

Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

Minutes of the Parish Council Meeting

Held on

Monday 4th December 2006 in Milton Keynes Village Hall at 7.15 pm.

Present: Mrs J Brighton (Chair); Mr A Kidd; Mr I. Mitchell; Mr P Johnson; Mr R Peters; Mrs M Watkins; Mrs B Hulse; Mr R Brown; Mr D Miller, Clerk; Ward Cllr Derek Eastman; Ward Cllr Sam Crooks (from item 7) and 1 member of the public.

1 Apologies for Absence

Apologies were received from Mr I Corlett, and these were accepted by the Council.

2 Minutes of the Parish Council Meeting held on Monday 6th November 2006

On page 6, under item 7b, the reference to the Hindu temple should read Hindu Community Centre. Subject to this amendment, the minutes were agreed by the Council and were signed by Mrs Brighton.

3 Matters arising from the previous meetings:

a. Pavilion Finances

Jenny Brighton reported that a letter was being sent by the Pavilion Management Committee to the football club advising them that their monthly subscription needed to be increased from £460 to £1500, with effect from January. Negotiation on the increase seemed inevitable.

Some projections of the finances for 2007 had been prepared by Chris Smith, which showed that with a lower monthly increase from the football club to £920 per month, and with the insurance paid by the Parish Council, and with other costs/income broadly in line with this year, the end of 2007 would see a balance of £5000.

A review of the charges to the Cricket Club is also to take place in the future.

The Pavilion Management Committee will supply the Parish Council with a list of the maintenance jobs required, for discussion at the meeting on January 8th. Any items of a routine nature which the Parish Council decided to fund would come from the General Fund, and capital items or improvements from the Pavilion Fund.

b. Broughton Bus Shelter

The Clerk had received a supplementary quotation from Bodleys of £120 for the additional work securing the loose tongued and grooved cladding on the side and back of the shelter.

The Council authorised the additional work.

Action: David Miller to instruct Bodleys

4 Finance

a. Budget 2007-8

Councillors identified the following items for inclusion in the budget for 2007-8, carried over from 2006-7:

- *Village Garden remedial work*
- *Football pitch*
- *Installation of Dog Bins in Broughton*
- *Installation of PC Notice-boards in Broughton*

New items were also suggested, as follows:

- *An arts event, following the success of the Mikron Theatre visit*
- *Tree planting*
- *Provision of a bowling green*
- *Investment in improvement of the land between the Walton Road allotments and the Primary School – a proposal to be drawn up for submission to English Partnerships. To be discussed further at the January meeting.*
- *Lords Close - possible tree work (eg crown lifting)*

With regards to the overall level of precept, the clerk had provided councillors with an estimate of the likely balances at the end of the current financial year. MK Council had also provided, on the day of the meeting, an estimate of the number of Band D properties for 2007-8, which showed an increase of 12% over 2006-7.

Councillors agreed to aim to set a budget which required a precept increase per property in line with inflation, but then reduced by the amount over-collected in 2006-7.

b. Report of the Income, Expenditure, balances and reconciliation for November

Cheques issued following approval at the November Parish Council Meeting				
Chq.	Net	VAT	Total	Payee
923	£439.09		£439.09	Mr D Miller – salary October
924	£45.60		£45.60	Mr D Miller – expenses October
925	£124.35	£21.76	£146.11	AH Contracts – Dog Bin Emptying – October *
926	£401.32	£70.23	£471.55	R & P Todd – Grass cutting contract – 7th payment, plus balance due from previous invoice
927	£250.00	£43.75	£293.75	UHY Hacker Young – Audit fee
928	£674.00		£674.00	Harlequin Press – Autumn newsletter

Plus the standing monthly payment of £33.00 + £5.78 VAT to Market Town for website hosting.

* The invoice was actually for £146.02.

Cheques issued following approval at the November Parish Council Meeting – Pavilion Account				
167	£1,135.48	£198.71	£1,334.19	Colin Styles

Income received during November	
£75.00	Paddock rent
£165.00	Pavilion Insurance 8 th monthly repayment 2006
£66.20	Interest (30-Day Account)
£55.31	Interest (Pavilion Account)
£65.00	Newsletter Advertising (£40.00 Summer Newsletter and £25.00 Autumn Newsletter)
£64.00	Garage Rent – Sept + Oct
Receipts outstanding None.	

Reconciliation – Treasurer’s Account		
Bank Statement – 21 st Nov 06	£18,123.93	
	£674.00	Cheques issued, not yet cleared
	£17,449.93	Balance after adjustments above
1st April 06	£1,946.31	Opening cash book balance 1st April 2006
	£48,030.34	Total cash book receipts – 1 st April – 28 th Nov 2006
	£20,526.72	Total cash book expenditure – 1st April – 28 th Nov 2006
	£12,000.00	Transferred to 30-Day Account
28 th November 06	£17,449.93	Closing Balance

30-day Account – 6263475		
Bank Statement -10 th Nov 06	£40,663.19	
1st April 06	£28,202.30	Opening Balance
	£460.89	Interest Apr-Nov 06
	£12,000.00	Transferred from Treasurer Account
28 th November 06	£40,663.19	Closing Balance

Pavilion Account – 1167214		
Bank statement -17 th Nov 06	£13,492.43	
1st April 06	£14,504.00	Opening Balance
	£492.94	Total cash book receipts, April-November 06
	£1,504.51	Total cash book expenditure, April–November 06
28 th November 06	£13,492.43	Closing Balance

Reserved Funds

There had been no alterations to the Reserved Funds since the last Parish Council meeting.

c. Authorisation of cheques

Cheques authorised at the meeting:

Treasurer Account			
Net	VAT	Total	Payee
£50.00		£50.00	Middleton & Monkston YG – grant, following help with pond clearance (authorized at last meeting, but signed at this meeting)
£439.09		£439.09	Mr D Miller – Salary November
£35.75		£35.75	Mr D Miller – expenses November
£124.19	£21.74	£145.93	AH Contracts – Dog Bin Emptying – November *
£201.32	£35.18	£236.50	R & P Todd – Grass cutting contract – 8th payment.
£1990.12		£1990.12	MK Community & Sports Pavilion – insurance reimbursement
£40.00		£40.00	George Marvin – allotment vegetation clearance

* invoice £146.02, less 9p overpaid last month.

d. Grant requests

None.

5 Oakgrove Development

Councillors made various points about the planning application.

Peter Johnson expressed the view that the Crest plan included some good ideas and that he felt one definite advantage of the re-location of the V10 was that it would reduce disruption to traffic whilst the development was in progress.

Ian Mitchell noted that the estimated speed of traffic on the re-located V10 was 20mph, not the 40mph quoted elsewhere, and this would disrupt journeys considerably. Councillors noted that many villages still ask for by-passes to be constructed.

Several undertakings made previously appear to have been lost. The plans do not include high buildings immediately opposite Powell Haven, but a high entrance feature to the V10 “diversion” is planned at the top of Noon Layer Drive where the road height has to be much the same as it is now, in order to clear the river. The phasing of the development appears to be at odds with what was said earlier. Housing is now shown on the land between the schools.

The question of Section 106 funding/”roof tax” was also mentioned – the funding available for investing in new community infrastructure may be less than it might have otherwise been, EP having invested already in Oakgrove School.

Alex Kidd drew councillors attention to other aspects – there is no provision for any extra primary school; housing density has crept up from the 73 per hectare originally proposed, to 79 per hectare. He also suggested that the nature of the V10 was more important than its location.

Peter Johnson referred to the provision for parking, declaring 1.2 spaces per property to be inadequate.

Councillors agreed that Ian Mitchell and Jenny Brighton should draft a response by 14th December, using as the starting point the July 2004 letter from the Parish Council to MK Council in response to the Supplementary Planning Guidance. This would be circulated to councillors for comment/approval, along with the July 2004 letter for reference, with the intention that a final document would be ready to send to MK Council by December 21st.

Action: Ian Mitchell and Jenny Brighton

6 12 Walton Road – approval of revised plan following survey

Councillors agreed that the plan supplied by Midsummer Housing was correct in respect of the current land ownership (ie prior to the proposed land swap that will enable the re-development to go ahead). **David Miller** will advise Midsummer accordingly. The next step is for Midsummer's solicitors to draft the wording of the access easement (referred to on the plan), which the Parish Council will be asked to approve in due course.

7 Land & Buildings Maintenance

a. Pavilion Car park – drainage

Robert Brown updated councillors regarding the site meeting he had had. A proper investigation would be charged at the rate of £55 per hour. The investigation would involve clearing the gullies to find out where they go, and there is a possibility that the act of clearing them out will resolve the problem in the short term.

The contractor had also looked at the allotment ditch. The next step proposed is for the manhole covers to be lifted. Alex Kidd will mark the position of these. If, after lifting the manhole covers, the advice is that tracing is required, this would be charged at £65 per hour.

The two jobs together were estimated to require between a half and a whole day. Councillors agreed to devolve to Robert Brown the decision to employ the contractor to carry out this investigative work up to a maximum of £500.

Ward Cllr Sam Crooks joined the meeting at this point.

b. Broughton Road Allotment ditch/culvert and tree

The tree.

The Clerk had obtained a quotation from Ron Todd for removal of the tree by allotment No 18, and the cost would be £195.

Alex Kidd queried the need to remove the tree as, in his opinion, it was not in danger of falling down. Councillors agreed not to proceed with this work. The clerk will write to the allotment holder who had raised the concern in the first place.

Action: David Miller

The ditch.

Discussed under item 7a above.

8 Matters relating to Wards

a. Middleton

• ***Southside Lane development.***

Councillors welcomed the letter from Gardner Stewart Architects, which had given a comprehensive response to the points raised during the presentation at the July meeting.

David Miller was asked to write inviting them to present the planning application, which is about to be submitted to MK Council, at the January Parish Council meeting, an expectation of a subsequent presentation having been raised at the July meeting.

Ben Ruston to be asked to ensure local residents are invited, as previously.

• ***Garden Wall in Claridge Drive***

Concern was expressed regarding the safety of a garden wall in Claridge Drive, near to Kingsoe Leys, which appears to have been propped up with a support of dubious robustness.

David Miller will report this to Building Control and seek their opinion.

- **Phoenix Lodge**

Councillors discussed the condition of this site again and agreed that English Partnerships should be asked to landscape it pending development at some future date.

Action: David Miller

b. Broughton & Atterbury

Nothing to report.

c. MK Village

Nothing to report.

9 Matters relating to Individual Councillors Responsibilities

a. Allotments

Councillors noted the reports of vandalism on the allotments and it was agreed that **David Miller** should inform the community policeman, Tim Pulestone, about what had happened, now that he is back at work.

Peter Johnson and **David Miller** will go through the allotment waiting-list and allocate allotments in sequence, preference being given to people from within the parish. A plot is to be kept vacant for the time being in case the silt clearance goes ahead.

b. Reports from Councillor representatives on other bodies

No reports were received.

It was noted that meetings of the Eastern Expansion Area Steering Group will take place every two months.

The next Parishes Assembly meeting is on December 14th and Alex Kidd will attend, as agreed previously.

10 General Planning Applications

Planning Applications listed during November

Ref No	Date valid	Description	Comments
06/01801/FUL	07-Nov-06	TWO STOREY SIDE EXTENSION INCORPORATING TWO ADDITIONAL GROUND FLOOR WINDOWS (RESUBMISSION OF 02/00397/FUL) at 6 Dormans Close, Milton Keynes Village	No further action
06/01809/TC A	08-Nov-06	CONSERVATION AREA CONSENT FOR THE REMOVAL OF DEAD WOOD FROM A TREE OF UNKNOWN SPECIES at All Saints Church, Willen Road, Milton Keynes Village	No further action
06/01825/MK PC	14-Nov-06	ERECTION OF ELECTRICITY SUB-STATION AND ASSOCIATED ROAD ACCESS at Broughton Manor Farm, Newport Road, Broughton	Plans obtained and reviewed. No further action.
06/01636/MK PCR	13-Nov-06	BROUGHTON GATE, PARCEL A. RESERVED MATTERS APPLICATION FOR 120 DWELLINGS, INCLUDING LANDSCAPING, CAR PARKING & ASSOCIATED WORK, PURSUANT TO OUTLINE APPLICATION 06/00947/MKC, at Land off Milton Road, Broughton	Plans obtained and reviewed. After discussion, no further action was deemed necessary.

It was agreed that Broughton residents should have an opportunity to view the proposals for Broughton Gate Parcel A, and **Barbara Hulse** agreed to drop them in to Ray Tetlow.

David Miller will enquire about an extension of the deadline for comments.

Permission Granted			Decision Date
06/01411/FU L	15-Sep-06	CONSTRUCTION OF DECKING TO GARDEN AREA at The Swan Inn, Broughton Road, Milton Keynes Village	13-Nov-06
06/01412/LB C	15-Sep-06	LISTED BUILDING CONSENT FOR INTERNAL ALTERATIONS TO PROVIDE ADDITIONAL PUBLIC FACILITIES, ALTERATIONS TO EXISTING KITCHEN COMPRISING INSTALLATION OF NEW CATERING EQUIPMENT AND CONSTRUCTION OF SERVICE HATCH, AND CONSTRUCTION OF DECKING TO GARDEN AREA at The Swan Inn, Broughton Road, Milton Keynes Village	13-Nov-06
06/01466/FU L	07-Sep-06	CHANGE OF USE FROM OFFICE (B1) TO DENTAL PRACTICE (D1) at Brooklands Farm, Woburn Road, Broughton	23-Nov-06
06/01520/FU L	15-Sep-06	USE OF REDUNDANT AGRICULTURAL BUILDINGS FOR INDUSTRIAL, STORAGE AND OFFICE PURPOSES (CLASSES B1, B2, B8) (RETROSPECTIVE) at Broughton Grounds, Broughton Grounds Lane, Broughton	22-Nov-06

11 Correspondence

Date received	Sent by	Item	Distribution
7-Nov-06	MK Lighthouse (by email)	Invitation to MK Lighthouse Public meeting, December 5 th , Fenny Stratford, 3.15 for 3.30	
7-Nov-06	MK Council (by email)	Community Safety & Pride In MK Awards – invitations to nominate people, projects, or parishes for an award. Deadline Friday 17th	
10-Nov-06	MK Council (by email)	Parish Boundary Review – follow up letter saying that the matter will be discussed by MK Council in December instead of November.	
10-Nov-06	MK Council (by email)	Members Weekly News, Issue 45, plus attachments	
13-Nov-06	MK Council Housing Service (by email)	Invitation to the launch of the Milton Keynes Housing Needs Study 2006. which will take place in the All England Room, at the National Badminton Centre, Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA on Friday 8 th December 2006, from 9.30-12.30.	Circulated to councillors
14-Nov-06	MK Partnership	Invitation to inaugural meeting of the Eastern Expansion Area Stakeholder Group	Circulated to Ian Corlett and Barbara Hulse
14-Nov-06	MK Council (by email)	Milton Keynes Council Sustainable Transport and Road Safety Forum – note regarding possible dates for the next meeting.	
15-Nov-06	MK Council	Note enclosing posters aimed to inform young people regarding the Youth Opportunity Fund	
15-Nov-06	Midsummer Housing	Letter enclosing a copy of the map of the area around 12 Walton Road, showing the current layout, with a request that the Parish Council approve it.	
16-Nov-06	Kat Deacon	Invitation to sign a petition regarding the downgrading of the V10	Circulated to councillors
17-Nov-06	MK Council	Letter inviting one Parish Councillor to a site visit on Monday 20 th November in connection with the planning application for a change of use to a Dental Practice of an office at Brooklands Farm	Circulated to Ian Corlett and Barbara Hulse
17-Nov-06	MK Council (by email)	Members Weekly News, Issue 46, plus attachments	
20-Nov-06	MK Council – Licensing dept (by email)	Licensing Variation – the Swan Inn, Milton Keynes Village	Circulated to councillors
21-Nov-06	English Partnerships (by email)	UDA Placemaking Group – note about meeting on Nov 29 th regarding the Kingsmead design codes	

22-Nov-06	Bucks Community Action	Big Times - November newsletter	
22-Nov-06	MK Council	Copy of proposal to replace Sir Frank Markham Community School with a brand new academy – we are invited to respond by 12 th January	
22-Nov-06	WEA, MK Branch	Request to display posters	
24-Nov-06	MK Council (by email)	Members Weekly News, Issue 47, plus attachments	
27-Nov-06	MK Council – Licensing dept (by email)	Licensing Variation – the Swan Inn, Milton Keynes Village – a slightly different version	Circulated to councillors
28-Nov-06	MK Council	Standards Committee – Agenda for meeting on 7 th December, plus report of their 5 th Annual Assembly	To be circulated to all councillors
28-Nov-06	MK Partnership	Scoping Opinion for an Environmental Impact Assessment for a proposed outline planning application for construction of MK Waterway Park – comments invited by 15 th December	To be passed on to Ian Corlett
29-Nov-06	MK Council (by email)	Parish & Town Council Newsletter December Issue	Circulated to councillors
29-Nov-06	MK Council (by email)	Joint Area Tasking Co-ordination (JATAC) Meeting.	
30-Nov-06	English Partnerships	Kingsmead Design Codes – draft of these for comment by 5 th Dec in time for discussion at next PMG meeting on Dec 13th	
30-Nov-06	English Partnerships	Proposed dates for UDA PMG meeting dates for 2007	Circulated to Monica, Richard, Robert
30-Nov-06	MK Council (by email)	Milton Keynes Council Sustainable Transport and Road Safety Forum – confirmation of date for next meeting (8 th Feb) and deadline for items for agenda (19 th Jan)	
30-Nov-06	MK Council (by email)	Go For It (Newsletter for Youth Groups registered with MKC))	
01-Dec-06	MK Council (by email)	Members Weekly News, Issue 48, plus attachments	
01-Dec-06	English Partnerships	Note regarding launch of MK Partnership's new website.	Forwarded to councillors
04-Dec-06	MK Council	Precept 2007-8 – annual note asking if the PC wants parish leaflets to be sent out with council tax bills; also provisional estimate of Band D equivalents for our parish.	

MK Waterway Park

Councillors welcomed the progress with this project and it was agreed that David Miller will communicate this to Jackie Fox.

The Councillor responsible for reading correspondence in December will be **Jenny Brighton**

12 Any Other Business

None.

13 Date of Next Meeting

January 8th 2007.

Signed.....8th January 2007.

DJM

Mrs J Brighton