

# Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

## Minutes of the Parish Council Meeting

Held on

Monday 5<sup>th</sup> June 2006 in Milton Keynes Village Hall at 7.15 pm.

**Present:** Mrs J Brighton (Chair); Mr I Corlett (after item 2); Mrs B Hulse; Mr R Brown; Mr P Johnson; Mrs M Watkins; Mr I. Mitchell; Mr A Kidd; Mr R Peters; Mr D Miller – Clerk (after item 8); and 3 members of the public.

Mrs Brighton welcomed everyone to the meeting.

### 1 Apologies for Absence

Ward Cllr. Derek Eastman; Ward Cllr. Sam Crooks.

### 2 Minutes of the Parish Council Annual General Meeting held on Monday 8<sup>th</sup> May 2006

The draft minutes of the 8<sup>th</sup> May meeting were agreed by the Council and were signed by Mrs Brighton.

*Mr Ian Corlett joined the meeting at this point.*

### 3 Matters arising from the previous meetings:

#### a. 12 Walton Road

The Clerk had circulated, with the agenda, copies of the letter from Geoffrey Leaver solicitors, and the accompanying map of the area drawn after the survey by Midsummer Housing's architect.

Robert Brown had been unable to detect any changes from the existing plans and it was agreed that a further meeting should be arranged with Midsummer Housing's architect to agree what if any changes had been made, so that agreement can be reached and the matter progressed.

**Action: David Miller**

#### b. Walton Road allotments – encroachments

The Clerk had circulated, with the agenda, copies of the letter from Geoffrey Leaver solicitors plus the draft of the letter they suggest is sent to the residents of No 39 and 40 Walton Road. The Council agreed with the wording of this and that the letters should now be sent to the residents concerned.

**David Miller to contact Geoffrey**

**Leavers**

#### c. Precept increase

The clerk had circulated, with the agenda, copies of a letter received from the MK Pensioners Association, together with a suggested response:

##### Parish precept

*Thank you for your letter dated May 2006, emailed to me last week, which was discussed at the Parish Council meeting on June 5<sup>th</sup>.*

*You may have noted from the draft minutes of the Parish Annual Assembly meeting, which appear on our website, that a minor error was made in communicating the precept requirement to MK Council – the figure given had been the whole income requirement, instead of the net income after deducting other income received by the Parish Council. The effect of the error for the year was estimated at around £3-£5 for most households. As the*

*cost of putting this right in the current year was prohibitive the Parish Council decided to make appropriate adjustments to next year's precept.*

*The total precept for this parish will grow over the next few years as the population of Broughton, and then Oakgrove, is set to rise considerably. You should also bear in mind that the trend is for parish precepts to grow, as powers are devolved from first tier councils.*

*We trust that you will also have noted that the precept per household for this parish remains very low in comparison with many other parishes in Milton Keynes.*

Councillors approved the wording of this and that it should be sent in reply to the query.

**Action: David Miller**

d. Worrelle Avenue Pond

Councillors discussed the proposed restoration and came to the conclusion that an alternative approach would be just to tidy up the area, and dispose of rubbish, which the Youth Club might be interested in doing as their next community project. A skip may be required and a risk assessment needs to be done. Phil Keech to be approached regarding youth club involvement. Chris Coppock should also be informed of these proposals.

**Action: David Miller**

Councillors also expressed concern about the condition of the area originally reserved for Phoenix Lodge, which also includes a pond. These concerns are to be communicated to English Partnerships.

**Action: David Miller**

e. Proposed provision of electricity supply to Pavilion Management Committee's hut

The Pavilion Management Committee had explained the reasons for wanting to install electricity and answered the concerns expressed by councillors at the previous meeting. The Parish Council authorised the project to go ahead, subject to MK Council being asked whether planning consent or building regulations are required.

**Action: David Miller**

f. Working Group for processing MK2031 and UDA Placemaking Group matters

Councillors expressed the view that they needed a small number of councillors to act as a filtering mechanism for bringing matters to the full Parish Council. It was agreed that Monica Watkins and Richard Peters would fulfil this role. Ward Councillors are also to be asked to be proactive in ensuring the Parish Council is made aware of all such matters relevant to this parish.

A regular slot on the agenda should be reserved for these matters. **Action: David Miller**

g. Parish Conference Dinner, October 27<sup>th</sup>

Councillors wanting to attend this were asked to send their completed forms to David Miller.

#### 4 Finance

a. Report of the Income, Expenditure, balances and reconciliation for May

Cheques issued following approval at the May Parish Council Meeting				
Chq.	Net	VAT	Total	Payee
880	£438.61		£438.61	Mr D Miller – Salary May
881	£48.53		£48.53	Mr D Miller – expenses May
882	£114.40	£20.02	£134.42	AH Contracts – Dog Bin Emptying - May
883	£226.32	£39.61	£265.93	R & P Todd – Grass cutting contract – 1st payment

Plus the standing monthly payment of £33.00 + £5.78 VAT to Market Town for website hosting.

<b>Cheque issued following approval at the May Parish Council Meeting – Pavilion Account</b>				
166	£144.96	£25.36 *	£170.32	Pam Duggan – Pavilion: Urn and Ice-makers
* unlikely to be able to re-claim this as only a till receipt was provided				

<b>Income received during May</b>	
£75.00	Paddock rent – May
£165.00	Pavilion Insurance 2nd repayment 2006
£47.85	Interest (30-Day Account)
£49.65	Interest (Pavilion Account)
£13.75	Newsletter Advertising (not yet paid in)
<b>Receipts outstanding</b> Garage Rent Jan-May: £151.00.	

Councillors agreed that the garage tenant should be written to again requesting settlement of the amount owed, and at the same time the agreement would be terminated and he would be asked to remove the car.

**Action: David**

**Miller**

<b>Reconciliation – Treasurer’s Account</b>		
Bank Statement - 16th May 06	£9,175.76	
	£13.75	Cheque received 26-May, not yet paid in
	<b>£9,189.51</b>	Balance after above
1st April 06	£1,946.31	Opening cash book balance 1st April 2006
	£20,208.25	Total cash book receipts – 1st April – 26th May 2006
	£965.05	Total cash book expenditure – 1st April – 26th May 2006
	£12,000.00	Transferred to 30-Day Account
26th May 06	<b>£9,189.51</b>	Closing Balance
<b>30-day Account – 6263475</b>		
Bank Statement 10th May 06	<b>£40,291.44</b>	
1st April 06	£28,202.30	Opening Balance
	£89.14	Interest Apr-May 06
	£12,000.00	Transferred from Treasurer Account
26th May 06	<b>£40,291.44</b>	Closing Balance

<b>Pavilion Account – 1167214</b>		
Bank statement 19th May 06	£14,604.77	
	£170.32	Cheque not cleared
	<b>£14,434.45</b>	Revised balance
1st April 06	£14,504.00	Opening Balance
	£100.77	Interest Received Apr-May 06
	£170.32	Expenditure Apr-May-06
26th May 06	<b>£14,434.45</b>	Closing Balance

### Reserved Funds

After revisions agreed at the Parish Council meeting May 2006

All Saints Church	£3,500
Lords Close	£1,200
Footpath	£5,600
Old Forge	£2,500

St Lawrence Church	£1,000
Playground Equipment	£1,000
TOTAL	£14,800

**b. Authorisation of cheques**

Cheques authorised at the meeting:

<b>Treasurer Account</b>			
<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Payee</b>
£438.61		£438.61	Mr D Miller – Salary May
£60.50		£60.50	Mr D Miller – expenses May
£114.40	£20.02	£134.42	AH Contracts – Dog Bin Emptying – May
£201.32	£35.23	£236.55	R & P Todd – Grass cutting contract – 2nd payment
£634.00		£634.00	Harlequin Press – Spring Newsletter
£90.00		£90.00	Clerks & Council Direct annual subscription

**Cheques due to be raised at the end of June**

Councillors authorised the payment of regular items when these become due at the end of June (salary, expenses, PAYE/NI, grass cutting and dog waste bin emptying.) Non-routine items will have to be authorised in the usual way at the next meeting.

**h. Grant Requests**

▪ *Broughton Fields Primary School PTA*

Ian Corlett declared an interest.

The Council agreed to make a grant of £1000. The PTA will be informed of this decision and be advised that the issuing of a cheque will wait until the PTA is ready to place the order for the equipment concerned.

**Action: David Miller**

▪ *Friends of Middleton Primary School*

Alex Kidd declared an interest.

The Council agreed to make a grant of £1000. The PTA will be informed of this decision and be advised that the issuing of a cheque will wait until the PTA is ready to place the order for the equipment concerned.

**Action: David Miller**

▪ *MK Mediation Service*

The Council decided not to make a grant.

**5 Oakgrove Development**

Nothing to minute.

**6 Clean Neighbourhoods & Environment Act 2005**

The clerk had circulated notes about the implications of the act for Parish Councils, with the agenda papers.

The Council agreed unanimously not to take on these new powers, having neither the resources, nor the desire to do so. Furthermore, there was no evidence of a need to do so in this parish, nor had there been requests from any residents for the Parish Council to do so.

**7 Land & Buildings Maintenance**

A Poplar tree had fallen down near to the cricket ground.

Ron Todd will be approached to chop up the tree and Jenny Brighton offered to take the resulting timber to use as firewood.

**Action: David Miller** to approach Ron Todd

## 8 Provision of Pavement alongside Willen Road

Councillors discussed the matter, which had been raised by the Village Hall Committee.

Whilst acknowledging the problem, councillors considered the road too narrow to allow for the inclusion of a new footpath. Only the land around Lord's Close is owned by the Parish Council, in any case. It was noted that there is an alternative pedestrian route via the parish garden.

Councillors also believed that the main source of high-speed traffic is users of the village hall.

It was agreed that a response should be sent to the Village Hall Committee expressing these points.

**Action: David Miller**

*Mr David Miller joined the meeting at this point.*

## 9 Matters relating to Wards

### a. Middleton

#### ▪ Travellers

There had been further traveller encampments, which Ian Mitchell had notified to MK Council. Materials had been left blocking the redway by the Fire Station.

MK Council had replied to Ian to the effect that they had served notice to the travellers near to the Fire Station to leave by 11.00 on Tuesday 6<sup>th</sup> June, and they would also endeavour to move those on the V10 as well.

#### ▪ Vandalism

There had been a case of vandalism at 7 Claridge Drive, accompanied by harassment of the occupant. Peter Johnson had taken this up with Vanessa Wilson, who is considering the use of camera outside the house to monitor developments.

### b. Broughton & Atterbury

Planning Enquiry – 62 and 24 residential units at Broughton/McCann Homes. It was agreed that Ian Corlett would draft a letter supporting the idea of using the A5130 as access to the northern site, now that the argument against reducing the speed limit to 40mph has been lost.

The letter would be circulated for comment before sending off.

**Action: Ian**

**Corlett**

### c. MK Village

The clerk reported that he had written to MK Council about the damage to posts on the verge alongside All Saints Church.

## 10 Matters relating to Individual Councillors Responsibilities

### Allotments

Peter Johnson reported that the allotments were in good condition, and that a new one had been created – 12c – the work of creating it having been done by an allotment holder who would have the use of it rent free until Sept 07.

## 11 General Planning Applications

<i>Ref number</i>	<i>Date valid</i>	<i>Description</i>	<i>Comments</i>
06/00697/FUL	09-May-06	ERECTION OF A 1.2 M HIGH FENCE ALONG FRONT BOUNDARY at Brook Farmhouse, Broughton Road, Milton Keynes Village	Letter sent re- this and the burglar alarm box
06/00717/LBC	11/05/06	LISTED BUILDING CONSENT FOR ERECTION OF INTERNAL PARTITION WALL at Brook Farmhouse, Broughton Road, Milton Keynes Village	
06/00720/FUL	11/05/06	CHANGE OF USE FROM OFFICE (USE CLASS B1) TO DENTAL SURGERY (USE CLASS D1) at Brooklands Farm, Woburn Road, Broughton	No further action
06/00725/FUL	11/05/06	REAR CONSERVATORY at 3 Bulmer Close Broughton	
06/00773/LBC	23/05/06	LISTED BUILDING CONSENT FOR THE REPLACEMENT OF METAL WINDOWS WITH WOODEN WINDOWS at Brook Farmhouse, Broughton Road, Milton Keynes Village	
06/00775/LBC	23/05/06	LISTED BUILDING CONSENT FOR THE REPLACEMENT EXISTING IRON PROP WITH AN OAK POST TO SUPPORT AN EXISTING CEILING BEAM AND REBUILDING OF WALL at Brook Farmhouse, Broughton Road, Milton Keynes Village	

Councillors decided that plans for 00773/LBC and 00775/LBC should be requested and Robert and Jenny would be responsible for inspecting them.

### Permission Granted

<i>Ref number</i>	<i>Date valid</i>	<i>Description</i>	<i>Date Granted</i>
05/01931/MIN	05-Dec-05	MODIFICATION OF CONDITION TO EXTEND THE END DATE FOR A TEMPORARY PERIOD OF TWO YEARS TO ALLOW THE LIFE OF THE RECYCLING CENTRE TO EXTEND TO 1ST JULY 2008 at Land At Broughton Barn, Broughton Grounds Lane, Broughton	03-May-06
06/00242/MKC OD3	16-Feb-06	EXTENSION TO EXISTING THREE STOREY ART AND TECHNOLOGY BLOCK, NEW SINGLE AND TWO STOREY BLOCK COMPRISING ASSEMBLY HALL, DRAMA STUDIO, AND GENERAL ACCOMMODATION AND NEW THREE STOREY GENERAL TEACHING BLOCK at Oakgrove Secondary School	03-May-06

## 12 Correspondence

Date received	Sent by	Item	Distribution
11-May-06	MK Council	Milton Keynes Minerals Local Plan – Notice of adoption. The document can be viewed at <a href="http://www.mkweb.co.uk/local_plan_review">www.mkweb.co.uk/local_plan_review</a>	
11-May-06	English Partnerships (by email)	Agenda for the forthcoming Milton Keynes Partnership Planning Sub Committee	Forwarded to councillors
12-May-06	MK Council (by email)	Clean Neighbourhood and Environment Act - Working Together Protocol – documents for PCs to consider and respond to by 9 <sup>th</sup> June	
12-May-06	MK Council (by email)	Members Weekly News, Issue 19, plus attachments	
13-May-06	MK Council	Minutes of the Parishes Assembly meeting, 16 <sup>th</sup> March	
13-May-06	TV Police	Community Policing Awards – reminder, plus posters	
15-May-06	Zurich Municipal	Letter explaining that there will be no charge for the items added to the policy, as the premium required is under £25.	
15-May-06	Geoffrey Leaver	Letter regarding the plan drawn following the new survey of the land around 12 Walton Road, for the PC to sign off	Agenda item 3a
15-May-06	MK Council (by email)	Parishes Assembly – request for details of the name of the PC's representative	
16-May-06	Geoffrey Leaver	Another copy of the letter received yesterday	
16-May-06	Village Hall Committee	Letter regarding concerns about pedestrian safety along Willen Road, asking the PC to consider providing a path from the Swan Inn to Manor Farm	Agenda item 8
19-May-06	MK Council (by email)	Members Weekly News, Issue 20, plus attachments	
22-May-06	Broughton Fields Primary School PTA	Request for grant towards provision of a timber trail on the school field	Agenda item 5c
22-May-05	Pam Duggan (by email)	Response to the PC's request for further details relating to the request to install en electricity supply to the hut.	Agenda item 3e
23-May-06	MK Forum	Notification of meeting to be held on 26 <sup>th</sup> May regarding the future growth of the city	Forwarded to councillors
24-May-06	MK Pensioners Association (by email)	Letter regarding the impact of the precept increase on pensioners	Agenda item 3c
25-May-06	Charter 88	Request for PC to support their campaign for a modern democracy – including support of the Sustainable Communities Bill	
26-May-06	MK Council (by email)	Members Weekly News, Issue 21, plus attachments	
27-May-06	Geoffrey Leaver	Walton Road encroachments – reply to my last letter, enclosing draft letter to residents, for approval	Agenda Item 3b
30-May-06	E Midlands Regional Assembly	Review of the E Midlands Regional Plan - Proposed Alteration to the Review Project Plan as a result of a successful legal challenge regarding the balance of new housing proposed between Northampton and Daventry. Comments invited up to July 7 <sup>th</sup> .	
30-May-06	MK Association of Urban PCs	Mk2031 – Update following MK Association of Urban PCs meeting 25 <sup>th</sup> May.	Forwarded to councillors
30-May-06	MK Council	Parish & Town Council Newsletter – Issue 6: June 06	
30-May-06	MK Partnerships (by email)	Note regarding UDA Placemaking Group meeting on June 21 <sup>st</sup> regarding Broughton Park Development Brief	Forwarded to councillors
31-May-06	MK Council (by email)	Statistics from placement of Speed Indicating Device in Broughton Road, MK Village, 22/23 <sup>rd</sup> May (statistics were nonsensical so I have returned them and revised ones will be sent in due course)	
31-May-06	MK Council (by email)	British Urban Regeneration Association – note regarding Annual Conference in MK during October, plus invitation to Local Programme Workshop on June 19th	Forwarded to councillors
1-Jun-06	MK Council (by email)	Online Parish/Town Council Annual Satisfaction survey – link to the template for completing this survey online	Forwarded to Jenny Brighton
2-Jun-06	MK Council	Parish Partnership Fund – award of grant for Village Hall kitchen refurbishment	

2-Jun-06	MK Council	Parish/Town Council Annual Satisfaction survey	
2-Jun-06	MK Community Mediation Service	Request for Grant	Agenda Item 4c
2-Jun-06	MK Council (by email)	Invitation to send representative to attend Corporate Policy Development Committee on 29 June, when the effectiveness of the Parish and Town Council Charter since its implementation will be discussed	Forwarded to councillors
2-Jun-06	Unisys (by email)	Request for bins to be provided along Northfield Drive	See minute below
2-Jun-06	MK Council (by email)	Members Weekly News, Issue 22, plus attachments	
2-Jun-06	MK Council (by email)	Broughton/MK Corrected SIDS Data	Forwarded to councillors

### Request for Bins along Northfield Drive

The council agreed that a reply should be sent declining the request and explaining that parish councils receive funding only from householders, of which there are none in the area from which the request had come. **Action: David**

**Miller**

### Corporate Policy Development Meeting

**David Miller** agreed to find out what time this was to take place on June 29<sup>th</sup>, and advise councillors accordingly.

The Councillor responsible for reading correspondence in June/July will be **Alex Kidd**.

## **13 Any Other Business**

### Newsletter Distribution

Alex Kidd reporting not having received a copy of the recent Newsletter, and Chris Davies had received two copies.

Monica Watkins volunteered to add herself to the list of distributors.

**Action: David Miller** to pass this information on to Kat Deacon.

### Motor bike nuisance

A young person (perhaps late teens) had been seen on various occasions riding a mini motor-bike across the cricket pitch. **Action: David Miller** to report this to Vanessa Wilson.

### Mikron Theatre Visit

**David Miller** to check requirements for raising a cheque to cover the payment promised by the Parish Council.

## **14 Date of next meeting**

July 24<sup>th</sup>

Signed.....24th July 2006.

DJM

Mrs J Brighton