

# Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

## Minutes of the Parish Council Meeting

Held on

Monday 6<sup>th</sup> February 2006 in Milton Keynes Village Hall at 7.15 pm.

**Present:** Mrs J Brighton (Chair); Mr R Brown; Mr P Johnson; Mrs M Watkins; Mr I. Mitchell; Mr I Corlett; Mr A Kidd; Mrs B Hulse; Mr D Miller – Clerk; Ward Cllr Sam Crooks; Ward Cllr. Derek Eastman and 4 members of the public.

Mrs Brighton welcomed everyone to the meeting.

### 1 Apologies for Absence

None.

### 2 Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> January 2006

The minutes were agreed by the Council and were signed by Mrs Brighton.

### 3 Casual Vacancy

Milton Keynes Council had contacted the Clerk to say that no request for an election was received by the deadline of Monday 23 January. Jenny Brighton had had contact with a potential co-optee, to whom **David Miller** would send further information about the role of parish councillor. Peter Johnson mentioned an expression of interest by another resident who might contact the Clerk to make further enquiries.

### 4 Matters arising from the last meeting:

#### a. 12 Walton Road development and the allotment boundary encroachments at Nos 39 and 40

The Clerk had circulated notes prior to the meeting, updating councillors on the latest developments. A revised plan, following the survey, is due from Midsummer Housing shortly.

With regard to the encroachments at Nos 39 and 40, Geoffrey Leaver, solicitors, had sent the Land Registry site plan, which the clerk had marked up to show the encroachments and returned, and a reply is awaited with a quotation for the work the Council may decide to commission.

#### b. Provision of Fire-proof filing cabinet

Delivery is scheduled for Friday 10<sup>th</sup>, in the afternoon. The Parish Council approved the extra cost - £75 - of arranging a timed delivery.

#### c. Noon Layer Drive Parking

The Parish Council agreed not to pursue the option of providing lay-bys using its own funds. Derek Eastman, whilst explaining that no funding was available from MK Council to do this work, undertook to look out for any that might become available at some point in the future.

#### d. Worrelle Avenue Pond

The Parish Council agreed that Chris Coppock should be asked to proceed with the first option offered, namely for him to write a brief and supply it to the Parish Council with names of potential tenderers, whom the Parish Council would then approach. **Action: David Miller**

***Barbara Hulse joined the meeting at this point.***

e. Mikron Theatre Visit

The Parish Council agreed that out of the two dates offered for the visit, June 12<sup>th</sup> and 13<sup>th</sup>, the 13<sup>th</sup> (a Tuesday) was the first choice.

Middleton Primary School is not available for either date. **Ian Corlett** will make enquiries about the use of Broughton Fields School, and **David Miller** will enquire regarding Oakgrove School.

f. Pavilion Finances

The Parish Council discussed the paper Ian Corlett had written and circulated in advance of the meeting.

The proposals were agreed by the Council:

- To freeze the outstanding amount owed, £4,468, releasing the Pavilion Management Committee from any obligation to make repayments in the current financial year.
- To make an immediate grant of £2,500 out of Parish Council funds in the 2005-6 financial year.
- To support the re-activation of the Pavilion Management Committee's investment proposals, which been suspended, out of Pavilion Capital funds - £2,500 in addition to the cash register purchase already invoiced.

The Pavilion Management Committee would expect to pay the insurance due for 2006.

Councillors also wish to receive regular reports of the Pavilion finances from the Management Committee, as they had requested a year ago.

**Action: David Miller to write to the Pavilion Management Committee**

**Ian Mitchell** expressed a willingness to be the second Parish Council representative on the Pavilion Management Committee if no other councillor was able to do this, and the Council accepted his offer gratefully.

g. Village Garden

The Clerk had received a letter from Vanda Joss on the morning of the Parish Council meeting.

The Council agreed to pay the expenses incurred (£125.98) last summer on maintenance of the Garden. With regard to the hedge and tree work, the Council agreed that **David Miller** should obtain a third quotation, from Ron Todd, and pursue the planning consent question. This work would almost certainly now have to wait until the autumn.

It was also agreed that **David Miller** should put Vanda and Phil Keech in touch with each other regarding the possible employment of youth club members on Village Garden maintenance, and that further details would be requested concerning the proposed fencing and seating works.

## 5 Finance

a. Budget 2006-7

The budget for 2006-7 includes a sum of £3,000 for possible Village Hall projects. The clerk had received a letter from Alison Corlett advising of a particular project to upgrade the kitchen which could cost in the region of £12,000. After discussion it was agreed that the Parish Council would aim to grant £4,000 towards this project and that an application would be made to the Parish Partnership Fund for £2,000.

The clerk reminded councillors of the recent communication from BALC advising that HM Revenue and Customs were currently researching the practice of VAT reclaims being made by parish councils on village hall projects, and were likely to make this practice illegal. It is also the case that the Partnership Fund contribution only covers the net amount before VAT.

**David Miller** agreed to send the Partnership Fund Application forms to Alison Corlett.



		£297.50 Village Hall
		£3,500 All Saints Church
		£1,200 Lords Close
		£5,600 Footpath
		£2,500 Old Forge
		£1,000 St Lawrence Church
		£1,000 Website development
		£1,000 Playground equipment
		£900 Youth Projects

<b>Pavilion Account – 1167214</b>		
2nd April 05	£13,201.93	Bank Statement
	£511.63	Interest Received Apr 05-Jan 06
	£1,202.79	VAT refund (belongs to General Fund)
31 <sup>st</sup> Jan 06	£14,916.35	Closing Balance (agrees with Jan 19th bank statement)

c. Authorisation of cheques

Cheques authorised at the meeting:

<b>Treasurer Account</b>			
Net	VAT	Total	Payee
£413.00		£413.00	Mr D Miller – Salary January
£45.42		£45.42	Mr D Miller – expenses January
£105.60	£18.48	£124.08	AH Contracts – Dog Bin Emptying – December
£186.84	£32.69	£219.54	R & P Todd – Grass cutting contract – 10th payment
£30.05		£30.05	Anglian Water - Paddocks
£120.00		£120.00	MK Village Hall – annual rent
£65.95	£11.54	£77.49	Shaw & Sons – new locking Minute Book
£80.00		£80.00	MK Association of Urban Parish Councils – annual fee
£1226.45	£214.63	£1441.08	Greenbarnes Ltd – supply of 2 PC Notice-boards
£315.00	£55.13	£370.13	Martins Plant – Height Barrier repair – <u>NB Subject of Insurance claim</u>
£615.00		£615.00	Harlequin Press – January Newsletter
£1789.00	£313.08	£2102.08	Colin Styles – Forge repairs and maintenance
£125.98		£125.98	Phil Gepfert – Village garden materials (includes non-recoverable VAT)

<b>Cheques provisionally authorized - to be drawn as soon as details confirmed</b>			
£104.93		£104.93	Anglian Water – Allotments – <u>NB amount under query – unusually high</u>
			Middleton & Monkston Youth Group (£600 agreed + Pond clearance exp.)
£2,500.00		£2,500.00	MK Community & Sports Pavilion – grant (a transfer from 30-day Account may be required)
<b>Pavilion Account</b>			
Net	VAT	Total	Payee
£435.00	£76.13	£511.13	Black Knight Retail Services – cash register

d. Grant Requests

*Middleton Primary School*

The Parish Council considered the request from the PTA for funds towards the provision of staging for school productions and community events. Robert Brown proposed, Monica Watkins seconded, and the Parish Council agreed that a grant of £1000 should be made towards this project. It was noted that the target date for installation of the staging is much later in the year, but the grant would be made from the current year's budget (2005-6).

## 6 Oakgrove Development

Alex Kidd reported on the two meetings held since the last Parish Council meeting, one to discuss options for the V10, and the other a more technical meeting.

Three options were discussed, two of which have the V10 in the same place but with developments clustered in either two or three places along its length. The third option was a hybrid of the Crest Nicholson proposal, including the new diversionary route, whilst also retaining the V10 on its present alignment. MK Council is still totally committed to the retention of the V10.

The workshops previously planned for February have been postponed and no new dates are available yet.

A planning application could be submitted in the spring at which point the Parish Council will be entitled to express its point of view in the normal way.

## 7 Land & Buildings Maintenance

Nothing to minute.

## 8 Matters relating to Wards

### a. Middleton

There have been further considerable problems with the parking of numerous cars alongside the road by the Pavilion when the pitches are in use. The car park the other side of the pitch, near to the village hall remains unused.

It was agreed that the matter should be raised again with the football club, with the suggestion that perhaps if the coach (human, not vehicle) could stand at the other end of the field, people would be more inclined to park in the village hall car park.

**Action: David Miller** to contact Clive Smith

Derek Eastman reported that there had been no progress on the provision of an easier crossing point in Griffith Gate by Babington Close, the developer having no plans to deal with this.

### b. Broughton & Atterbury

Derek Eastman reported that he was trying to get a sign provided on the V11, indicating the turn into Broughton.

### c. MK Village

Nothing to report.

## 9 Matters relating to Individual Councillors Responsibilities

### a. Website

Councillors telephone contacts details should not appear if they are ex-directory – **David Miller** to check that this is the case. Councillors email addresses are to be shown as clerk@broughtonandmkv-pc.gov.uk.

### b. Allotments

Peter Johnson reported that all allotments are now let, and there is one new person on the waiting list. All plots except one are in good condition and a warning letter will be sent to the tenant in question.

The allotment tap had been left on one night and vandalism was suspected. It may be worth considering having a locking tap – **David Miller** to research.

***Cllr Derek Eastman left the meeting at this point.***

## 10 General Planning Applications

Ref No	Date valid	Description	Comments
06/00005/FUL	03-Jan-06	TWO STOREY SIDE EXTENSION at 12 Noon Layer Drive, Middleton	No further action
06/00101/LBC	27-Jan-06	LISTED BUILDING CONSENT FOR INTERNAL ALTERATIONS INCLUDING CONVERSION OF BATHROOM TO UTILITY ROOM AND TOILET, ALTERATION OF POSITION OF DOOR AND CREATION OF BEDROOM AND REBUILDING OF STUDWALL AND DOORWAY at The Granary, Broughton Road, Milton Keynes Village, MK10 9AJ	No further action
06/00112/FUL	25-Jan-06	INSTALLATION OF ROOF LIGHTS, REAR CONSERVATORY AND ERECTION OF FRONT WALL AND GATE at 32 Noon Layer Drive, Middleton, MK10 9FQ	No further action

Permission Granted			Decision Date
05/01982/LBC	16-Dec-05	LISTED BUILDING CONSENT FOR FORMATION OF ARCHED DOORWAY BY WIDENING OF DOORWAY BETWEEN KITCHEN AND DINING ROOM AND ENLARGING OF BATHROOM BY MOVING OF PLASTERBOARD STUDD WALL at Brook Farmhouse, Broughton Road, Milton Keynes Village	23-Jan-06

## 11 Correspondence

Date received	Sent by	Item	Distribution
11-Jan-06	MK Council	Parish Town Council Events 2006 – request for information regarding dates of major events, to facilitate planning of street cleaning	To be forwarded to local organisations
11-Jan-06	MK Council (by email)	CCTV Strategy – consultation with Parish Councils – questionnaire available; response requested by Thursday 23 February	
12-Jan-06	MK Partnership	Note re further agenda item for next UDA Place Making Group meeting, 17 <sup>th</sup> January - development of further phases of Oxley Park West	
12-Jan-06	BALC	Matters Arising – Jan 2006 issue	
12-Jan-06	BALC	Leaflet about entry requirements for Bucks Best Kept Village competition 2006	
12-Jan-06	Mark Lancaster MP	Letter in response to the letter sent following the Dec PC meeting regarding firework safety	
12-Jan-06	MK Council (by email)	Grass Cutting Schedule 2006	
13-Jan-06	MK Council (by email)	Members Weekly News, Issue 2, plus attachments	
13-Jan-06	Bedfordshire CC	Consultation Draft: Supplementary Planning Document: Managing Waste in new developments (SPD) : Bedfordshire and Luton Minerals and Waste Development Framework. Responses by 13 <sup>th</sup> February	
14-Jan-06	MK Partnership	MK2031 – acknowledgement of receipt of the PC's comments on the Options for Growth	
18-Jan-06	Zurich Insurance	Claim form – Height Barrier damage	Clerk dealing with
18-Jan-06	MK Association of Urban PCs	Letter enclosing annual subscription invoice and advising of plans for the future, including the creation of a Planning Committee and a Transport Committee.	
18-Jan-06	Dogs Trust	Request to display a poster	
18-Jan-06	MK Council (by email)	Note regarding diversion of traffic in connection with closure of M1 Junction 13 for three nights in March/April	
18-Jan-06	MK Council (by email)	Request for volunteers to help organise the 2006 Parish Conference Dinner. Reply by February 3rd	
20-Jan-06	MK Council (by email)	Members Weekly News, Issue 3, plus attachments	
21-Jan-06	MK Cricket Club	Letter replying to clerk's letter regarding planning issues in connection with pitch improvements	

21-Jan-06	English Partnerships	Tattenhoe Park Draft Master Plan – consultation starts 26 January.	
23-Jan-06	Kents Hill & Monkston PC (by email)	Request for our PC to consider helping fund a youth worker half-time in an attempt to deal with anti-social behaviour issues	Forwarded to Councillors
24-Jan-06	SLCC	Letter complaining about BALC's advice regarding payment of Clerks SLCC membership by Parish Councils	
24-Jan-06	Middleton Primary School	Letter updating the PC about various projects and requesting further funding for staging for public performances	Discussed – agenda item 5d
24-Jan-06	MK Council (by email)	Casual Vacancy – note to the effect that the PC can go ahead and fill the vacancy by co-option.	Discussed – agenda item 3
25-Jan-06	MK Council	Minutes of the Parishes Assembly meeting, 30 <sup>th</sup> November	
25-Jan-06	MK Council	Notice of Adoption of Local Plan 2001-2011	
27-Jan-06	MK Council (by email)	Members Weekly News, Issue 4, plus attachments	
28-Jan-06	MK Council	Parish Financing Arrangements 2006-7 – advice of final Band D equivalent count.	
30-Jan-06	MK Council (by email)	Parish & Town Council Newsletter – Feb 2006	Being forwarded to Councillors
30-Jan-06	BALC	Confirmation of their position regarding SLCC membership payments by Parish Councils	
30-Jan-06	Patient & Public Involvement Forums	Consultation on the proposal to split The Two Shires Ambulance Trust into two areas: (a), Northampton to be part of a larger trust covering Northants, Leics, Notts and part of Lincs, and (b) MK and Bucks to be part of one covering also Oxon, Berks, Hants and the IOW. Response invited from Parish Councils by 24 <sup>th</sup> February	Clerk to respond on behalf of Parish Council
31-Jan-06	MK Council (by email)	Community Recycling Centre Improvements – notification of closure of Bleak Hall recycling site for 3 weeks (from Feb 13 <sup>th</sup> ) to install new main bunker waste-disposal system	
1-Feb-06	Geoffrey Leaver	Letter enclosing copy of Land Registry site plan of the Walton Road Allotments	Clerk has marked it up and returned it
1-Feb-06	MK Council (by email)	Quality Parish Councils/Community Strategy – letter enclosing form to be completed by February 27 <sup>th</sup>	Jenny Brighton to complete
1-Feb-06	MK Council (by email)	Details of Media Skills Course, 13 <sup>th</sup> February	Forwarded to all councillors
3-Feb-06	MK Council (by email)	Members Weekly News, Issue 5, plus attachments	
3-Feb-06	MK Council	Agenda for Standards Committee meeting 13 <sup>th</sup> February at 6.00pm	
4-Feb-06	MK Association of Urban PCs	Agenda for next meeting, Thursday 2 <sup>nd</sup> March at 7.30pm, The Trinity Centre, Fishermead	
6-Feb-06	Vanda Joss	Letter, with invoices and quotations for work relating to the Village Garden	Discussed – agenda item 4g
6-Feb-06	Bedfordshire CC	Minerals Development Documents – consultation starting 6 <sup>th</sup> Feb, responses required by 20 <sup>th</sup> March	

### Kents Hill & Monkston Parish Council's proposal for joint funding of a Youth Worker

Following the initial approach, the clerk had asked a number of questions and was still waiting to have a response. Councillors expressed a preference for support to be given to existing voluntary youth work, rather than recruiting a paid worker. No further action was agreed for the present.

### Quality Parish Councils/Community Strategy

**Jenny Brighton** will respond on behalf of the Parish Council.

### Nova MK Design Codes

Robert Brown had read through the document and believed the proposal was so well constructed that the Parish Council should write to say so. There were just two minor points of criticism. The Council agreed that **David Miller** should write accordingly.

The Councillor responsible for reading correspondence in February will be **Ian Corlett**.

**12 Any Other Business**

Nothing to minute.

**13 Date of next meeting**

March 6<sup>th</sup> (apologies from Jenny Brighton – Ian Corlett to chair)

Signed.....6<sup>th</sup> March 2006.

DJM

Mr I Corlett