding, as ODPM funding ceases from Mar 2006. They are willing to come and talk to our next PC meeting if that would help.	
10-Dec-05	MK Council	Consultation – Draft Statement of Community Involvement for MK – comments welcomed up to 2 <sup>nd</sup> February	
13-Dec-05	Community and Regional Planning Services	Letter offering the PC professional help in dealing with Planning Applications, Appeals and Inquiries, Waste & Minerals Plans, Rights of Way issues, etc.	
16-Dec-05	MK Council (by email)	Members Weekly News, Issue 50 plus attachments	
16-Dec-05	MK Council (by email)	Note from Chris Coppock regarding Worrelle Avenue pond – candidate for restoration?	
17-Dec-05	MK Council	Every child Matters – leaflet about priorities and proposed actions – comments invited up to 31 <sup>st</sup> January.	
17-Dec-05	MK Council	Bus Services –details of Christmas and New Year services	Details put on the PC website
17-Dec-05	Bucks Community Action	InFocus – December Newsletter	
20-Dec-05	MK Council (by email)	Parish & Town Council Newsletter – Jan 2006	
21-Dec-05	MK Council	Precept 2006-7 – notification of provisional figure for Band D properties	
21-Dec-05	MK Partnership	Note re next UDA Place Making Group meeting, 17 <sup>th</sup> January regarding the development of Tattenhoe Park and including a presentation of the Nova Design Code	
22-Dec-05	MK Association of Local Parish Councils	Letter inviting two representatives to a meeting on Jan 19 <sup>th</sup> at 7.30pm , Olney Centre. Purpose is to discuss future of this association – volunteer required to act as chair, if group is to continue	Clerk to reply to the effect that nobody is available to attend.
22-Dec-05	Bucks Playing Field Association	Autumn 2005 Newsletter – The Playing Field	
23-Dec-05	Thames Valley Police	Poster and handouts advertising their contact details	Contact details put on the PC website
23-Dec-05	Voluntary Action (Chiltern & South Bucks)	Leaflets about the ChangeUp Plan for Bucks, the ChangeUp Rural Project (a progress report on the Growth agenda for Rural MK and North Bucks) and the ChangeUp Additional Support Programme (recommendations for support for various groups – Aylesbury Vale district). Comments invited on these.	
23-Dec-05	MK Council (by email)	Members Weekly News, Issue 51 plus attachments	
29-Dec-05	MK Council	Mobile Library Service – new timetable – comments invited (up to 3 <sup>rd</sup> February)	
3-Jan-06	ODPM	Standards of Conduct in English Local Government: The Future – Discussion paper – comments invited (no date mentioned)	
4-Jan-06	Village Hall (by email)	Reply to our letter regarding firework safety	
5-Jan-06	MK Council	Setting the Council's Budget - Second stage consultation – runs to 31 <sup>st</sup> January	
6-Jan-06	MK Council (by email)	Members Weekly News, Issue 1, plus attachments	
6-Jan-06	MK Council (by email)	Safer Community Unit Review – representative from some PC's to be interviewed for their ideas on 31 <sup>st</sup> January	

The Councillor responsible for reading correspondence in January will be **Barbara Hulse**.

**13 Any Other Business**

Nothing to minute.

**14 Date of next meeting**

February 6th

Signed.....6<sup>th</sup> February 2006.

DJM

Mrs J Brighton