

Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

Minutes of the Parish Council Meeting

Held on

Monday 5th March 2007 in Milton Keynes Village Hall at 7.15 pm.

Present: Mrs J Brighton (Chair); Mr I Corlett; Mr A Kidd; Mr I. Mitchell; Mr P Johnson; Mr R Peters; Mrs B Hulse; Mr R Brown; Mrs M Watkins; Mr D Miller, Clerk; and 7 members of the public. Ward Cllr Derek Eastman was present for items 1-9a and Ward Cllr Sam Crooks for Items 4-9a. Also present for Items 1-4 was John Bint, Chief Executive, MK Waterway Park

1 Apologies for Absence

None.

2 Minutes of the Parish Council Meeting held on Monday 5th February 2007

Apart from a spelling mistake on page 5, item 7e: first line (should be *from* rather than *form*), the minutes were agreed by the Council and were signed by Mrs Brighton.

3 Matters arising from the previous meetings:

a. M1 Junction 14 improvements

The clerk reported having reminded MK Council about the extra information that had been promised at the presentation in February, and had received a reply to the effect that it would be sent within a few days.

The Parish Council's comments had been submitted without waiting for this extra information to arrive.

4 MK Waterways Park

Jenny Brighton welcomed John Bint and invited him to present the plans for the Waterway Park.

John reminded councillors of the overall aims of the project – firstly the Bedford MK canal would provide the missing link between the waterways through from the East coast to the existing canal system; secondly the Waterways Park would provide a “big feature” for Milton Keynes residents.

He explained how two stages of selection process had brought the original 400 applicants for Big Lottery funding down firstly to 75, and then to 23. The project has applied for a grant of £24.9 million from the £80 million available. The extra £5-£10 million required would have to be raised from other sources. The total £30-£35 million figure would finance just the eastern section of the link, from the Grand Union up to the M1 motorway.

If the application were to be successful, the timetable would include a design phase in 2008 and construction in 2009/2010.

In response to a question from a Councillor about maintenance, John Bint explained that this would be the responsibility of the Parks Trust and British Waterways. John also answered other technical questions about water flows, the capacity of Broughton Brook, and the ability of the system to cope with excess water at times of flooding.

He invited everyone present to come along to the consultation meetings planned for the weekend (March 10/11).

5 Finance

a. Report of the Income, Expenditure, balances and reconciliation for February

Cheques issued following approval at the January Parish Council Meeting				
Chq.	Net	VAT	Total	Payee
943	£439.09		£439.09	Mr D Miller – Salary January
944	£54.77		£54.77	Mr D Miller – expenses January
945	£124.27	£21.75	£146.02	AH Contracts – Dog Bin Emptying – January
946	£201.32	£35.23	£236.55	R & P Todd – Grass cutting contract – 10th payment.
947	£120.00		£120.00	MK Village Hall – hire of hall May 06-Apr-07
948	£60.43		£60.43	Anglian Water - Allotments
949	£29.29		£29.29	Anglian Water - Paddock
950	£722.00		£722.00	Harlequin Press – Newsletter printing

Plus the standing monthly payment of £33.00 + £5.78 VAT to Market Town for website hosting.

Cheques issued following agreement in principle at the January PC Meeting - Treasurer Account				
951	£268.00	£46.90	£314.90	Law Security Systems – Pavilion CCTV Repairs
952	£360.00	£63.00	£423.00	Law Security Systems – Pavilion Alarm/CCTV Service Contract

Cheques issued following agreement in principle at the January PC Meeting - Pavilion Account				
168	£1,063.83	£186.17	£1,250.00	Ciega Blinds

Income received during February	
£75.00	Paddock rent
£56.49	Interest (Pavilion Account)
£96.00	Garage Rent Nov-Jan
£80.00	Newsletter Advertising
£8.40	Allotment Rents

Receipts outstanding Newsletter Advertising £100.00 – £80.00 Your Phone; £20.00 Leaf It Out. Further reminders to be sent end February

Reconciliation – Treasurer’s Account		
Bank Statement – 13th Feb 07	£8,776.11	
	£80.00	Cheques banked, not yet on statement
	£1,509.90	Cheques issued, not yet cleared (Youth Club, Harlequin; also Law Security Systems)
	£7,346.21	Balance after adjustments above
1st April 06	£1,946.31	Opening cash book balance 1st April 2006
	£48,799.86	Total cash book receipts – 1 st April 06 – 27 th Feb 07
	£31,399.96	Total cash book expenditure – 1st April 06 – 27 th Feb 07
	£12,000.00	Transferred to 30-Day Account
27th February 07	£7,346.21	Closing Balance

30-day Account – 6263475		
27 th February 2007	£40,806.72	Closing Balance – no change from previous month

Pavilion Account – 1167214		
Bank statement -19 th Feb 07	£13,654.48	
	£1,250.00	Cheques issued, not yet cleared
	£12,404.48	Balance after adjustments above
1st April 06	£14,504.00	Opening Balance
	£654.99	Total cash book receipts, April 06 – February 07
	£2,754.51	Total cash book expenditure, April 06 – February 07
27 th February 2007	£12,404.48	Closing Balance

Reserved Funds

There had been no alterations to the Reserved Funds since the last Parish Council meeting.

b. Authorisation of cheques

Cheques authorised at the meeting:

Treasurer Account			
Net	VAT	Total	Payee
£439.09		£439.09	Mr D Miller – Salary February
£50.98		£50.98	Mr D Miller – expenses February
£124.27	£21.75	£146.02	AH Contracts – Dog Bin Emptying – February
£201.32	£35.18	£236.50	R & P Todd – Grass cutting contract – 11th payment.
£569.25	£99.62	£668.87	Mr D Miller (Premier Newspapers invoice for advertisement – had to pay on personal credit card)
£1,381.75	£241.80	£1,623.55	Bodleys – Bus Shelter repair; allotment gate; fence at No 40 Walton Road

Pavilion Account			
£239.95	£42.00	£281.95	Pam Duggan – Comet invoice for Dishwasher

An invoice was expected shortly from Aquajet for the exploratory work done on the Pavilion car park and Councillors authorised the clerk to pay this invoice (subject to the £500 limit agreed at the previous meeting) without waiting for the next Parish Council meeting.

c. Grant requests

None.

6 Parish Clerk Vacancy

Fourteen applications had been received and, at the shortlisting meeting the previous week, six candidates had been selected for interview. The Parish Council delegated to the interview panel (Jenny Brighton, Alex Kidd and Richard Peters) the power to appoint the successful candidate following the interviews, and to decide on the Salary Scale Point to be applied to the post. The latter would be at or below SCP 20, according to the experience offered.

Councillors agreed that the start date for the successful applicant should be as soon as possible and that a period of overlap, when two clerks' salaries were being paid, would be necessary.

7 Parish Council Elections 2007

Jenny Brighton advised councillors that she would be standing down as Chair, though would stand for election on to the Parish Council. Ian Corlett and Barbara Hulse both wish to stand down and

will not offer themselves for election.

Ian Mitchell expressed a preference for being a candidate in Middleton and conversely, Richard Peters expressed a preference to represent MK Village.

Councillors discussed the need to advertise the elections as widely as possible. As well as using the website, it was agreed that the notices should be displayed in various locations, with a particular emphasis trying to find suitable ones in the newer areas of Broughton. **Action: David Miller**

8 Annual Review of Standing Orders

The clerk had contacted BALC for advice and been told that the model Standing Orders being supplied to councils who wish to review theirs at the present time, are still the same ones that were used as the basis for the re-write of the Standing Orders for this parish three years ago. Revisions are almost inevitable when any changes proposed in the recent Local Government White Paper are implemented.

The Parish Council agreed to use the current Standing Orders for 2007, without any revisions.

9 Land & Buildings Maintenance

a. Pavilion Car Park Drainage

Aquajet had quoted prices for clearing the pea shingle by scraping the surface of the car park (£850); plus two alternative additional drainage installations for dealing with the flooding problem, one costing £695 and the other £1910. In view of the substantial costs involved, councillors gave careful consideration to the works recommended, observing that the problem had already been reduced considerably by sweeping the peas shingle out of the gully to the drain. It was agreed that no further work should be commissioned at present and that periodically the area should be swept to prevent pea shingle accumulating and blocking the flow of water into the drain. **Action: David Miller** to ask Ron Todd if he could do this.

b. Allotment Ditch

Aquajet had quoted a price of £1,200 for clearing this, inclusive of washing out the culvert under the road (this being the responsibility of MK Council). The clearance of the pipe leading from Meadow Lane into the ditch had not been included in the price.

Councillors agreed that Aquajet should be asked to proceed with this work, at a time that they deemed appropriate (taking account of Great Crested Newts). Anglian Water is to be asked whether the work can proceed first, being the body responsible for drainage in the area.

Aquajet are to be asked for a breakdown of the price into two components - ditch clearance, and culvert flushing, so that the latter can be invoiced to MK Council. **Action: David Miller**

Two allotments are to be left unallocated for the deposit of allotment silt.

c. Path Alongside Birds Cottage

Bodleys had quoted £140 for digging a soakaway alongside the path. Councillors authorised this work to be put in hand.

d. Village Garden

Councillors authorised the work on the ivy removal and hedge trimming to proceed, at the price of £1,300 quoted by Ron Todd. The cutting down of the sycamore tree(s) and willow would require planning approval, which the clerk would seek. **Action: David Miller**

[subsequently MK Council has advised that the hedge work should now wait until mid June]

e. Allotment Land, behind No 40 Walton Road

Discussed under agenda item 11.

f. Land behind Southside Farm/Parneleys

Jenny Brighton had discussed her proposals with the Parks Trust, who had been expecting English Partnerships to give the land to them, as well as the area around the Fishponds. As a result of the discussion, an alternative proposal, which is being put to English Partnerships by the Parks Trust, is for the freehold to be given to the Parish Council, and a 999-year lease to be granted to the Parks Trust, who would be responsible for maintenance and managing any tenants. A reply from English Partnerships is awaited.

Alex Kidd suggested an alternative use of some of this land would be for it to become a wildlife conservation area. It was noted that the Parks Trust are willing to discuss any suggestions the Parish Council may have concerning the use of the land and that it may be possible to include a wildlife conservation area in addition to paddocks on the land in question.

g. Grass cutting contract 2007-8

Four quotations had been received:

Kings Landscapes	£7,000
David Green	£3,378
Cartwright Landscapes	£3,136
Ron Todd	£2,490

Councillors decided to award the contract to Ron Todd for another three years, with an annual review for inflation, as before.

10 Matters relating to Wards

a. Middleton

▪ Deep Water Notices

A notice warning of deep water had appeared by the pond on the Phoenix Lodge site.

After some discussion, councillors decided it was not necessary for such notices to be made available at other similar sites in the area.

▪ Noon Layer Drive Parking

The clerk had forwarded to councillors Derek Eastman's note about the funds no longer being available, plus the subsequent email from Richard Townend providing more explanation.

Councillors expressed extreme disappointment that the project was unable to proceed and wished for this to be communicated to MK Council.

Action: David Miller to write to Chris Williams

▪ Middleton South development - Section 106

Ben Ruston had contacted the clerk with a proposal to ask MK Council to divert £25k of the S106 funding from the Middleton South development and grant it to the Parish Council for (his suggestions) allotment development and the Village Hall. He had asked for any feedback on these suggested allocations from the Parish Council as quickly as possible.

Councillors expressed a preference for all this funding to be applied to the improvement of the drainage on the sports pitches.

Action: David Miller to advise Ben Ruston

b. Broughton & Atterbury

Councillors agreed to proceed with the installation of three dog waste bins at Broughton Leys.

David Miller to consult landowners and AH Contracts regarding suitability of locations

c. MK Village.

- Footpaths at Meadow Lane
Carried forward to the next meeting.
- Right of way and condition of Glebe land
David Miller to make fresh enquiries with MK Council.
- Damaged grass edges – car park by village hall/playground
David Miller to seek quotations for repair.

11 Matters relating to Individual Councillors Responsibilities

a. Allotments

Following the re-positioning of the fence at the foot of No 40 Walton Road and in anticipation of a similar outcome at No 39, plans had been devised by the Walton Road allotment holders for a re-design of the allotment area to include a perimeter path, and grass paths between the plots. The proposed plan needs to be compared with the plans showing the re-development of No 12 Walton Road, to ensure that the position of the new tap is appropriate to the new layout. Councillors agreed that a quotation should be obtained from Ron Todd for executing this work, in due course. The timing of the work would also be dependent on the timing of the re-development of No 12 Walton Road, and Midsummer Housing should be asked to give their latest estimate of when this work will be completed. **Action: David Miller**

The clerk reported having received several recent requests for allotments, from residents of the newly built areas of Broughton. English Partnerships to be asked whether sites are available in Broughton for the provision of new allotments. **Action: David Miller**

b. Reports from Councillor representatives on other bodies

- MK Association of Urban Parish Councils

Richard Peters had attended a recent meeting the main focus of which had been a talk from the Principal Licensing Officer.

12 General Planning Applications

Ref No	Date valid	Description	Comments
06/02005/FUL	05-Feb-07	REPLACEMENT OF EXISTING FENCING WITH NEW CLOSE BOARDED FENCE AND ERECTION OF NEW SECTION OF CLOSE BOARDED FENCE at Southside Farm, Walton Road, Milton Keynes Village	Plans obtained and response discussed

Councillors had studied the plans and objected to them on the grounds that the proposed fence was out of character with the conservation area. In the response to an earlier application for a similar fence elsewhere in the village, the Parish Council had suggested a post and rail fence with indigenous planting as a more acceptable way of providing screening for privacy for the resident. The response would make reference to this earlier example for consistency. **Action: David Miller**

07/00102/OUT - MK Waterways Park

The plans had been circulated and Councillors had made various notes. After discussion it was agreed that these should form the basis of the letter to be sent commenting on the plans, the overall contact for the comment being that the Parish Council remained in support of the development.

A letter of thanks would be sent to John Bint for presenting the plans to the Parish Council.

Action: David Miller

Permission Granted			Decision Date
06/01724/FUL	07-Dec-06	CONSTRUCTION OF TEMPORARY BUILDING FOR USE AS A COMMUNITY MEETING PLACE FOR A THREE YEAR PERIOD at Broughton Site E, Off Oakworth And Cavan Way, Broughton	01-Feb-07
06/02033/TCA	14-Dec-06	CONSERVATION AREA CONSENT FOR PERMISSION TO FELL 2 NO. APPLE TREES at Southview, London Road, Broughton	01-Feb-07
06/02035/ADV	14-Dec-06	TWO NON ILLUMINATED SITE CONSTRUCTION HOARDINGS at Corners of A5130 And Ambergate, Broughton	16-Feb-07 (but note refusal for part of this)
07/00076/FUL	15-Jan-07	ERECTION OF SHED AND GREENHOUSE at The Granary, Broughton Road, Milton Keynes Village, MK10 9AJ	19-Feb-07
07/00107/FUL	12-Jan-07	SINGLE STOREY REAR EXTENSION at 4 Babington Close, Middleton, MK10 9HE	15-Feb-07

Permission Refused			Decision Date
06/02035/ADV	14-Dec-06	ONE DIRECTIONAL SIGN on Ambergate, Broughton	16-Feb-07

13 Correspondence

Date received	Sent by	Item	Distribution
5-Feb-07	English Partnerships (by email)	Notes about the previous week's MKP Business Plan workshop	Forwarded to councillors
7-Feb-07	MK Council (by email)	Revised Model Code of Conduct for Local Authority Members – comments invited by 21 st Feb, (but see also item received 12 th Feb)	Forwarded to councillors
8-Feb-07	MK Council (by email)	More documents relating to the item above	Forwarded to councillors
8-Feb-07	NALC	Review of the Quality Town and Parish Council scheme	
8-Feb-07	MK Council (by email)	Note re postponement of tonight's STARS meeting	
9-Feb-07	MK Council (by email)	Members Weekly News, Issue 6, plus attachments	
9-Feb-07	MK Council (by email)	Parish & Town Council Newsletter – February 2007	Circulated to councillors
9-Feb-07	English Partnerships (by email)	Reply to our query regarding the landscape works by the Fire Station (it was routine maintenance by Cartwright Landscapes)	
9-Feb-07	Kat Deacon	Proposals for dog waste bin sites in Broughton	Forwarded to Alex , Jenny and Ian C. Agenda item 10b
9-Feb-07	MK Partnership (by email)	Tattenhoe Park Design Codes	
12-Feb-07	MK Partnership (by email)	Planning Sub Committee - 19th February 2007	
12-Feb-07	Communities & Local Government	Revised Model Code of Conduct for Local Authority Members – comments invited up to March 9 th	
12-Feb-07	MK Partnership (by email)	Eastern Expansion Area Stakeholder Group – notes of the meeting held on 25 th January	
13-Feb-07	Audit Commission	Notification that UHY Hacker Young have been granted a contract extension of 1 year for the External Audit for Local Councils in Bucks	

13-Feb-07	English Partnerships (by email)	Secured by Design Newsletter	
13-Feb-07	MK Partnership (by email)	Eastern Expansion Area Stakeholder Group Meeting	
14-Feb-07	MK Council (by email)	Parish Boundary Review – timetable, plus table of other PC's suggestions. Letter also invites comments by 13 April on any item on the list, proposed by another PC, that affects ours.	
14-Feb-07	MK Partnership (by email)	Application to vary condition 20 at Broughton Gate – copy of notes prepared for the Planning Sub-committee meeting, 19 th February	Forwarded to Ian Corlett and Barbara
16-Feb-07	MK Partnership (by email)	Map showing the Broughton Gate Development Parcels	
16-Feb-07	MK Council (by email)	Papers relating to MKC's Special CPDC on Monday 19 Feb	
16-Feb-07	MK Council (by email)	Members Weekly News, Issue 7, plus attachments	
16-Feb-07	MK Council	Clean Neighbourhoods and Environment Act 2005 – joint Protocol for Milton Keynes – an invitation to adopt this.	Discussed – agreed not to respond to this
17-Feb-07	Bedford & Milton Keynes Waterway Trust	Invitation to Consultation on MK Waterway Park	Forwarded to councillors
19-Feb-07	MK Council (by email)	Note regarding temporary 40 mph speed limit and temp road closures for part of A5130 Broughton	Forwarded to Ian Corlett and Barbara
20-Feb-07	MK Council (by email)	Note regarding temporary closure of Footpath No 5 Broughton	Forwarded to Ian Corlett and Barbara
22-Feb-07	Derek Eastman	Note updating the PC regarding the parking scheme, to the effect that the funding is not available after all.	Discussed under agenda item 10a
22-Feb-07	MK Council (by email)	Note re new date for postponed STARS meeting – March 5th	
23-Feb-07	MK Council	Standards Committee – Agenda for meeting 1 st March	
23-Feb-07	MK Council (by email)	Members Weekly News, Issue 8, plus attachments	
24-Feb-07	SE England Regional Assembly	Regional Housing Strategy Review 2007 – consultation – responses invited up to April 27 th . Also, note about the Examination in Public of the South East Plan.	
24-Feb-07	BALC	Matters Arising – March 2007	
24-Feb-07	SLCC	Note regarding vacancies in their Training Team	
27-Feb-07	MK Partnership (by email)	Minutes of Placemaking Group Meeting 6 February 2007	
27-Feb-07	MK Council (by email)	Copy of letter sent by Rebecca Anderson, Estates Management Officer, to the residents at No 39 Walton Road, regarding the encroachment	
28-Feb-07	Derek Eastman (by email)	Further details to explain why the Noon Layer Drive parking proposals have not progressed any further	Agenda item 10a
1-Mar-07	Brian Matthews MK Council (by email)	Response to query I had raised regarding the non-appearance of the extra details about the M1 Junction 1 4 improvements, promised at the last PC meeting.	Agenda item 3
1-Mar-07	MK Partnership (by email)	EEASG Notes following Meeting on 22 nd February	Forwarded to councillors
2 Mar-07	SE England Regional Assembly	Partial Review of the South East Plan – Revised Apportionment of Primary Land-won aggregates – comments invited up to March 30th	
2 Mar-07	MK Council (by email)	Members Weekly News, Issue 9, plus attachments	

The Councillor responsible for reading correspondence in March will be **Richard Peters**

14 Any Other Business

Oakgrove development

Jenny Brighton read out a letter she had received from John Lewis, English Partnerships, and councillors agreed that a response should be made.

Action: Robert Brown to compose for the clerk to send.

Mikron Theatre

The clerk had had a request from them, received an hour before the meeting, to make a return visit to the parish during the weekend of 8th June. Councillors agreed that a return visit would be welcomed, but as that particular weekend clashed with another local event, a date in 2008 would be preferable, with more notice given.

Swan Inn – floodlights

New lights had been installed for the outside area, which were causing glare in the surrounding areas. It was agreed that the manager should be asked to adjust the lights so that the lights pointed downwards rather than outwards. **Action David Miller** to write.

15 Dates of Meetings

Confirmation of date of next meeting.

April 2nd (Parish Annual Assembly). Apologies: Ian Mitchell, Peter Johnson.

Signed.....2nd April 2007.

DJM

Mrs J Brighton