

# Broughton and Milton Keynes Parish Council

(Including Atterbury: Middleton: Oakgrove)

## Minutes of the Parish Council Meeting

Held on

Monday 18<sup>th</sup> June 2007 in Milton Keynes Village Hall at 7.15pm

**Present:** Mr Alex Kidd (Chair); Mr Ian Mitchell (Vice-Chair); Mrs Jenny Brighton; Mr Richard Peters; Mr Robert Brown; Mrs Katrina Deacon; Mrs Helen Ward (clerk); and 3 members of the public.

Alex welcomed everyone to the meeting.

### 1 Apologies for Absence

Mrs Monica Watkins; Mr Peter Johnson; Ward Cllr Sam Crooks

### 2 To confirm the minutes of the Parish Council Annual General Meeting held on 14<sup>th</sup> May 2007

The minutes were agreed by the Council and signed by Alex Kidd.

### 3 Casual Vacancy – co-option of new Member

Mr Arfan Ahmed had expressed interest in becoming a Parish Councillor. The Council agreed unanimously that Arfan be co-opted on to the Parish Council as a member for Broughton Ward.

Arfan Ahmed signed his Declaration of Acceptance of Office.

### 4 Matters arising from previous meetings

Height barrier key

There is only one padlock key for both the height barriers at the Pavilion and Village Hall. It was agreed that a duplicate key should be cut, one to be held by clerk and one to be held by Pavilion management committee.

**Action: Clerk**

Letter to Derek Eastman

Clerk confirmed David Miller sent a letter of thanks to Derek on 16<sup>th</sup> May.

#### a. 12 Walton Road – Deed of Easement

The Deed of Easement has been received and Jenny reported the proposal for us to grant access across our land is correct, however the accompanying letter from the solicitor requested confirmation of the allowed access area.

Jenny will produce a map, sign the deed (Robert to witness) and draft a letter for the clerk to send.

**Action: Jenny / Robert / Clerk**

#### b. Village Garden – work to be undertaken

Planning permission has been granted for removal of the Sycamore Tree, coppicing the Willow Tree and reducing the height of the Holly Tree to 8ft.

Ron Todd has quoted £450 for the Sycamore Tree to be removed, the Willow Tree to be coppiced and the Holly Tree to be tidied up. The tree surgeon felt that it was not necessary at this time to

reduce the holly to 8ft in height. The planning permission allows us 3 years to complete this work and it is proposed that we adopt a staged approach.

The quotation also includes removal of one of the cherry trees near the Paddocks in the Village.

Councillors agreed to accept the quotation.

**Action: Clerk**

c. Football drainage costs

Invoices / receipts have now been received totalling £2,455.70. It was agreed at last months meeting that the Parish Council would raise a cheque to the football club for £1,000 as this money had previously been allocated to the project and that we would pursue the claim from the Parish Partnership Fund for a further £1,000 towards the drainage costs incurred, however the criteria for release of this money have not been met in full as 3 quotations should be sought prior to any work being undertaken.

It was agreed that a letter would be sent to the Parish Partnership Fund asking for the £1000 that had been allocated from their 05/06 fund with an explanation as to the delay and why the criteria had not been met in full. If the PPF reject the release of the money then the football club would need to bear the cost, and any further funding applications would need to meet the specific criteria set out by the fund.

**Action: Clerk**

## 5 Finance

a. Report of Income, expenditure, balances and reconciliation for April & May

Cheques issued following approval at the May Parish Council Meeting – Treasurer’s Account				
Chq No.	Amount	VAT	Total	
968	439.09		439.09	Mr D Miller – Salary April
969	38.65		38.65	Mr D Miller – expenses April
970	512.46		512.46	Mrs H Ward – Salary April
971	83.67		83.67	Mrs H Ward – expenses April
972	124.27	21.75	146.02	AH Contracts – Dog Bin Emptying
973	207.50	36.31	243.81	R & P Todd – Grass cutting contract
974	687.00		687.00	Harlequin Press – Newsletter Printing

Income received during May	
£75.00	Paddock rent – May
£20.00	Newsletter advertising
£88.66	Interest (30-Day Account)
£48.85	Interest (Pavilion Account)

NB Plus standing monthly payment of £33 + £5.78 VAT to Market Town for website hosting

Receipts outstanding	
£120.00	Garage Rent Feb – May
£27.50	Newsletter advertising – May 2006 (The Core)
£80.00	Newsletter advertising – Nov 2006 (Your Phone)
£110.00	Newsletter advertising – Feb 2007 (Top 2 Toe, Openworks, The Core)

<b>Reconciliation – Treasurer’s Account</b>		
Bank Statement – 31 <sup>st</sup> May 07	£8,854.92	
	£0.00	Cheque issues, not yet cleared
	<b>£8,854.92</b>	Balance after above
1 <sup>st</sup> April 07	£2,386.96	Opening cash book balance 1st April 07
	£19,788.40	Total cash book receipts – 1 <sup>st</sup> April – 31 <sup>st</sup> May 07
	£3,320.44	Total cash book expenditure – 1st April – 31 <sup>st</sup> May 07
	£10,000.00	Transferred to 30-Day Account
31 <sup>st</sup> May 07	<b>£8,854.92</b>	Closing Balance
<b>30-day Account – 6263475</b>		
Bank Statement 10 <sup>th</sup> May 07	<b>£51,125.58</b>	
1 <sup>st</sup> April 07	£40,957.61	Opening Balance
	£167.97	Interest Apr-May 07
	£10,000.00	Transferred from Treasurer Account
10th May 07	<b>£51,125.58</b>	Closing Balance

<b>Pavilion Account – 1167214</b>		
Bank statement 10 <sup>th</sup> May 07	<b>£11,961.74</b>	
1 <sup>st</sup> April 07	£12,172.17	Opening Balance
	£99.72	Interest Received Apr-May 07
	£310.15	Expenditure Apr-May 07
10th May 07	<b>£11,961.74</b>	Closing Balance

The garage rent has been outstanding since February. Tenant promised payment 15<sup>th</sup> May, and previously 24<sup>th</sup> April and had previously agreed to set up a standing order but this had not been done. It was agreed that a letter should be sent to the tenant asking for payment by 30<sup>th</sup> June latest, request that a standing order is set up as previously agreed and if payment is not received then we will terminate the contract. **Action: Clerk**

b. Annual subscription renewal

The Clerks & Council Direct subscription renewal is now due, cost £9.50 per subscriber per annum for 6 issues, starting with the July 07 edition. Last year we subscribed 10 members (9 Parish Councillors and Chris Davies). The Clerk’s copy is complementary. It was agreed to subscribe for one copy, in addition to the clerk’s copy, to be circulated to Councillors.

**Action: Clerk**

c. Cricket club request for capital investment

Martin Cross, Club captain MKCC had emailed asking whether the Parish council would fund a project for new netting at the Meadow end of the ground. Club had ordered the new netting in May at a cost of £350.

Ian Mitchell proposed that the Parish Council contribute 50% of the cost and it was agreed. The £175.00 would come from budget code ED10b Other Grants – Pavilion.

**Action: Clerk**

Pam Duggan, Chair of the Pavilion Management Committee will advise the Cricket Club to put forward a proposal for funding requests that can be considered at future meetings together with other external funding opportunities.

d. Authorisation of cheques

Cheques authorised at the meeting:

<b>Treasurer Account</b>			
<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Payee</b>
£436.93		£436.93	Mr D Miller – Salary May
£20.54		£20.54	Mr D Miller – expenses May
£515.66		£515.66	Mrs H Ward – Salary May
£44.43		£44.43	Mrs H Ward – expenses May
£124.27	£21.75	£146.02	AH Contracts – Dog Bin Emptying
£24.38	£4.27	£28.65	AH Contracts – Dog Bin Emptying – undercharge Nov 06 to May 07
£207.50	£36.31	£243.81	R & P Todd – Grass cutting contract
£463.00	£81.03	£544.03	JRB Enterprises – 3 dog waste bins
£280.00		£280.00	T Maher – emergency plumber – Pavilion
£50.00	£8.75	£58.75	P F Stone – chair harrow the paddocks
£1,000.00		£1,000.00	City Colts Football Club
£397.62		£397.62	HM Revenue & Customs – PAYE/NI for Apr-Jun

<b>Pavilion Account</b>			
<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Payee</b>
£276.50	£48.39	£324.89	Pam Duggan – 30 chairs for Pavilion, capital expenditure

e. Grant requests

Milton Keynes Community Mediation Service has requested a donation. Last year MK Town & Parish Councils contributed £6000 to funds; Broughton & MK PC donated £100 in October 2003. It was agreed that a donation of £100 would be sent. **Action: Clerk**

**6 Oakgrove – update on meeting with English Partnerships**

Alex and Jenny attended a meeting with Ben Ruston on 6<sup>th</sup> June. The outline planning application has been with MK Council for 35 weeks and Ben saw no reason for the delay in reaching a decision. Following any decision a new master plan would be required and the steering group will be invigorated.

Jenny expressed concern that a letter the Parish Council sent to Jackie Fox several months ago has had no response. Clerk to chase.

**Action: Clerk**

**7 Middleton South – update on meeting with English Partnerships**

Alex and Jenny attended a meeting with Ben Ruston on 6<sup>th</sup> June. There have been some tweaks to the plans – apartments moved, the pond to be replaced with a play area and minor improvements to

parking. Amended plans are expected soon for the Parish Council to comment upon and this will require a quick turnaround. It was agreed that as soon as the revised plans are received a letter would be sent indicating that the pond is preferred to a play area (green space, conservation etc.) and that there is sufficient play provision within range of the site.

Ben Ruston had a meeting with Jackie Fox on 7<sup>th</sup> June to discuss the s106 money and the paddock proposal. MK Council would like the money to be spent in accordance with its “wish list” but it is felt the Parish should have a share of this money for benefit of the local community. It was agreed unanimously that the Parish Council should be able to take ownership of the land behind Parneleys from English Partnerships as we have a record for taking over land and maintaining it well. Alex to write to Jackie Fox setting out our views.

**Action: Alex**

## 8 Pavilion

### a. Insurance claims

The Pavilion had a break-in on 5<sup>th</sup> June, and a claim with the insurance company is underway. The incident caused damage to the external doors, 3 internal doors and locks. An emergency locksmith secured the building. The Pavilion management committee are to keep specification and drawings of the doors for future reference.

Pam reported that she has had one quotation for permanent repairs, and another one is due. Once received Pam to send quotes to Clerk to forward to the insurance company. Claim form to be submitted.

**Action: Clerk**

The broken window caused by a cricket ball was raised at the previous meeting and it was agreed that we should ask Pam to check on the insurance that the cricket club have and whether they are covered for such an incident. Pam has done this and the cricket club do have public liability insurance however it was agreed that the council submit a claim to the insurance company stating the incident was caused by the cricket club. A quotation for a replacement window has been received for £689.00 + VAT.

It was felt that the Parish Council should have copies of the insurance held by both the Cricket Club and Football Club – Pam offered to obtain these.

Pam raised a couple of further issues that the council considered:

- Personal panic alarm would offer personal security for locking up the Pavilion. It was agreed that the council would consider this once the costs are known.
- Car Park surface. A previous quote for £850 was for clearing the gravel only. Kat knows of a ground works company that may wish to quote.
- Emergency Vehicle Access. Councillors agreed to view access routes.

### b. Accounts spend profile

There had not been a recent update on the Pavilion finances. Pam Duggan to let Ian Mitchell have the figures prior to the next meeting.

## 9 Newsletter review

This was discussed and it was agreed to bring any thoughts / ideas about future issues of the newsletter to the next meeting.

Deadline for next issue is 18<sup>th</sup> July so this will go ahead as normal.

It was noted that the newsletter advertising invoices are not being paid despite regular reminders. Further reminders are to be sent at the end of June.

## 10 To receive reports from Councillors on relevant meetings attended

Alex proposed that on future agendas, the meetings should be listed and this was agreed. Councillors need to advise the clerk of attendance at meetings in time for the next parish council meeting agenda.

Alex attended the Parish Assembly on 13<sup>th</sup> June – the meeting mainly discussed feedback on Community Safety Partnerships, and an update from Milton Keynes Partnerships.

Richard attended the MK Association of Urban PC's meeting but it had been cancelled. Next one scheduled for 21<sup>st</sup> June (*since been cancelled*). New meeting date to be advised.

## 11 Land & Buildings Maintenance

Lesley Smart, the Paddocks tenant has phoned to say that the grass needs re-seeding and fertilising, and whether she can have a muckheap in the paddocks. This was discussed. It was agreed that further information and advice on Paddock maintenance needs to be obtained, and to check on the tenants agreement. **Action: Clerk**

## 12 Matters relating to Wards

### a. Middleton

Nothing to report.

### b. Broughton & Atterbury

#### i. Swannick Lane upkeep of green areas & Milton Road roundabout

Kat reported that this area is looking very untidy and needs maintaining; however currently there is a gap between the end of construction and adoption by another party. Jenny suggested that Sam Crooks might be able to help with this. **Action: Kat to email Sam Crooks**

#### ii. Notice board

Kat expressed the need to a new notice board in Broughton and in the budget £2,000 has been allocated for 2 new notice boards in Broughton. It was agreed that Kat would provide the Clerk with details of 2 possible locations and the Clerk to then request permission from English Partnerships for locating them.

It was proposed to adopt the notice board similar to the one displayed outside Middleton Primary School. Clerk to obtain a quotation. **Action: Kat / Clerk**

### c. MK Village

Richard reported that two recent events in the Village had been a success, the Open Gardens and the annual Fete despite the showers.

## 13 General Planning Applications

**Planning Applications – May 2007**

Ref No	Date valid	Description	Comments
07/00066/LBC	04-May-07	LISTED BUILDING CONSENT FOR THE REPLACEMENT OF EXISTING CONSERVATORY AND LEAN TO, EXTENSION OF EXISTING GARAGE. INSTALLATION OF 3 ROOF LIGHTS AND ENLARGEMENT OF EXISTING WINDOW TO NORTH ELEVATION, INSTALLATION OF ROOFLIGHT AND WINDOW TO EAST ELEVATION AND INSTALLATION TO ROOFLIGHT TO SOUTH ELEVATION, LOFT CONVERSION AND INTERNAL ALTERATIONS at 2 Burley Cottages, Walton Road, Milton Keynes Village, MK10 9AQ	Listed Building Consent required - full application granted 07/00064/FUL 27-Feb-07
07/00643/FUL	02-May-07	INSTALLATION OF AIR CONDITIONING AND ERECTION OF SATELLITE DISHES at Unit 22c Tanfield Square, Broughton, MK10 9NH	
07/00644/ADV	02-May-07	ONE INTERNALLY ILLUMINATED PROJECTING SIGN AND ONE INTERNALLY ILLUMINATED FACIA SIGN at Unit 22c Tanfield Square, Broughton, MK10 9NH	
07/00806/ADV	17-May-07	ONE NON-ILLUMINATED HOARDING SIGN at Brooklands Farm, Woburn Road, Broughton	
07/00853/FUL	30-May-07	CHANGE OF USE FROM RESIDENTIAL DWELLING (USE CLASS C3) TO HOUSE IN MULTIPLE OCCUPANCY at 38 Milton Road, Broughton	Plans received
07/00905/FUL	22-May-07	DEMOLITION OF EXISTING BIN STORE AND ERECTION OF NEW BIN STORE AND STORAGE CONTAINER at Broughton Service Station, Tongwell Street /Childs Wat, Atterbury, MK10 9AB	
07/00924/MKP CO	29-May-07	Vary condition 4 of outline planning permission (06/00415/MKPCO) at Broughton Manor Business Park, Newport Road, Broughton	Plans received
07/00935/MKP CR	29-May-07	RESERVED MATTERS APPLICATION FOR 107 DWELLINGS at Broughton Gate G1_G2 land off Milton Road, Broughton	Plans received

Permission Granted			Decision Date
07/00286/FUL	19-Mar-07	REAR CONSERVATORY ADJOINING BOTH PROPERTIES AND BLOCK PAVED DRIVEWAY WITH ADDITIONAL PARKING AND DROPPED KERB at 1 Highley Grove and 20 Swanwick Lane, Broughton MK10 9LB	02-May-07
07/00301/FUL	02-Mar-07	SINGLE STOREY EXTENSION TO PROVIDE PORCH LOBBY AND DISABLED TOILET, WITH ASSOCIATED WHEELCHAIR PATHWAY ACCESS RAMP at All Saints Church Willen Road Milton Keynes Village	25-May-07
07/00560/FUL	27-Mar-07	ERECTION OF CONSERVATORY at The Barn, Home Farm, Broughton Road, Milton Keynes Village, MK10 9AJ	09-May-07
07/00575/FUL	30-Mar-07	EXTENSION OF EXISTING GARAGE AND FIRST FLOOR SIDE EXTENSION at 5 Swayne Rise, Middleton	17-May-07
07/00666/FUL	11-Apr-07	SINGLE STOREY SIDE EXTENSION at 18 Wrens Park, Middleton	24-May-07
07/00675/FUL	12-Apr-07	ENCLOSURE OF PUBLIC AMENITY LAND FOR USE AS PRIVATE GARDEN at Land Adjacent To 48 Deacon Place, Middleton MK10 9FS	04-Jun-07

Permission Refused			Decision Date
07/00316/FUL	07-Mar-07	CHANGE OF USE FROM RESIDENTIAL (USE CLASS C3) TO HOUSE IN MULTIPLE OCCUPANCY (RETROSPECTIVE) at 60 Milton Road, Broughton	25-May-07

Richard had received the plans for 07/00924, which were not part of the Broughton Gate Parcels development. Richard updated the council on the parcels development, advising that it is nearing completion. It was agreed that there was no further action required.

Alex had attended a site visit for 07/00316 60 Milton Road, planning which has subsequently been refused. As this is a retrospective application it was agreed that we should follow up the process with MK Council.

Alex & Kat had visited 38 Milton Road 07/00853 also an application for a House in Multiple Occupancy. It was agreed that a letter would be sent objecting to the application on the grounds of inadequate parking.

**Action: Clerk**

## 14 Correspondence

Date received	Sent by		Item	Comments
14-May-07	1 <sup>st</sup> Middleton Scout Group	Email	Wish to be added to email distribution list to receive information on village fete etc.	Advised Linda Lee
14-May-07	Clerks & Councils Direct	Post	Subscription renewal	
14-May-07	Mark Aegenhesiter	Email	Allotment request	Clerk replied
14-May-07	MK Council	Post	Metro service changes May/June 07	
14-May-07	MK Council	Email	Request for new road names for New City Street, Eastern Expansion Area and other local streets, Fen Farm	Forwarded to councillors
14-May-07	Cricket Club	Email	Request for funding for capital investment	See agenda item 5c
15-May-07	MK Council	Email	Graffiti schedule for Middleton & MKV 21 <sup>st</sup> - 25 <sup>th</sup> May	Forwarded to councillors
15-May-07	MK Council	Email	Application received for a temporary 40mph speed limit on the approaches to the Northfield roundabout	Forwarded to councillors
15-May-07	MK Council	Email	Deadline for comments on Open Space Strategy 6 <sup>th</sup> July	
16-May-07	MK Council	Post	Invitation to attend site visit at 60 Milton Road on 21 <sup>st</sup> May	Alex to attend
16-May-07	Barbara Hulse	Email	Advising that Broughton Villagers is a semi-formal group who look at planning issues in Broughton village	Forwarded to Kat
16-May-07	MK Council	Email	Parish Assembly Reps for 07/08 nomination form and to advise date of meeting 13 <sup>th</sup> June	Alex attended meeting, Alex & Ian reps.
16-May-07	MK Council	Email	Extract of JATAC minutes for the Southern Sector	
17-May-07	MK Partnership	Post	Broughton Gate Parcel D plans	Forwarded to Richard
17-May-07	MK Council	Email	Parish & Town Council Newsletter May edition	Circulated to councillors
17-May-07	MK Council	Email	Request for pink sack outlet in Middleton area	
17-May-07	MK Council	Email	Advising new smokefree law comes into force 6am Sunday 1 <sup>st</sup> July	
18-May-07	MK Partnership	Post	Broughton Gate Parcel B plans	Forwarded to Richard
18-May-07	John Bint	Email	Request for date and time of village fete	Clerk replied
18-May-07	English Partnerships	Email	Notification of next EEASG meeting on 31 <sup>st</sup> May at 5pm	Forwarded to Richard
18-May-07	MK Council	Email	Coach available for SLCC regional event in Leicestershire on 19 <sup>th</sup> July, deadline for booking 15 <sup>th</sup> June	Circulated to councillors
18-May-07	MK Council	Email	Members Weekly News, Issue 20 plus attachments	
21-May-07	Rachel Barnett	Email	Allotment request	Clerk replied, added to waiting list
21-May-07	MK Council	Email	Press releases w/e 18 <sup>th</sup> May	
23-May-07	PSLA	Email	Request for newsletter deadline & advertising costs	Forwarded to Kat
23-May-07	MK Council	Post	Advertising social event U3A Sat 9 <sup>th</sup> June	
23-May-07	Thames Valley	Post	Invite to Police Authority Stakeholder Forum 11 <sup>th</sup> June	

	Police			
23-May-07	Pedalbins.com	Email	Flyer for cigarette bins	
24-May-07	MK Council	Email	Second request for pink sack outlet in Middleton area	
24-May-07	MK Council	Email	Alcohol licence application Budgens, Tanfield Lane	Forwarded to Kat
25-May-07	MK Council	Email	Members Weekly News, Issue 21 plus attachments	
25-May-07	MK Council	Email	Notification of a fire warden training course 9 <sup>th</sup> August in Bletchley	
25-May-07	MK Assoc of Urban PC's	Email	May meeting put back until 21 <sup>st</sup> June	Forwarded to Richard
27-May-07	Bob Ranger	Email	Would like to participate in the open garden scheme	Clerk replied
29-May-07	MK Partnerships	Email	Agenda for committee meeting 5 <sup>th</sup> June	
31-May-07	MK Antenatal Events	Email	Advert for parish newsletter	Forwarded to Kat
31-May-07	MK Council	Email	Updated MKC Officer Contact List	
31-May-07	MK Council	Email	End of year event for Local Strategic Partnership Year of Localities & Neighbourhoods (06/07) 28 <sup>th</sup> June 5-7.30pm	Forwarded to councillors
31-May-07	Geoffrey Leaver	Post	Deed of Easement 12 Walton Road	Forwarded to Alex / Jenny
31-May-07	MK Council	Post	Copy of MK Cultural Strategy Summary to 2012	
1-Jun-07	MK Community Mediation Service	Post	Funding request 2007/08	
1-Jun-07	Macmillan Cancer Support	Email	Request for parish magazine deadlines	Forwarded to Kat
3-Jun-07	Ian Corlett	Email	Letter of thanks for book token	Circulated to councillors
4-Jun-07	MK Council	Email	Members Weekly News, Issue 22 plus attachments	
4-Jun-07	MK Council	Email	To advise that Maggi Paterson is no longer Allotment officer for MKC	
4-Jun-07	MK Council	Email	Press releases w/e 1 <sup>st</sup> June	
4-Jun-07	MK Council	Email	Electoral register updates May & June	
6-Jun-07	Standards Board of England	Post	Code of Conduct booklet	Circulated to councillors
7-Jun-07	English Partnerships	Email	Agenda and papers for 12 <sup>th</sup> June meeting MK Partnership CMK Project Board	
7-Jun-07	GIS obo MK Council	Email	Landscape maintenance variation	
8-Jun-07	MK Council	Email	Members Weekly News, Issue 23 plus attachments	
11-Jun-07	MK Council	Email	Press releases w/e 8 <sup>th</sup> June	
11-Jun-07	MK Forum	Email	Notification that AGM is on 11 <sup>th</sup> July at 7.30pm	Forwarded to councillors
11-Jun-07	MK Council	Email	Safer Neighbourhoods – notification of planning a consultation meeting for end July	
12-Jun-07	Everyday Activity	Post	Poster advertising Health Walks in MK	
12-Jun-07	Bucks County Show	Post	Poster advertising County Show 30 <sup>th</sup> August at Weedon Park	
12-Jun-07	MK Theatre	Post	MK 40 <sup>th</sup> birthday gala 24 <sup>th</sup> June 7.30pm	
12-Jun-07	Safety Centre	Post	News flash magazine	
12-Jun-07	MK Council	Post	Parishes Assembly agenda meeting 13 <sup>th</sup> June 7pm	
14-Jun-07	MK Council	Email	Bus tour of growth sites 20 <sup>th</sup> June	Forwarded to councillors
14-Jun-07	MK Council	Email	Vacancy on standards committee	Forwarded to councillors
14-Jun-07	BALC	Email	Rights of Way consultation – download from defra	
15-Jun-07	MK Council	Email	Safer Neighbourhoods – request availability for representatives from Parish Council & Ward Councillors to attend a meeting towards end July	
15-Jun-07	MK Council	Email	Changes to Development control teams	

15-Jun-07	MK Council	Email	Members Weekly News, Issue 24, plus attachments	
18-Jun-07	MK Council	Email	Press releases w/e 15 <sup>th</sup> June	

Alex proposed that the weekly news email from MK Council be circulated by email in future to all councillors, as some of the information is out of date before the next monthly meeting. (Robert, Peter & Monica are to be excluded from the email distribution due to the number of attachments to the email). The reader of the month still needs to note and bring to the Parish Council’s attention anything that is relevant.

The Councillor responsible for reading correspondence in June will be **Robert**.

**15 Any other business items**

- Proposal to MK Council for 2 new Parish Councillors in Broughton. **Action: Clerk**
- The J14 drawings have still not been received. **Action: Clerk**
- There is an extension planned for Middleton Primary School, by up to 50% in anticipation of the Oakgrove Development
- NAG – Neighbourhood Action Group. The Parish Council have been asked for 2 representatives to meet with MK Council, John Bint & Sam Crooks towards the end of July. It was agreed that Ian & Alex would represent the Parish Council at this meeting.  
**Action: Alex / Ian / Clerk**
- Website front page requires updating. **Action: Alex / Clerk**
- Councillors advised that there are some outstanding issues not to lose sight of –
  - i. The Glebe
  - ii. Walton Road land encroachment
  - iii. Unauthorised paths to Cricket pitch
  - iv. Division of responsibility re: allotments
  - v. Litter bins – Broughton
  - vi. Village Hall Car Park

**16 Date of next meeting**

Monday 23<sup>rd</sup> July at 7.15pm

Signed.....23<sup>rd</sup> July 2007