

Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

Minutes of the Parish Council Meeting

Held on

Monday 24th July 2006 in Middleton Primary School at 7.15 pm.

Present: Mrs J Brighton (Chair); Mr I Corlett; Mr I. Mitchell; Mr P Johnson; Mrs M Watkins; Mrs B Hulse; Mr R Peters; Mr A Kidd; Mr Ben Ruston and Mr Paul McAleer, English Partnerships; Ms Ruth Stanesby, Gardner Stewart Architects; Mr D Miller, Clerk; and 35 members of the public.

Mrs Brighton welcomed everyone to the meeting.

1 Apologies for Absence

Mr R Brown; Ward Cllr. Derek Eastman.

2 Minutes of the Parish Council Annual General Meeting held on Monday 5th June 2006

The draft minutes of the 5th June meeting were agreed by the Council and were signed by Mrs Brighton.

3 Matters arising from the previous meetings:

a. 12 Walton Road

Jenny Brighton gave a summary of the recent history of the proposed restoration of the cottage.

Following the recent site meeting with the architect, modified plans had been produced which showed the allotment tap, and the correct boundary between the allotment site and No 39 Walton Road, and the area required for access across Parish Council land to the new car park. Councillors studied copies of the modified plan and the Council agreed to sign it off as correct.

It was anticipated that Midsummer Housing would now instruct their solicitors to draft the wording of the easements, for subsequent approval by the Parish Council.

b. Walton Road allotments – encroachments

The Clerk had received a letter from Geoffrey Leaver solicitors, reporting on progress with communicating with the residents of nos 39 and 40 Walton Road.

The residents of No 40 had agreed to give the land back to the Parish Council and asked that the Parish Council organise the moving of the fence and pay for the work involved. Geoffrey Leaver had advised the Parish Council that this was a reasonable request and councillors agreed to proceed on this basis. A meeting would be arranged with the residents to move this forward.

The Parish Council would contact the residents of No 39 to inform them of the fence relocation agreed by the residents of No 40, in the hope that a similar agreement can be reached.

Action: David Miller and Jenny Brighton

4 Oakgrove Development

a. Proposed Development between Oakgrove School and Southside Lane

Jenny Brighton introduced Ben Ruston, English Partnerships, who gave a brief introduction before handing over to Ruth Stanesby, Gardner Stewart Architects.

Ruth presented the plans in some detail, talking about the existing site characteristics, and the proposed landscaping, ecological issues, drainage, housing types, parking, sustainability credentials of the development, etc.

Jenny Brighton invited questions from councillors and members of the public. Issues raised and concerns expressed included:

- The adequacy of the road system - including the width and robustness of Walton Road, the lozenge roundabout, and the junction with the H7, which is already a bottleneck during peak hours.
- The location of the different types of property, particularly noting the apparent care being taken to provide a good view from the H7, in contrast to the limited attention to the views from existing properties in the conservation area.
- IT infrastructure
- Disruption whilst the development was underway, including construction traffic, and the nuisance from pile-driving.
- Service charges on properties not owned outright.
- Provision of additional public transport to cope with the extra residents.
- Provision of car parking within the development, concern about on street parking causing bottlenecks.
- Some residents were very concerned at the position of the apartment blocks, which they felt would be both an eyesore and potentially house problem tenants.
- Access into the development from Walton Road.

Comments were noted and will be borne in mind when the plans are worked up into the final document for submitting for planning approval.

There was a strong desire from parishioners for another presentation of the final planning application when that is ready for submission, probably in September, and it was agreed that Ben Ruston would liaise with the Parish Council regarding a date for this.

The Oakgrove website was being re-launched shortly and material relating to this development would be shown, with a facility for emailing comments.

b. Other Oakgrove Developments

Ben Ruston reported that the current target was for the outline planning application for the whole site to be ready to submit in September.

Current activity on the site includes the removal of topsoil; methane mitigation measures, which involve digging out buried organic material; digging out new ponds near the Ouzel to increase flood storage capacity, and accommodate newts. The footpath is closed whilst these works are in progress.

With regard to the V10, MK Partnership, MK Council and MK Parks Trust are debating the way forward. Development Control Committee are responsible for making the final decision.

5 Finance

a. Report from the Internal Auditor

Chris Davies brought along copies of the report to the meeting. The report stated that the internal controls provide Substantial assurance that risks are managed effectively, and that the accounting records had shown further improvement compared with last year.

A point was made in the report regarding the error in which the incorrect figure had been advised to MK Council for setting the annual precept earlier in the current year. The Council had already agreed that in future years the form for advising MK Council of the precept required should be signed off at a Parish Council meeting.

The chief recommendation was that cheque stubs should be evidenced by two signatories, and that this had been reported previously.

The Council agreed that in future a full internal audit report would go to the Clerk and a summary to all councillors.

The Parish Council accepted the Internal Audit Report and thanked Chris Davies for giving his time to completing this task.

b. The Annual Return 2005-6

The Annual Return was completed at the meeting. The Clerk had circulated beforehand the figures for inclusion in section 1 of the Return, together with a draft of the document he had written, explaining variances between the current and previous year, the use of reserved funds, and the reasons for the differences between the figures in boxes 7 and 8, all as required by the external auditor.

The Parish Council approved the Statement of Accounts in Section 1 on page 2 and the Statement of Assurance in Section 2 on page 3. Chris Davies had completed the Internal Auditors statement on page 5.

The Annual Return and supporting documents have to be sent to UHY Hacker Young by next Monday, 31st July. It was noted that the Internal Audit report does not have to be sent.

Action: David Miller

c. Report of the First Quarter 2006-7 Receipts and Payments against Budget

The Clerk had distributed this as part of the Finance report. Jenny Brighton invited councillors to ask questions, but there were none.

Report shown in Appendix 1.

d. Report of the Income, Expenditure, balances and reconciliation for June

Cheques issued following approval at the June Parish Council Meeting				
Chq.	Net	VAT	Total	Payee
884	£438.61		£438.61	Mr D Miller – Salary May
885	£60.50		£60.50	Mr D Miller – expenses May
886	£114.40	£20.02	£134.42	AH Contracts – Dog Bin Emptying - May
887	£201.32	£35.23	£236.55	R & P Todd – Grass cutting contract – 2nd payment
888	£634.00		£634.00	Harlequin Press – Spring Newsletter
889	£90.00		£90.00	Communicorp – Clerks & Councils Direct subscription

Plus the standing monthly payment of £33.00 + £5.78 VAT to Market Town for website hosting.

Other Cheques issued early June – Treasurer’s Account				
890	£1145.50		£1145.50	MK Community Sports Club – proceeds of insurance claim
891	£500.00		£500.00	Mikron Theatre Company

The Clerk reported that the powers under which he had recorded the Mikron Theatre Company visit expenses were LGA 1972, Section 145.

Cheques issued at the end of June, following agreement in principle at the June PC meeting				
892	£438.61		£438.61	Mr D Miller – Salary June
893	£16.44		£16.44	Mr D Miller – expenses June
894	£143.00	£25.03	£168.03	AH Contracts – Dog Bin Emptying - June
895	£201.32	£35.23	£236.55	R & P Todd – Grass cutting contract – 3rd payment
896	£1000.00		£1000.00	Friends of Middleton
898	£505.50		£505.50	Inland Revenue – PAYE/NI April to June

NB Plus standing monthly payment of £33 + £5.78 VAT to Market Town for website hosting

The Clerk reported that the powers under which he had recorded the Friends of Middleton grant were LG Miscellaneous Provisions Act 1976, Section 19.

Other Cheques issued early July – Treasurer’s Account				
897	£30.00		£30.00	Middleton Primary School – venue hire

Income received during June	
£75.00	Paddock rent – June
£165.00	Pavilion Insurance 3 rd monthly repayment 2006
£58.86	Interest (30-Day Account)
£51.40	Interest (Pavilion Account)
£107.50	Newsletter Advertising
£1145.50	Proceeds of Insurance claim on Pavilion break-in

Income received during July to date	
£75.00	Paddock rent – July
£165.00	Pavilion Insurance 4 th monthly repayment 2006
£57.04	Interest (30-Day Account)
£49.40	Interest (Pavilion Account)
£40.00	Newsletter Advertising
£181.00	Garage Rent Jan-June 2006
Receipts outstanding	Newsletter Advertising: £55.00 (£27.50 each Hammond & Dummer; The Core) Reminders sent 30 th June; Kat Deacon informed

Reconciliation – Treasurer’s Account		
Bank Statement - 11th July 06	£7,605.37	
	£221.00	Cheques paid in, not yet on statement
	£2,395.13	Cheques 892 to 898 issued, not yet cleared
	£5,431.24	Balance after adjustments above
1st April 06	£1,946.31	Opening cash book balance 1st April 2006
	£22,162.25	Total cash book receipts – 1 st April – 12 th July 2006
	£6,677.32	Total cash book expenditure – 1st April – 12 th July 2006
	£12,000.00	Transferred to 30-Day Account
12th July 06	£5,431.24	Closing Balance

30-day Account – 6263475		
Bank Statement 10 th July 06	£40,407.34	
1st April 06	£28,202.30	Opening Balance
	£205.04	Interest Apr-Jul 06
	£12,000.00	Transferred from Treasurer Account
12th July 06	£40,407.34	Closing Balance

Pavilion Account – 1167214		
Bank statement 19 th July 06	£14,535.25	
1st April 06	£14,504.00	Opening Balance
	£201.57	Interest Received Apr-July 06
	£170.32	Expenditure Apr-July-06
24th July 06	£14,535.25	Closing Balance

Reserved Funds

There had been no alterations to the Reserved Funds since the last Parish Council meeting.

e. Authorisation of cheques

Cheques authorised at the meeting:

Treasurer Account			
Net	VAT	Total	Payee
£505.50		£505.50	Inland Revenue – PAYE/NI April-June
£60.34		£60.34	Anglian Water - Allotments
£30.46		£30.46	Anglian Water - Paddock
£100.00		£100.00	MK Council - Parish Conference Dinner
£257.00	£43.75	£300.75	Geoffrey Leaver - Legal fees plus expenses (VAT on fees only)

Cheques due to be raised at the end of July

Councillors authorised the payment of regular items when these become due at the end of July (salary, expenses, grass cutting and dog waste bin emptying) plus the invoice from Colin Stone for cutting the paddock weeds, if this materialises shortly.

f. Forge/Bus-shelter rental agreement

The clerk's Finance report had quoted some examples of possible monthly rental charges which would give the council a small increase compared with the £1 daily rate currently in force.

Councillors agreed to continue the tenancy arrangement, on the basis that Ian Miller will set up a monthly standing order, and the rate was set at £32.00 per month (a 5.2% increase).

g. Grant requests

None.

6 Parish Boundary Review

The Clerk had circulated a letter from MK Council about this review, in which Parish Councils are invited to make any comments about the parish boundaries and the number of parish councillors.

Monica Watkins agreed to attend the seminar on 8th September, and a second parish councillor is invited to do so.

In order to help councillors review the boundaries, it was agreed that an up to date map of the current boundaries would be obtained.

Action: David Miller

The matter would be discussed again at the September Parish Council meeting.

7 Land & Buildings Maintenance

a. Forge Bus-shelter

Alex Kidd and Robert Brown had studied the Health & Safety report, produced in error by English Partnerships, before they had realised the building belonged to the Parish Council.

The report had commented firstly on the fact that water discharge on to the path to the side of the shelter could ice the path in winter – this was regarded as an acceptable risk, but one which should be monitored.

The second matter concerned the access into the shelter, which does not meet DDA regulations. English Partnerships viewed this as an unacceptable level of risk and that measures should be put in place to rectify this.

Alex Kidd recommended that no action should be taken and the Parish Council agreed unanimously.

b. Allotment ditch/culvert

The silted-up culvert under Broughton Road is the responsibility of MK Council, not the Parish Council and it was agreed that the Clerk would press them to remedy this in due course.

Action: David Miller

c. Paddock

The Clerk reported that he had instructed Colin Stone to cut the weeds (nettles and dock). The condition of the paddock may require further attention in the autumn, and the possibility of resting it for a period may arise. Councillors agreed to review the situation in the autumn.

d. Allotment hedge

Councillors approved the request from Peter Johnson and Alex Kidd that the hedge be trimmed to a height of between five and six feet next time it is cut. The Clerk had made enquiries with Ron Todd who had inspected the hedge and reported that in some places the thickness of the branches at this height would make mechanical cutting impossible, and that an extra charge would have to be made the first time the hedge is cut to this height. Councillors approved this extra expenditure.

e. Worrelle Avenue Pond

The Clerk had heard from Phil Keech to the effect that the youth group would be willing to help clear the pond, and had put Phil in direct contact with Chris Coppock to arrange a date.

With regard to the hedge at the front, the clerk had spoken to Andy Malleon, about possibly having the hedge layered, at the recommendation of Chris Coppock. Andy had visited the site and in his opinion the condition of the hedge was unsuitable for this to proceed. The Parish Council agreed, therefore, that the hedge should be left in its current state.

f. Village Garden

Jenny Brighton reported that Phil Keech and Vanda Joss had met up recently reviving the idea of the youth club helping with maintenance of the garden.

8 Matters relating to Wards

a. Middleton

▪ Wrens Park

A resident had reported problems with youths kicking footballs, resulting in damage to plants and risking injury to people out in their own back gardens.

The clerk had mentioned the problem to Vanessa Wilson and had also replied to the resident suggesting use of the mediation service if no compromise could be reached by direct contact.

Councillors decided that no further action was called for at this stage.

▪ Parking in Laybys, Noon Layer Drive

The Clerk agreed to ask Derek Eastman for an update on his progress in dealing with this issue.

Action: David Miller

▪ Mini Motos

An article on this subject had been published in the recent Parish & Town Council Newsletter. Councillors suggested that this could be published also on the Parish Council website.

Action: David

Miller

b. Broughton & Atterbury

Nothing to report.

c. MK Village

Nothing to report.

9 Matters relating to Individual Councillors Responsibilities

a. Allotments

Peter Johnson reported that there was a damaged tree, at the Broughton Road end of the ditch. Councillors agreed that the Clerk should ask Ron Todd to deal with this.

b. Website

Market Town had sent two copies of a new agreement for signature. No increase in price was requested. Ian Mitchell and David Miller had read through the agreement, which in their opinion was acceptable, and the councillors agreed that the Clerk should sign it.

The Clerk would also check what arrangements are in place for backing up the content on the website.

Action: David

Miller

10 General Planning Applications

Ref No	Date valid	Description	Comments
06/00830/FUL	31 May 06	TWO STOREY SIDE EXTENSION at 23 Clare Croft Middleton	
06/00890/FUL	9 Jun 06	TWO STOREY REAR EXTENSION at 3 Savage Croft, Middleton West	
06/00780/MKP CO	5 Jun 06	CREATION OF ADVANCED ECOLOGICAL MITIGATION MEASURES AND ANCILLARY TERRESTRIAL HABITAT FOR GREAT CRESTED NEWTS at Site Off, Broughton Road, Broughton	Plans obtained
06/00941/OUT	19 Jun 06	RESIDENTIAL DEVELOPMENT (ALL MATTERS RESERVED EXCEPT SITE ACCESS) at Land At London Road Broughton, for McCann Homes Ltd	
06/00945/FUL	20 Jun 06	ERECTION OF REAR EXTENSION AND CONSTRUCTION OF BALCONY AREAS at 38 Swanwick Lane Broughton MK10 9LD	
06/00975/ADV	21 Jun 06	ONE EXTERNALLY ILLUMINATED FASCIA SIGN AND WINDOW GRAPHICS at Unit 49 (C111) Tanfield Lane Broughton	
06/00947/MKP C	13 Jun 06	VARIATION OF PLANNING CONDITION 4 OF PLANNING PERMISSION 04/01069/MKPCO at Land off Newport Road, Broughton, for Gallagher Estates Ltd & Taylor Woodrow Development Ltd	
06/00994/FUL	27 Jun 06	CONSTRUCTION OF 24 RESIDENTIAL DWELLINGS ON SOUTHERN INFILL SITE, INCLUDING ROADS AND ANCILLARY WORKS at Land At London Road Broughton for McCann Homes Ltd	Plans obtained
06/01001/FUL	28 Jun 06	NEW ENTRANCE PORCH AT FRONT ELEVATION AND INFILL EXTENSION AT REAR ELEVATION at Harvester Eastlake Park, Former Milton Campus, Tongwell Street, Fox Milne, for Mitchells And Butler Retail	
06/01048/FUL	10 Jul 06	SINGLE STOREY REAR EXTENSION AND CONVERSION OF LOFT WITH INSTALLATION OF 1 DORMER WINDOW AND 3 VELUX ROOFLIGHT WINDOWS at 11 Cadeby Court Broughton	
06/01090/FUL	14 Jul 06	CONSTRUCTION OF BUILDINGS IN CONNECTION WITH BIO SOLIDS TREATMENT PLANT at Cotton Valley Sewage Works Pineham	
06/01092/FUL	14 Jul 06	TWO STOREY SIDE EXTENSION AND RELOCATION OF FENCE at 31 Bowling Leys, Middleton	
06/00220 and 00221/MKPCO	21 Jul 06	Modifications to previous application	

06/00941/OUT and 06/00994/FUL – Broughton Infill - McCann Homes

Ian Corlett explained how this application, which had originally been submitted a long time ago, had evolved, and it was agreed that the clerk would look at the Parish Council's previous response with a view to sending a similar letter again.

06/00220 and 00221/MKPCO – modifications to previous Application

Councillors agreed that Ian Corlett and Barbara Hulse should respond on behalf of the council.

Permission Granted			Decision Date
06/00529/LBC	24 Apr 06	LISTED BUILDING CONSENT FOR FIXING OF A BURGLAR ALARM BELL BOX TO FRONT AND REAR ELEVATIONS at Brook Farmhouse Broughton Road Milton Keynes Village	30 May 06
06/00725/FUL	11 May 06	REAR CONSERVATORY at 3 Bulmer Close Broughton	12 Jun 06
06/00112/FUL	25 Jan 06	INSTALLATION OF ROOF LIGHTS, REAR CONSERVATORY AND ERECTION OF FRONT WALL AND GATE at 32 Noon Layer Drive, Middleton, MK10 9FQ	23 Jun 06
06/00155/FUL	1 Feb 06	ERECTION OF BUILDING FOR OFFICE USE (CLASS B1) RETROSPECTIVE at Brooklands Farm, Woburn Road, Broughton for Siteventure Ltd.	4 Jul 06
06/00297/MKPC	3 Mar 06	Advanced Highway Infrastructure at Fen Farm, north of the A421 and east of the A5130 - Fen Farm Developments	12 Jul 06

Permission Refused			Decision Date
06/00720/FUL	11 May 06	CHANGE OF USE FROM OFFICE (USE CLASS B1) TO DENTAL SURGERY (USE CLASS D1) at Brooklands Farm, Woburn Road, Broughton	6 Jul 06

11 Correspondence

Date received	Sent by	Item	Distribution
5-Jun-06	MK Council	Local Area Agreements – invitation to consultation event on July 22 nd at the Guildhall, Christ the Cornerstone	
6-Jun-06	MK Council	Central Milton Keynes Framework Consultation – documents available at www.mkweb.co.uk/mkgrowth Comments invited up to July 7th	
7-Jun-06	MK Partnership (by email)	Feedback to PMG following meeting on 8th May 2006	Circulated to all councillors
7-Jun-06	Wolverton Food Train and the Grow MK Project (by email)	Invitation to a Local Food Lunch & Workshop at 1pm on Saturday 15th July at Madcap Arts Centre in Wolverton (following the Farmers Market in the morning).	Circulated to all councillors
7-Jun-06	MKCVO (by email)	Weekly Information from the Community Involvement Officer	
9-Jun-06	MK Council (by email)	Members Weekly News, Issue 23, plus attachments	
9-Jun-06	MK Council (by email)	Invite to the Launch of Localities & neighbourhoods, 12.30pm on Monday 3 rd July, Guildhall, Christ the Cornerstone	Circulated to all councillors
12-Jun-06	Highways Agency	Leaflet: Road-works and Events in the East of England June to September 2006	
12-Jun-06	MK Council (by email)	Details about the new process for receiving Councillors Register of Interest Forms plus templates of the revised forms for this.	Circulated to all councillors
12-Jun-06	MK Council (by email)	Cleaner Neighbourhoods & Environment Act – Invitation to a further meeting on 27 th July	Circulated to all councillors
13-Jun-06	MK Bereavement Service	Invitation to their AGM which includes a talk by Margot Clarke of the Pet Bereavement Support Service	
13-Jun-06	Kompan	Brochure plus invitation to their Open Day on July 4th	
14-Jun-06	The Planning Inspectorate	Letter to say that the PC's letter regarding the appeal by McCann missed the deadline, but also noting that the Local Planning Authority will present our letter at the enquiry.	
14-Jun-06	MK Council	Agenda for Parishes Assembly meeting, 22 nd June	
15-Jun-06	Geoffrey Leaver	Confirmation that letters have been sent to the two householders whose gardens encroach on to the Walton Road allotments	

16-Jun-06	MK Council (by email)	Members Weekly News, Issue 24, plus attachments	
17-Jun-06	MK Council	Safer Neighbourhoods Delivery Group – invitation to nominate a representative from the urban parishes to belong to this group. Nominations required by 28 th July	
19-Jun-06	MK Partnership (by email)	Agenda for UDA Placemaking Group meeting, 21s June	
21-Jun-06	MK Council Housing Service (by email)	Draft Young Person Housing Strategy 2007-2010. Comments invited up to September 30th	
21-Jun-06	MK Council (by email)	Reminder about the Launch of the Year of Localities & Neighbourhoods, 12.30pm on Monday 3 rd July	
21-Jun-06	English Partnerships	Health & Safety report on the Old Forge, conducted in error. Two items noted.	
21-Jun-06	Bucks Community Action	In Focus – June 2006 Newsletter	
22-Jun-06	Market Town	Newsletter plus updated Terms and Conditions for signature	
23-Jun-06	MK Council, Planning Dept and Building Control (by email)	Notification that planning permission is not required for the provision of electricity supply to the hut – nor does it require building regulations approval.	
23-Jun-06	MK Council (by email)	Members Weekly News, Issue 25, plus attachments	
23-Jun-06	Bucks County Show	Posters advertising this year's show	
27-Jun-06	Friends of Middleton	Letter thanking the PC for awarding the grant for the shading, plus a request for the funds to be released shortly	
28-Jun-06	MK Council	Agenda for Standards Committee Meeting, 4 th July	
29-Jun-06	MK News (by email)	Note asking what the PC's views are regarding Oakgrove	Clerk emailed link to minutes on website
30-Jun-06	MK Council (by email)	Members Weekly News, Issue 26, plus attachments	
30-Jun-06	MK Council (by email)	Parish & Town Council Newsletter – July edition	
3-Jul-06	MK Council (by email)	Parish Boundary Review	Circulated to all councillors
6-Jul-06	MK Partnership (by email)	Note regarding next UDA Placemaking Group meeting, plus minutes of previous meeting	
6-Jul-06	MK Partnership	Note about Consultation Exhibitions on the Growth of MK to 2026, plus request to display posters. Comments invited by 15 th September.	Put on PC Noticeboards
6-Jul-06	Patient & Public Involvement Forums	Posters re Shaping Local Health, Tuesday 25 th July	Put on PC Noticeboards
7-Jul-06	Chris Coppock (by email)	Reply regarding Worrelle Pond, with new proposal for clearance and hedge work	Circulated to all councillors
7-Jul-06	Euan Henderson, MK Council	Note regarding roadshow, "Be Part of 2012" and invite to "The Olympics and Milton Keynes" Seminar, Friday 14 th July at 1.30 (reply by 12 th July)	
7-Jul-06	MK Council (by email)	Members Weekly News, Issue 27, plus attachments	
9-Jul-06	Alan Gosling (by email)	Note asking the PC for assistance regarding problem with youths in Wrens Park	
10-Jul-06	MK Council (by email)	Notice regarding temporary closure of V11 for re-surfacing, 24 th -28 th July	Note put on website
12-Jul-06	MK Council (by email)	Local Area Agreement - papers for the meeting on July 22	
13-Jul-06	MK Safety Centre	Newsletter	
13-Jul-06	MK Partnership	Place Making Group Review	See note below
14-Jul-06	MK Council (by email)	Members Weekly News, Issue 28, plus attachments	
15-Jul-06	MK Community Mediation Service (by email)	Leaflet plus Questionnaire they'd like us to complete to help them construct their business plan over the coming months	

17-Jul-06	TV Police	Letter plus posters, about a TV Police Museum open day on Saturday 12 th August, at Reading.	
17-Jul-06	MK Council (by email)	Letter from Cllr Douglas McCall regarding Parish Assembly attendance	See note below
18-Jul-06	Middleton Primary School	Letter thanking the PC for the recent grant	
19-Jul-06	MK Council	Letter regarding the designation of land at the Walton Road allotment site	
19-Jul-06	MK Council (by email)	Message regarding Draft Public Art Strategy – Consultation runs from 12 July - 19 September 2006. Document available at: http://www.mkweb.co.uk/art%5Fnews/DisplayArticle.asp?ID=36115	
19-Jul-06	MK Council (by email)	Parish Boundary Review – invitation to a meeting	Forwarded to all councillors
20-Jul-06	MK Council (by email)	Contact details of new Communications Officer for the community safety partnership: James Keating-Wilkes.	
21-Jul-06	Alan Gosling (by email)	Further note asking the PC for assistance regarding problem with youths in Wrens Park	
21-Jul-06	MK Council (by email)	Members Weekly News, Issue 29, plus attachments	
21-Jul-06	MK Council (by email)	News release regarding the Growth to 2026 consultation	
22-Jul-06	Geoffrey Leaver	Letter (plus invoice) confirming response from resident regarding the encroachment.	

Parish Assembly attendance.

Alex Kidd advised councillors that this was a meeting for which a representative should be sent if possible, and he agreed to attend the next meeting on a one-off basis.

UDA Placemaking Group Review

The proposal is that in future parish councils would be invited to send just one representative and then only in those cases where the matter for discussion was relevant to their locality. Monica Watkins and Richard Peters to take it in turns to attend if possible.

The Councillor responsible for reading correspondence in July/August will be **Robert Brown**

12 Any Other Business

A member of the public asked why the grass was no longer being cut alongside the path running between the sports pitches – the grass was particularly long at the pavilion end of the path. The clerk agreed to make enquiries. **Action: David Miller**

13 Date of next meeting

September 4th Agenda to include the provision of dog bins and notice-boards in Broughton.

Signed.....4th September 2006.

DJM

Mrs J Brighton

Appendix 1

Budget and Actuals 2006-2007

General Fund

Income	Code	Budget	YTD Quarter 1	YTD Quarter 2	
Precept	I01	33,575	19,595	19,595	
Section 136 Grant	I02a		0	0	
Section 136 Refund	I02b		0	0	
Allotment rent	I03	425	0	0	
Allotment - deposits	I04	0	0	0	
Paddock Rent	I05	900	225	450	
Garage Rent	I06	365	273	273	
Bank Interest (Treas)	I07	0	0	0	
Bank Interest (Dep)	I08				
Bank Interest (30-Day)	I09	500	148	265	
Partnership Grants	I10	1,000	0	0	
Refunds	I11		0	0	
Pavilion Insurance	I12	2,150	495	825	
Advertisement income	I13	275	189	386	
Insurance claims	I14		1,146	1,146	
Others	I20		0	0	
Total		39,190	22,070	22,939	
Expenditure		Budget	YTD Quarter 1	YTD Quarter 2	Powers under which spending made
<i>Running the Council</i>					
Clerks Salary (gross)	EA01	6,790	1,757	2,637	LGA 1972, Sect 112
Employers NI	EA02	0	64	64	LGA 1972, Sect 112
Clerks Expenses	EA03	600	125	224	LGA 1972, Sect 111 and 112
Councillors Expenses	EA04	100	0	0	LGA 1972, Sect 175 and Sect 15 (5)
Accountant	EA05		0	0	LGA 1972, Sect 111
Audit	EA06	250	0	0	Duty: Audit Commission Act 1998 Sect 3 and 7
Training	EA07	300	0	100	LGA 1972, Sect 111
Stationery	EA08	50	0	0	LGA 1972, Sect 111
Subs/Fees	EA09	500	90	90	LGA 1972, Sect 111 and 143
Rent	EA10	150	0	30	LGA 1972, Sect 111
Insurance	EA11	3,250	0	0	LGA 1972, Sect 111 and 140; also Duty
Legal expenses	EA12	0	0	257	
Other Admin expenses	EA20		0	0	LGA 1972, Sect 112
Subtotal		11,990	2,037	3,402	
<i>Communications</i>					
Newsletters	EB01	2,500	634	1,376	LGA 1972, Sect 142
Website	EB02	400	99	198	LGA 1972, Sect 142
Noticeboards	EB03	2,000	0	85	LGA 1972, Sect 142
Subtotal		4,900	733	1,659	
<i>Maintaining Land & Assets</i>					
Paddocks	EC01	100	0	80	Open Spaces 1906, Sect 10b
Allotments	EC02	400	0	60	Smallholdings & Allotments Act 1908 Sect 26
Village Garden	EC03	750	0	0	Open Spaces Act 1906, Sect 10b
Grass Cutting	EC04	2,500	629	1,032	Open Spaces Act 1906, Sect 10b
General Maintenance	EC05	1,500	0	98	LG Misc Prov Act 1953, Sec 4
Worrelle Ave Woodland	EC06	1,000	0	0	Open Spaces Act 1906, Sect 10b
Dog Bin emptying	EC07	1,600	372	629	Public Health Act 1936 Sect 260
Other Maintenance	EC10		0	0	
Subtotal		7,850	1,001	1,900	
<i>Community Projects & Grants</i>					
Village Hall	ED01	3,000	0	3,000	LGA 1972, Sect 133
Bell Project	ED01b		0	0	LGA 1972, Sect 133
MK Village PCC	ED02		0	0	LGA 1972, Sect 214 (6)
School Projects	ED03	3,000	0	1,000	LG Miscellaneous Provisions Act 1976 section 19
Community Safety/Youth	ED04	5,250	500	500	Mikron Theatre - LGA 1972, Sect 145
Football Pitch	ED05	2,000	0	0	
Other Grants	ED10	200	0	0	LGA 1972 Section 137
Other Grants - Pavilion	ED10b		0	0	LG Miscellaneous Provisions Act 1976 section 19
Subtotal		13,450	500	4,500	
<i>Parish Council Projects</i>					
Playground Equipment	EE02		0	0	Public Health Amendment Act 1907, Sect 76c
Traveller Defences	EE03		0	0	Open Spaces Act 1906, Sect 10b
Dog Waste Bins	EE06	1,000	0	0	Litter Act 1983, sections 5 and 6
Other Projects	EE10		0	0	
Subtotal		1,000	0	0	
Refunds	EF01		1,146	1,146	(Pavilion Insurance claim, forwarded to PMC)
Contingencies					
TOTAL Expenditure		39,190	5,416	12,606	
of which Section 137 is			0	0	LGA 1972 Section 137
VAT			198	378	
TOTAL including VAT			5,614	12,984	