

Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

Minutes of the Parish Council Meeting

Held on

Monday 3rd December 2007 in Milton Keynes Village Hall at 7.15pm

Present: Mr Alex Kidd (Chair); Mr Ian Mitchell (Vice-Chair); Mrs Jenny Brighton; Mr Richard Peters; Mr Peter Johnson; Mrs Katrina Deacon; Mrs Helen Ward (clerk); and 5 members of the public.

Alex welcomed everyone to the meeting.

1 Apologies for Absence

Ward Cllr Sam Crooks

2 To confirm the minutes of the Parish Council Meeting held on 5th November 2007

The minutes were agreed by the Council and signed by Alex Kidd.

3 Matters arising from previous meetings

a. Proposal for land swap with the owner of Nurses Cottage

Jenny & Robert Brown had met with Jim Morrison, the owner of Nurses Cottage. Subsequent to the meeting Jim had submitted a plan of the land involved. The Council were in general agreement to the swap and Jenny proposed that the Parish Council instruct Geoffrey Leaver Solicitors to ascertain the legal costs involved to proceed. **ACTION: Clerk**

b. 39 Walton Road, land encroachment

Jenny & Robert Brown had assessed the rear boundary and it was agreed that D W Bodley who have previously undertaken the work at the rear boundary of 40 Walton Road should be asked to complete the works at the boundary of 39 to the same standard. Clerk to obtain a copy of the quotation. **ACTION: Clerk**

c. 12 Walton Road

Jenny reported to the meeting that Midsummer Housing have indicated that the services for 12 Walton Road are now not going to go across Parish Council land. There was some concern that this would mean the allotments would not get the water tap, which had previously been agreed. Jenny offered to pursue this with Midsummer Housing. **ACTION: Jenny**

d. Broughton notice boards

English Partnerships have confirmed that the piece of green outside Budgens belongs to them and in principle they have no objection to a Parish notice board being sited there. EP now requires a proposal of the board specification and positioning for final approval. It was agreed that the new notice board should have doors and should face Budgens. **ACTION: Clerk**

4 Casual Vacancies

Milton Keynes Council have confirmed that all 3 vacancies, one in each ward, can now be filled by the Parish Council by co-option as no election had been requested.

5 To consider a proposal to hold an Open Public Forum at the beginning of council meetings

Alex proposed that the Parish Council hold an Open Public session at the start of each meeting. It was agreed and this will commence from the January meeting.

6 Finance

a. Report of the income, expenditure, balances and reconciliation for November

Cheques issued following approval at the November Parish Council Meeting – Treasurer's Account

Chq No.	Amount	VAT	Total	
1018	£207.50	£36.31	£243.81	R & P Todd – Grass cutting contract September
1019	£200.80	£35.14	£235.94	A H Contracts – Dog Bin Emptying October
1020	£514.06		£514.06	Mrs H Ward – Salary October
1021	£28.10		£28.10	Mrs H Ward – Expenses October
1022	£25.00		£25.00	Mrs E Halls – Allotment deposit reimbursement
1023	£25.00		£25.00	Mr & Mrs Wilkinson – Allotment deposit reimbursement
1024	£207.50	£36.31	£243.81	R & P Todd – Grass cutting contract October
1025	£1,298.00		£1,298.00	Harlequin Press – Autumn newsletter
1026	£57.00		£57.00	Milton Keynes Council – Parish Conference Dinner

NB Plus standing monthly payment of £33 + £5.78 VAT to Market Town for website hosting

NB Plus direct debit annual payment of £35 taken 14 November 2007 for the Information Commissioner's Office

Income received during November

£75.00	Paddock rent
£58.30	Allotment rent & deposits
£80.00	Newsletter advertising
£52.61	Interest (Pavilion Account)

Reconciliation – Treasurer's Account

Bank Statement – 20 Nov 07	£16,592.30	
	£82.00	Cheques issued, not yet cleared
	£16,510.30	Balance after above
1 April 07	£2,386.96	Opening balance
	£42,921.44	Cash book receipts Apr – 20 Nov 07
	£18,798.10	Cash book expenditure Apr – 20 Nov 07
	£10,000.00	Transferred to 30-Day Account
20 Nov 07	£16,510.30	Closing Balance

30-day Account – 6263475

Bank Statement – 10 Oct 07	£51,705.02	
1 April 07	£40,957.61	Opening Balance
	£747.41	Interest received Apr – Oct 07
	£10,000.00	Transferred from Treasurer Account
10 Oct 07	£51,705.02	Closing Balance

Pavilion Account – 1167214			
Bank statement - 10 Nov 07	£11,522.48		
1 April 07	£12,172.17	Opening Balance	
	£954.67	Cash Book receipts Apr - Nov 07	
	£1,604.36	Cash Book expenditure Apr - Nov 07	
10 Nov 07	£11,522.48	Closing Balance	

b. Authorisation of cheques

Treasurer Account			
Net	VAT	Total	Payee
£160.64	£28.11	£188.75	A H Contracts – Dog Bin Emptying - November
£207.50	£36.31	£243.81	R & P Todd – Grass cutting contract - November
£514.06		£514.06	Mrs H Ward – Salary November
£30.42		£30.42	Mrs H Ward – Expenses November

c. Parish Partnership Fund 2008/09

The Village Hall trustees had requested that they attend the Parish Council meeting in January to present their application. This was agreed.

A proposal from the Cricket Club for a garage at the Pavilion was discussed and as the proposal is in preliminary stages, it was agreed that this project would be considered at the budget-setting meeting in December.

d. Grant Requests

- Councillors agreed to grant £2,000 to Broughton Fields School towards staging and spotlighting.
- Councillors agreed to grant £500 to Middleton & Monkston Youth Club towards a new pool table.
- Councillors are in favour of supporting the setting up of a Parent & Toddler Group for residents of Broughton. Clerk to ask for a proposal for consideration at a future meeting. **ACTION: Clerk**
- Councillors agreed to grant £193.50 to All Saints Church, a 50% share of the cost to repair the Churchyard Wall.

7 Newsletter - to consider a proposal to set up an editorial working group

Alex proposed that an editorial working group is set up to assist Kat in producing the newsletter. It was agreed that this would be a good idea and the group would currently consist of Alex, Kat & the Clerk.

8 To receive reports from councillors on relevant meetings attended

a. Parish Conference Dinner

Richard and Kat attended the conference dinner on 16th November, which they both thoroughly enjoyed. Richard attended the seminar on Growth and Kat the seminar on Youth.

Kat suggested that there might be a possibility to secure one of the vacant shops as a base for a temporary youth club in Broughton. There was also discussion about the possibility of the parishes in East Milton Keynes grouping together to provide a central youth club in Kingston.

b. English Partnerships – Oakgrove/S106

Alex attended the meeting on 30th November with representatives from English Partnerships, Milton Keynes Council and Crest Nicholson.

- Oakgrove

The old plans have now been withdrawn and the project is to be re-vitalised with the aim of submitting a fresh planning application in June 2008. Over the next few months there is likely to be a considerable amount of public consultation.

- S106/Middleton South

The agreement is with MK Council and should be signed by February - it includes a contribution for improvements to the Claridge Drive/H7 access. Landscaping works are included in the agreement and a copy of the brief and plan produced by Steve Crowther at MK Council had been circulated. This work will be undertaken by Crest as part of the development and they will produce more detailed drawings that will then be subject to costing by Crest.

The plan represents some very early ideas and the Parish Council is not signed up to the detail. The land will be transferred to the Parish Council although this is unlikely to be before the housing is substantially complete in 2009.

c. Eastern Expansion Area Stakeholders Group

Kat attended the meeting on 29th November. Work will commence soon on the new road, all of which was agreed in 2005. Kat raised concerns at the meeting over the proximity of a play area to the M1 motorway. Kat to prepare some comments for forwarding to MK Partnerships **ACTION: Kat/Clerk**

9 Land & Buildings Maintenance

None

10 Matters relating to Wards

It was agreed that the Clerk should ascertain whether MK Council have any plans to develop the play area at Noon Layer Drive/Finch Close. Currently it has one swing and is surrounded by a 6-foot fence.

ACTION: Clerk

11 General Planning Applications

Planning applications received November 2007

Ref No	Date valid	Description	Comments
07/01849/ADV	02-Nov-07	ADVERTISEMENT CONSENT FOR THE INSTALLATION OF ONE EXTERNALLY ILLUMINATED FASCIA SIGN AND ONE TROUGH LIGHT at Budgens Store, Tanfield Lane, Broughton	
07/01923/ADV	31-Oct-07	ADVERTISEMENT CONSENT FOR THE INSTALLATION OF ONE PROJECTING ATM SIGNAGE at Budgens Broughton Oakworth Avenue	
07/01869/FUL	05-Nov-07	ERECTION OF PLANT ENCLOSURE at Budgens Store, 54 Tanfield Lane, Broughton, MK10 9HB	
07/01954/FUL	05-Nov-07	TWO STOREY REAR EXTENSION at 5 Kingsoe Leys, Middleton	

07/01921/FUL	15-Nov-07	INSTALLATION OF ATM at Budgens Store, 54 Tanfield Lane, Broughton, MK10 9HB	
07/01942/FUL	15-Nov-07	ERECTION OF GARDEN SHED/STORE (RETROSPECTIVE) at 10 Babington Close, Middleton, MK10 9HE	Plans received
07/02006/MKPCR	13-Nov-07	RESERVED MATTERS APPLICATION FOR 73 DWELLINGS, INCLUDING LANDSCAPING, CAR PARKING AND ASSOCIATED WORKS PURSUANT TO OUTLINE APPLICATION 06/00709/MKPC at Land Off Newport Road, Broughton Parcel L	Plans received
07/02084/FUL	23-Nov-07	DEMOLITION OF EXISTING SINGLE STOREY GARAGE AND CAR PORT AND ERECTION OF A SINGLE STOREY SIDE EXTENSION & DEMOLITION OF THE PLANT ROOM TO THE DETACHED SWIMMING POOL BUILDING AND REPLACEMENT OF ITS CORRUGATED PLASTIC ROOF WITH TILES at The Fuchsias, London Road, Broughton, MK10 9AA	Plans received

Permission Granted			Decision Date
07/01544/FUL	20-Sep-07	ERECTION OF 4 DWELLINGS (SUBSTITUTION OF HOUSE TYPES AT PLOTS 16, 17, 28 AND 29 APPROVED IN PERMISSIONS 04/00475/FUL AND 05/00129/FUL at Land Off London Rd, Broughton	12-Nov-07

07/01869/FUL - the erection of plant enclosure at Budgens.

Kat requested to see a copy of the plans.

ACTION: Clerk

07/01942/FUL - 10 Babington Close, Middleton.

The plans were circulated at the meeting and there were no objections. It was agreed that a letter should be sent to MK Council raising the issue that it is disturbing to receive retrospective applications.

ACTION: Clerk

07/02084/FUL – The Fuchsias, Broughton.

The plans were circulated at the meeting and there were no objections.

12 Correspondence

Correspondence received 5th November – 3rd December 2007

Date received	Sent by		Item	Comments
5-Nov-07	MK Council	Email	Press releases for week ending 2 November 07	
5-Nov-07	MK Council	Email	Traffic and Transport Policy and Procedures Manual Consultation Draft, deadline now the end of December	
7-Nov-07	Broughton Fields School	Email	Request for grant towards the cost of new staging and spotlights	Agenda item 6d
8-Nov-07	MK Partnership	Post	Annual Review 2006/07	
9-Nov-07	MK Council	Post	Invitation for the Chair to attend the official opening of the stadium by the Queen	Forwarded to Alex
9-Nov-07	MK Council	Email	Weekly news 45, plus attachments	
12-Nov-07	MK Council	Email	Reminder that agenda & minutes of meetings should be sent to Ward councillors as stated in the joint MKC/Parish charter	Clerk noted

13-Nov-07	John Bint	Email	Reply to a parishioner's complaints of the litter problem in Tanfield Lane & Broughton Square	Forwarded to Kat & Alex
13-Nov-07	MK Council	Post	Consultation on proposal to enlarge Middleton Primary School	
15-Nov-07	MK Partnership	Email	Agenda for UDA Place making group meeting on 12 th December, plus notification of a pre-meet on Wednesday 28 th November to discuss the Brooklands design codes	Forwarded to councillors
15-Nov-07	MK Partnership	Email	Agenda for next meeting of the EEASG being held on Thursday 29 th November	Forwarded to Richard & Kat
15-Nov-07	Raymond Tetlow	Email	Information required on the football pitches at the Pavilion, are they for exclusive use of the football club?	Clerk replied
15-Nov-07	MK Play Association	Email	May wish to put an advert/article in the next newsletter	Clerk replied with submission deadline
16-Nov-07	Wayne Samuels	Email	Dead tree opposite Clare Croft will be replaced w/c 26 th November	
16-Nov-07	MK Council	Email	Weekly News 46, plus attachments	
19-Nov-07	MK Council	Email	Press releases w/e 16 th November	
19-Nov-07	Bletchley & Fenny Stratford T C	Email	Copy of posters promoting this years Christmas lights in Bletchley Town Centre on 24 th November	
19-Nov-07	MK Council	Email	Sports Development is having an Everyday Activity Month in January. Request to advertise in newsletter.	Added to website
20-Nov-07	BBC 3 Counties radio	Email	Milton Keynes has new breakfast show broadcasting on BBC from 6am – 9am – mk@bbc.co.uk	
20-Nov-07	J Miller	Email	Report of a dead willow tree in Dormans Close	Clerk replied and reported to MK Council
21-Nov-07	MK Council	Post	Workshop to be held on Wednesday 16 th January at Eaglestone Activity Centre 5.30pm – 7.30pm 'The Future of Sport in Milton Keynes'. Deadline to book a place 7 th January.	
22-Nov-07	Alison Corlett	Email	Request for Parish Partnership Fund application form and request for Village Hall trustees to present their application at the January Parish Council meeting	Agenda item 6c
22-Nov-07	MK Council	Email	Notification of H7 Broughton Bridge Works 3 rd December 2007 to 13 th June 2008	Added link on website to MKC/Transport
23-Nov-07	MK Council	Email	Weekly news 47, plus attachments	
23-Nov-07	Mr J Morrison	Email	Proposal for land swap with Parish Council	Forwarded to councillors
25-Nov-07	Mr I Preedy	Email	Enquiry for an allotment	Added to waiting list
26-Nov-07	Naveed Ahmed	Email	Request for funding for a Parent & Toddler Group for Broughton residents	Agenda item 6d
26-Nov-07	Broughton Leys Mgmt Company	Post	Letter opposing the planning application for a HIMO at 38 Milton Road, Broughton	Forwarded to the Planning Inspectorate
26-Nov-07	Charles Elad, Youth Club	Email	Update to details displayed on Youth Club page on website	Clerk updated
27-Nov-07	MK Council	Post	Housing options and allocations scheme for MK Council	
27-Nov-07	MK Council	Post	Agenda for Standards Committee meeting 6pm on 6 th December, Civic Offices	
27-Nov-07	MK Partnership	Email	Website link for agenda and papers for committee meeting at 3pm on 4 th December	
27-Nov-07	MK Council	Email	Invitation to attend the External Scrutiny Panel meeting on Wednesday 12 December 2007, 7.30pm in Meeting Room 2 at the Civic Offices	
27-Nov-07	John Mitchell	Email	Comments on The City Street/A5130 proposal by developers for consideration at the EEASG meeting on 29 th November	Forwarded to Kat, cc Richard & Alex
28-Nov-07	Michael Schwarz	Email	Due to work commitments has withdrawn interest in councillor vacancy	Forwarded to councillors
28-Nov-07	Morning MK team on 3 counties radio	Email	Newsletter, first issue	
29-Nov-07	MK Council	Post	Option to enclose Precept leaflets with Council Tax Bills, deadline to confirm participation 21 st December	No further action
29-Nov-07	Roger Baker, Beds County Cllr	Email	Comments on the A5130/City Street prior to evening meeting of the EEASG	Forwarded to Kat

29-Nov-07	Geoff Dawe	Email	Grant request for repairs to the Churchyard Wall, which cost £387.	Forwarded to councillors
29-Nov-07	English Partnerships	Email	Notification that EP owns the grass area outside Budgens and would agree to a Parish notice board to be sited there. There are no current plans to release allotment land in Broughton, however this is being reviewed	Forwarded to Kat & Alex
30-Nov-07	Raymond Tetlow	Email	Comments on the A5130/City Street following earlier emails	Forwarded to Kat
30-Nov-07	Jim Morrison	Email	Notification that Midsummer Housing agree in principle to proposed access changes to the rear of 12 Walton Road	Forwarded to councillors
30-Nov-07	MK Council	Email	Weekly news 48, plus attachments	
30-Nov-07	MK Council	Email	Notification that new Broughton development road names will have steam railways as its theme	
3-Dec-07	Sam Foord	Email	Due to other commitments has withdrawn interest in councillor vacancy	Forwarded to councillors
3-Dec-07	EEASG	Email	Meeting 20 th December has been cancelled, next one will be on 31 st January 2008	Forwarded to Kat & Richard

- A consultation document on the Middleton Primary School extension has been received. There is to be a public meeting on 21st January and it was agreed that this could be discussed at the February meeting.
- The Councillor responsible for reading correspondence in December will be **Richard Peters**.
- Alex will attend the Parishes Assembly meeting on 13th December.
- Richard offered to attend the UDA Placemaking Group meeting on 12th December.
- A parishioner wished to highlight to the Parish Council that garden waste is being dumped by the village garden.
- A parishioner requested that a bus service timetable is placed on the Parish notice board in Milton Keynes Village.
ACTION: Clerk

13 Date of next meeting

Monday 7th January 2008 at 7.15pm

Signed..... 7th January 2008