

Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

Minutes of the Parish Council Meeting

Held on

Monday 6th March 2006 in Milton Keynes Village Hall at 7.15 pm.

Present: Mr I Corlett (Chair); Mr R Brown; Mr P Johnson; Mrs M Watkins; Mr I. Mitchell; Mr A Kidd; Mrs B Hulse; Mr D Miller – Clerk; Ward Cllr Sam Crooks; and 4 members of the public.

Mr Corlett welcomed everyone to the meeting.

1 Apologies for Absence

Mrs J Brighton; Ward Cllr. Derek Eastman.

2 Minutes of the Parish Council Meeting held on Monday 6th February 2006

The minutes were agreed by the Council and were signed by Mr Corlett.

3 Casual Vacancy

Mr Richard Peters had expressed interest in becoming a Parish Councillor, and there being no other candidates, Ian Corlett proposed, and the Council agreed unanimously, that Richard Peters be co-opted on to the Parish Council as a member for Middleton Ward.

Richard Peters signed his Declaration of Acceptance of Office and took his place on the Council.

4 Matters arising from the last meeting:

a. 12 Walton Road development and the allotment boundary encroachments

The Clerk had updated councillors regarding the latest communication from Midsummer Housing. A revised plan was being produced as a result of the recent survey of the area, and this will be lodged with the Land Registry after approval by all interested parties. The Council agreed that this document should be checked initially by **Robert Brown** and **David Miller**, who are authorised to return it for amendment if found to be erroneous. Approval of the final document will be by the full Parish Council at the first suitable Parish Council meeting.

Allotment Boundary encroachments

The Clerk reported that, since circulating the agenda papers, he had received a quotation from Geoffrey Leaver, solicitors, for writing to the two householders. This would cost £250, inclusive of all work done to date.

Robert Brown had studied papers relating to the allotment area, which may affect the situation. The Council agreed that Geoffrey Leaver should be instructed to proceed with the letters, but this is subject to **David Miller** and **Robert Brown** first evaluating the impact of these findings and communicating them to Geoffrey Leaver if they consider this to be appropriate.

b. Worrelle Avenue Pond restoration

The Clerk had not yet written to potential consultants, but would do so shortly.

Action: David Miller

c. Mikron Theatre visit

The date of the visit had been fixed – Tuesday 13th June. The venue is to be the Village Hall, but **David Miller** will contact Jane Cunningham to let her know the Oakgrove Leisure Centre costs, before cancelling the provisional reservation for that venue.

Councillors confirmed that it was the intention of the Parish Council to contribute the £500 cost of bringing the theatre company to the area, and that ticket sales would benefit the Village Hall Bell Project, the committee of which will be responsible for all aspects of the organisation of the event.

d. Grant for Village Hall kitchen upgrade

MK Council had confirmed to the Clerk that the Parish Partnership Fund contribution to projects is on a matched funding, ie 50:50, basis. The Council agreed therefore that it would reduce its contribution to this project from £4000 to £3000 and apply for a grant of £3000 instead of £2000, from the Parish Partnership Fund.

The forms must be submitted by the end of the week.

Action: David

Miller

e. Grant for Middleton Primary School

The clerk advised councillors that the grant can be made using the Powers provided by the Local Government Act 1972 section 145.

f. Pavilion Finances – cash flow forecast, 2006

The Clerk had circulated to councillors the figures received from the Pavilion Management Committee.

It was noted that these figures pre-dated the discussions held between members of PMC and Ian Corlett and Jenny Brighton, so no further discussion was necessary.

5 Finance

a. Report of the Income, Expenditure, balances and reconciliation for February

Cheques issued following approval at the last Parish Council Meeting				
Chq.	Net	VAT	Total	Payee
849	£413.00		£413.00	Mr D Miller – Salary January
850	£45.42		£45.42	Mr D Miller – expenses January
851	£105.60	£18.48	£124.08	AH Contracts – Dog Bin Emptying – December
852	£186.84	£32.69	£219.54	R & P Todd – Grass cutting contract – 10th payment
853	£30.05		£30.05	Anglian Water – Paddocks
854	£120.00		£120.00	MK Village Hall – annual rent
855	£65.95	£11.54	£77.49	Shaw & Sons – new locking Minute Book
856	£80.00		£80.00	MK Association of Urban Parish Councils – annual fee
857	£1226.45	£214.63	£1441.08	Greenbarnes Ltd – supply of 2 PC Notice-boards
858	£315.00	£55.13	£370.13	Martins Plant – Height Barrier repair – <u>NB Subject of Insurance claim</u>
859	£636.75		£636.75	Middleton & Monkston Youth Group (£600 agreed + Pond clearance exp.) NB Spending under Section 137 Powers
860	£615.00		£615.00	Harlequin Press – January Newsletter
861	£1789.00	£313.08	£2102.08	Colin Styles – Forge repairs and maintenance
862	£125.98		£125.98	Phil Gefpert – Village garden materials (includes non-recoverable VAT)
863	£2,500.00		£2,500.00	MK Community Sports & Social Club – cheque stopped
864	£104.93		£104.93	Anglian Water – Allotments
865	£2,500.00		£2,500.00	MK Community Sports & Social Club – replacement cheque

Plus the standing monthly payment of £33.00 + £5.78 VAT to Market Town for website hosting.

Pavilion Account				
Chq.	Net	VAT	Total	Payee
165	£435.00	£76.13	£511.13	Black Knight Retail Services – cash register

Income received during February	
£75.00	Paddock rent – February
£215.00	Insurance claim for damage to height barrier
£41.25	Newsletter Advertising
£52.73	Interest (30-Day Account)
£52.58	Interest (Pavilion Account)
Receipts outstanding Garage Rent Oct-Feb: £151.00 – telephone reminder 28th February; settlement promised within next few days.	
NB New allotment tenants have not paid their rent, or signed their acceptance forms.	

Treasurer's Account		
Bank Statement – 21 Feb 06	£10,599.21	
	£256.25	Cheques paid in 22 Feb, not yet on statement
	£5,469.74	Cheques not yet cleared
Balance after above adjustment	£5,385.72	NB Before end February cheques drawn
2nd April 05	£1,744.72	Opening cash book balance 2nd April 2005
	£36,003.16	Total cash book receipts – 2nd April 2005 – 27 th Feb 2006
	£34,362.16	Total cash book expenditure – 2nd April 2005 – 27 th Feb 2006
	£10,000.00	Transferred to 30-day Account
	£12,000.00	Transferred from 30-day Account, Jan and Feb 2006
27 th Feb 06	£5,385.72	Closing Balance (agrees with adjusted bank statement)
30-day Account – 6263475		
2nd April 05	£29,563.42	Opening Balance
	£599.84	Interest Apr 05 – February 06
	£10,000.00	Transfers from Current Account
	£12,000.00	Transfers to Current Account
27 th February 06	£28,163.26	Closing Balance (agrees with February 10th Bank Statement)
30-day Account - 6263475 (continued)		
	£16,997.50 of balance is earmarked as follows:	
	£297.50	Village Hall
	£3,500	All Saints Church
	£1,200	Lords Close
	£5,600	Footpath
	£2,500	Old Forge
	£1,000	St Lawrence Church
	£1,000	Website development
	£1,000	Playground equipment
	£900	Youth Projects

Pavilion Account – 1167214		
2nd April 05	£13,201.93	Bank Statement
	£564.21	Interest Received Apr 05-Feb 06
	£511.13	Cheque for Cash Register
	£1,202.79	VAT refund (belongs to General Fund)
27 th Feb 06	£14,457.80	Closing Balance (agrees with Feb 17th bank statement)

b. Authorisation of cheques

Cheques authorised at the meeting:

Treasurer Account			
Net	VAT	Total	Payee
£413.00		£413.00	Mr D Miller – Salary February
£50.55		£50.55	Mr D Miller – expenses February
£105.60	£18.48	£124.08	AH Contracts – Dog Bin Emptying – February
£186.84	£32.69	£219.54	R & P Todd – Grass cutting contract – 11th payment
£1,000.00		£1,000.00	Friends of Middleton
£259.00	£45.33	£304.33	Online Stores Ltd - Fire-proof Filing Cabinet
£257.73		£257.73	BALC

g. Clerk Salary

(Discussed at the end of the meeting)

h. Grant Requests – MK City Counselling Centre

A request had been received since the agenda documents had been circulated. The letter had mentioned that MK Village Practice refers more patients to their drop-in counselling services than most others in the city.

Councillors discussed the request, and were of the opinion that the criteria for awarding grants were satisfied by this application.

Alex Kidd proposed that a grant should be made, and, after some further discussion, the Council agreed unanimously to make a grant of £150.

6 Oakgrove Development

Alex Kidd reported on the discussions held at the meeting of the Steering Group on February 17th. Two items had been covered:

- The traffic impacts of the V10 alternative proposals – the view was that there would be little difference between them.
- The cost differences – the “hybrid” version was expected to cost more and in order to proceed with this, ODPM approval would have to be sought.

The next meeting of the Steering Group is on March 10th at which a final decision would be made.

Alex reported also that the first planning applications, for development of up to 140 units on the site between Oakgrove School and Walton Road, are expected to be submitted in April or May.

7 Dog Fouling

The Clerk had circulated notes about recent occurrences of dog fouling in the area between Wolston Meadow and Hillbeck Grove. A resident, Mrs Chambers, explained to councillors the extent of the problem.

Councillors agreed to the installation of one extra dog waste bin, as soon as possible, near to the pillar-box on Noon Layer Drive. **Alex Kidd** and **David Miller** would agree the most suitable location and permission would be sought from MK Council. The bin would be sourced from the same company as the existing ones and to the same specification. **Action: David Miller**

After the bin has been installed, councillors would consider the proposal to write a letter for circulation to residents in that area of Noon Layer Drive. Mrs Chambers offered the help of a group of residents in distributing these.

8 Land & Buildings Maintenance

Nothing to report.

9 Matters relating to Wards

a. Middleton

Nothing to report.

b. Broughton & Atterbury

Nothing to report.

c. MK Village

Robert Brown reported on the light pollution caused by the floodlights at Oakgrove School. The lighting by the car park area had been fitted with shades that reflected the light downwards, but the lighting for the multi-use sports area had no such protection.

Because there was a new planning application for the school, which includes a doubling of the size of the multi-use sports area, it was agreed to comment on the lighting as part of the Parish Council's response to that.

Richard Peters queried the naming of the Parish Council. The Clerk reminded the Council that this had been investigated a short while ago and, that he recalled that the Secretary of State had to be involved in any change of name.

10 Matters relating to Individual Councillors Responsibilities

a. Website

Nothing to minute.

b. Allotments

- Peter Johnson reported that there had been a recent incident in which an allotment tenant had dug over someone else's plot. This had arisen as a result of an error that had taken place when the plots had been re-numbered in 2004. As a result of the error, new tenants will be told that they must meet with Peter Johnson on site for a formal handover of their new allotment.
- A request has been received from someone wanting an allotment, and they have had to go on to the waiting list as all the plots are currently taken.
- Following the discussion at the last meeting regarding the possible acquisition of a locking tap to prevent misuse by vandals, the Clerk was advised to contact New City Heating.

Action; David Miller

11 General Planning Applications

Ref No	Date valid	Description	Comments
06/00155/FUL	01-Feb-06	ERECTION OF BUILDING FOR OFFICE USE (CLASS B1) RETROSPECTIVE at Brooklands Farm, Woburn Road, Broughton for Siteventure Ltd.	No further action
06/00172/FUL	02-Feb-06	DEMOLITION OF EXISTING GARAGE AND CARPORT, ERECTION OF NEW DOUBLE GARAGE, FIRST FLOOR SIDE EXTENSIONS, REMOVAL AND REPLACEMENT OF FLAT GARDEN ROOM ROOF, WITH PITCHED ROOF at The Fuchias, London Road, Broughton, MK10 9AA	No further action
06/00202/ADV	08-Feb-06	ONE INDIVIDUALLY LETTERED INTERNALLY ILLUMINATED FASCIA SIGN at Coachway, London Road, Brook Furlong	No further action
06/00208/FUL	08-Feb-06	REMOVAL OF OLD PORTACABINS AND SITING OF NEW PORTACABIN TO INCLUDE NEW TICKET OFFICE, TOILETS, OFFICE SPACE AND ACCESS PATHS at Coachway, London Road, Brook Furlong	No further action
06/00228/FUL	13-Feb-06	SINGLE STOREY REAR EXTENSION at 10 Babington Close, Middleton	Monica Watkins to look at Plans
06/00242/MKCOD3	16-Feb-06	EXTENSION TO EXISTING THREE STOREY ART AND TECHNOLOGY BLOCK, NEW SINGLE AND TWO STOREY BLOCK COMPRISING ASSEMBLY HALL, DRAMA STUDIO, AND GENERAL ACCOMMODATION AND NEW THREE STOREY GENERAL TEACHING BLOCK at Oakgrove Secondary School	Response discussed - see below
06/00243/FUL	14-Feb-06	SINGLE STOREY REAR EXTENSION at 10 Cadeby Court, Broughton	No further action
06/00220/MKPCO		Outline permission for residential development of 2501 units, commercial centre, hotel, segregated transport route, landscaping and infrastructure at Brooklands, north of Broughton Brook	Response discussed - see below
06/00221/MKPCO			
06/00222/MKPCO		Outline permission for construction of logistics, offices, manufacturing development and landscaping; also detailed planning permission for construction of Brooklands Public Open Space Ridge, at the Glebe Lands	Response discussed - see below
06/00297/MKPC	03-Mar-06	Advanced Highway Infrastructure at Fen Farm, north of the A421 and east of the A5130 - Fen Farm Developments	Response discussed - see below

Permission Granted			Decision Date
05/01943/MKCOD3	07-Dec-05	CHANGE OF USE FROM EDUCATION TO EDUCATION AND EDUCATION SUPPORT SERVICES OFFICE ACCOMMODATION at Oakgrove Temporary School, Brickhill Street, Middleton	01-Feb-06
05/01806/CLUE	11-Nov-05	CERTIFICATE OF LAWFULNESS FOR RETENTION OF EXISTING CAR PARK at Kemble Wholesale News, Sigma House, Northfield Drive, Northfield, MK15 0DQ	Certificate granted - advised 3-Feb-06
06/00005/FUL	03-Jan-06	TWO STOREY SIDE EXTENSION at 12 Noon Layer Drive, Middleton	16-Feb-06

Cllr Sam Crooks joined the meeting during this item

Extension to Oakgrove School – 06/00242/MKCOD3

The floodlighting had been discussed under agenda item 9c.

The Council agreed that **Robert Brown** would draft a response along the lines already discussed.

Brooklands – 06/00220-2/MKPCO

Ian Corlett and Barbara Hulse had both looked at the plans and made notes which were discussed with councillors.

The Council agreed that **David Miller** should make the notes into a letter for sending to MK Partnership after approval by Ian Corlett and Barbara Hulse. The short timescale for producing a response would be commented on.

Fen Farm – 06/00297/MKPC

Councillors agreed that **Robert Brown** would draft some comments focussing on the traffic issues, for circulating prior to making into a letter of response.

12 Correspondence

Date received	Sent by	Item	Distribution
8-Feb-06	MK Council (by email)	Extended Schools Conference – invitation and agenda for this event on March 2 nd at National Hockey Stadium	Forwarded to Councillors
8-Feb-06	MK Partnership (by email)	UDA Placemaking Group – notice of next meeting, 17 th March	
10-Feb-06	MK Council (by email)	Members Weekly News, Issue 6, plus attachments	
13-Feb-06	Midsummer Housing	Copies of letter from Midsummer to solicitor re 12 Walton Road, and of letter from architect to Midsummer enclosing new drawings of proposed development	Agenda item 4a
14-Feb-06	Derek Eastman	Note regarding a complaint from a resident regarding dog fouling	Agenda item 7
14-Feb-06	SLCC	Latest communication regarding the dispute with BALC on their advice re- payment of clerks SLCC subs by PCs	
15-Feb-06	MK Community Safety p/ship	Note re forum about community safety, Sat 11 th March 9.00am-1.00pm, City Church Centre	
15-Feb-06	Kidney Research UK	Request to display posters	
15-Feb-06	Chris Coppock, MK Council (by email)	Specification for Worrelle Avenue pond restoration project, plus photos, site plan, and list of environmental consultants to approach for quotation	Agenda item 4b
17-Feb-06	MK Council (by email)	Members Weekly News, Issue 7, plus attachments	
17-Feb-06	Extracare Trust (by email)	Response to letter about confusion over naming of retirement village	See agenda notes above
21-Feb-06	MKCVO	Invitation to Voluntary Sector Reception at 6.00pm on 22 nd March at Milton Keynes Gallery	
22-Feb-06	Laura Martin, MK Council (by email)	Letter asking if it would be possible for the PC to arrange for any local distribution of LiveMK Magazine	See note below
23-Feb-06	MK Council	Letter asking PCs for help identifying local outlets which might be able to store Pink Recycling Sacks for collection by local residents.	
23-Feb-06	MK Council (by email)	Note re powers of local councils in relation to new opportunities arising out of extended schools	
24-Feb-06	MK Community Foundation	Spring 2006 Newsletter	
24-Feb-06	MK Council (by email)	Members Weekly News, Issue 8, plus attachments	
27-Feb-06	Kat Deacon	Query regarding the advertising rates in the Village Newsletter – is it time to review them?	See note below
27-Feb-06	MK Council (by email)	Parish & Town Council Newsletter - Issue 3 - March 2006	Circulated to all councillors
1-Mar-06	BALC	Local Council Review – a note about the benefits of voluntary registration of local council's land holdings	
1-Mar-06	BALC	Leaflet about 2-day training course for Clerks	
1-Mar-06	BALC	Leaflet – Aide Memoire for Councillors	Copied to all councillors
1-Mar-06	Bedfordshire Railway & Transport Association	Leaflet about the BRTA Conference, Saturday 22 nd April at Moore Place Hotel, Aspley Guise. Subject: Community Railways,	
1-Mar-06	City Counselling Centre	Copy of Annual Report and request for grant	Agenda Item 5d
2-Mar-06	Geoffrey Leaver	Letter regarding the encroachments at 39 and 40 Walton Road	Agenda Item 4a
3-Mar-06	MK Council (by email)	Members Weekly News, Issue 9, plus attachments	
3-Mar-06	Highways Agency	East of England Roadworks March-May	
4-Mar-06	Hertsmere Leisure	Booking forms for Oakgrove Leisure Centre, for the Mikron Theatre visit	Agenda Item 4c
4-Mar-06	Steer Davies Gleave	MK Local Transport Plan 2 – Strategic Environmental Assessment – the PC is invited to comment on this with a deadline of 20 th March. Documents available at www.mkweb.co.uk/transport	

Letter from MK Council asking about possible outlets for Pink Sacks

Councillors suggested Kingston Community Centre.

Letter from MK Council regarding the employment of youth workers

Councillors agreed not to offer to help fund this.

Letter from MK Council regarding distribution of LiveMK Magazine

Councillors agreed that it was not possible to offer help with this.

Village Newsletter Advertising Rates

Councillors agreed to the suggestion made by the Clerk that as rates had increased considerably a year ago, they should stay the same for 2006 and then be reviewed in 2007 when increased circulation might add to the justification for another increase.

The Councillor responsible for reading correspondence in March will be **Jenny Brighton**.

13 Any Other Business

Nothing to minute.

14 Date of next meeting

April 3rd - Parish Annual Assembly. To be followed by a short meeting afterwards to deal with routine Parish Council business.

May 8th - Parish Council Annual General Meeting.

Clerk Salary

After the public had left and the clerk had temporarily withdrawn from the meeting, councillors discussed this item. It was agreed that with effect from April 1st, the Clerk's salary should reflect the rate for the next point on the scale – SCP 20.

Signed.....3rd April 2006.

DJM

Mrs J Brighton